

National Urban Livelihoods Mission

Request for Proposal

(For completion of pending batches)

RFP No. 12/3711

Date of Issue 22.11.2018

Last date for Submission of Proposal: **4.00 Pm, 3 December 2018**

A Skill Training Providers have abandoned a skill training batch midway without completing the training, assessment and placement services. In these circumstances proposals are invited from the empanelled skill Training providers for completion Skill training for two batches (58 candidates) of skill training in CCTV installation technician in Palakkad Municipality which was abandoned halfway by a Skill Training Provider. The Skill Training Providers empanelled for CCTV installation technician course under NULM can submit their proposal for undertaking this assignment of completion of training, arranging assessment, facilitating placement and tracking and supporting the candidates for a period of one year in placement.

1. The missions have done a rapid assessment through an interaction with trainees regarding the portion covered under this training. It is learned that portions are pending in both the domain and finishing module (roughly 120 hours duration). Therefore the Skill Training Provider should give any coaching/training to the candidates to make them competent to perform this job role in an organisation and to enable the placement. The agency should prepare the candidates to go through the examination conducted by Electronics Sector Skill Council of India in this job role.
2. Before commencement of the training the STP should conduct an internal assessment of candidates to assess skill acquired by the candidates in this job role through the training they received so far. STP should hire the service of the expert for the internal assessment. The agency should prepare training plan in the prescribed format on the basis of this assessment. STP should obtain approval for this lesson plan before commencement of the balance training.
3. Assignment notified under present RFP includes placement of the candidates after completion of training and certification. Therefore in case, STP feels to give any additional training for the candidates for enabling the placement, STP has to arrange the training for this purpose. STP should arrange placement to at least 70% of the candidates as per NULM norm.
4. The training, assessment and placement services as per RFP should be delivered as per the training operational procedure specified in the RFP document version 1.6
5. The STPs should submit the technical proposal and the financial proposal in separate envelop. **The amount quoted in the financial proposal should include all costs**

for delivery of training, assessment and placement services (including tracking for one year). However the assessment fee payable to Electronics Sector Skill Council of India need not be included in the financial proposal. It will be reimbursed as per actual on producing the original invoice. **However payment of assessment fee will be limited to the number of successful candidates.**

6. Only the STPs having certification arrangements with Electronics Sector Skill Council of India and Empanelment for CCTV installation technician course under NULM can submit the proposal for this assignment.
7. Though there are 58 candidates in the present batches, there is possibility for drop outs due to the delay occurred in conduct of the course and assessment. Therefore the STPs should conduct the training even if 15 or above candidates turn up for re-training.
8. The STP should start the training within two weeks from the date of award of the work, if the proposal is accepted.
9. The STP should give a time schedule for training, certification and placement of the candidates and should execute the training as per this plan once the work is awarded. Non compliance of the assignment as per the proposal and delay in training and placement will invite suitable penalty.
10. Release of payment will be made in three instalments. First instalment will be released on commencement of the training and submission of list of candidates attending the training. Remaining two instalments will be released on achievement of mile stones as mentioned in the RFP document.
11. The candidates are already enrolled in the MIS and therefore keeping of attendance of the training programme should be maintained in hard copies.
12. The skill training providers can refer the RFP Document version 1.6 for, (i) details of the project, (ii) Method of Submission of proposal and selection process, (iii) Training Operational Procedure for NULM, (iv) Instructions to STPs, (v) Format for Memorandum of Understanding, (vi) Format for submission of proposal and (vii) Format for activity cum lesson plan.

Sd/-

Executive Director Kudumbashree &
State Mission Director, NULM

- Enc. 1. Format for submission of Proposal**
2. Format for Training Colander
3. Format for preparation of ACLP

National Urban Livelihoods Mission

Employment through Placement and Training

TECHNICAL PROPOSAL

[Proposals must be direct, concise, and complete. SULM will evaluate the proposal based on its clarity and the directness of its response to the requirements of the project as outlined in the RFP. The STPs should read and understand all sections of the RFP document clearly before preparing the proposal]

RFP Ref. No	12/3711
Course Proposed	CCTV Installation Technician (Completion of pending batch)

1. Basic details of Empanelled STP

1.1. Name of STP :

1.2. Empanelment Ref No (for CCTV installation technician) :

1.3. Address of Registered office :

1.4. Name of contact person :

1.5. Mobile Number :

1.6. Email address :

1.7. Bank account details

1	Name of Bank in full	
2	Branch	
3	Account Name	
4	Account number	
5	IFS Code	

2. Details of CCTV installation technician course conducted by STP under NULM

No	Centre Location	FY	No of candidates trained	No of candidates passed	No of candidate placed
	Total				

3. Details of CCTV installation technician course conducted by STP under other Schemes

No	Centre Location	FY	No of candidates trained	No of candidates passed	No of candidate placed
	Total				

4. Current year performance of the agency

No	Name of course	Target	Enrolled	Trained

5. Training Centre Details

No	Name and Address of the training Centre	Area in Sq. Ft.	Student Intake Capacity	Training infrastructure readily available or proposed	Remarks

6. Trainer details

6.1. Available Master trainers for the courses offered (Attach a profile as Annexure 2- In case ToT and certification of trainers is done by SSC, there is no need to furnish the details of master trainers)

No	Name	Subject	Qualification	Experience	Monthly remuneration

6.2. Available Trainers for the proposed courses (Attach the profile of trainers as Annexure 2)

No	Name	Subject	Qualification	Experience	Monthly remuneration

7. Placement Proposal

7.1. Percentage of candidates in a batch offered placement

No	Name of Proposed course	Percentage of placement offered in a batch

7.2. Job Description (What are the real job/work the candidate have to do in these titles.)

No	Name of Course	Type of industry in which candidates will be placed	Job title	Description of the job/duties

7.3 Placement Opportunities offered by the STP for the candidates

No	Name of Employer	Location	Job title	Salary	Other Benefits	Total

Name and Signature of the Authorised Signatory of STP

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Activity cum Lesson Plan

(Need to be submitted after internal assessment of the batch)

Name of Skill Training Provider:

Name of course:

Ref. ID

Total Hours:

No of days:

Day	Period/session 1 (Mention start and end time)			Period/session 2 (Mention start and end time)			Period/session 3 (Mention start and end time)			Period/session 4 (Mention start and end time)			Period/session 5 (Mention start and end time)		
	Subject	Topic	Instructio nal Mode	Subject	Topic	Instructio nal Mode	Subject	Topic	Instructio nal Mode	Subject	Topic	Instructio nal Mode	Subject	Topic	Instructio nal Mode
71															
72															

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Day	Period/session 1 (Mention start and end time)			Period/session 2 (Mention start and end time)			Period/session 3 (Mention start and end time)			Period/session 4 (Mention start and end time)			Period/session 5 (Mention start and end time)		
	Subject	Topic	Instructio nal Mode	Subject	Topic	Instructio nal Mode	Subject	Topic	Instructio nal Mode	Subject	Topic	Instructio nal Mode	Subject	Topic	Instructio nal Mode
71															
72															

Codes for mode of Instruction:

- 1 Traditional Class room lecture,
- 2 Traditional class room with LCD projector
- 3 Distance education using live studio instruction assisted by a trainer in the class room
- 4 Guided practice
- 5 Activity based learning
- 6 Others (please specify)
- 7 Others (please specify)

Codes for Subjects

EN - English

SS- Soft Skill

IT - IT

Add code for domain subjects

Add code for domain subjects

Add code for domain subjects

- Schedules for the fortnightly, middle of the course and end of the course test will be indicated in the planner appropriately.
- The periods for Practical/OJT and items to be learned during OJT should also be indicated in the lesson plan.
- Information regarding split batches (If any) should also be reflected in the activity cum lesson planner. Minor deviations only is permitted in the activity cum lesson planner

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Format for Financial Proposal

To be submitted in a separate sealed cover along with Proposal

Total Amount per candidate required for assignment notified vide 12/3711 dated 22.11.2018 (Completion of Skill training in CCTV Installation technician course in Palakkad city, providing placement and tracking candidates in placement for a period of 12 months)	₹
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Payment will be made in three instalments as specified in the notification

Name and Signature of the Authorised Signatory of the STP