

## My ME Primary Report

Details of the responsible Officer		
1	Name of District	Kottayam
2	Name of person in charge	Tigi Prabhakaran
3	Designation	ADMC
4	Contact Number	9496327272

Basic information about the Unit		
1	Name and contact number of ME Unit adopted	Surya JLG 7510894589
2	Area of Operation	Kottayam Collectorate Compound
3	Location of ME	Kottayam
4	Name & Contact number of MEC in charge	Nil
5	Whether MEC visits regularly and supports the unit?	NA
6	Individual/ Group	Group
7	If group, total number of members	3
8	Scheme ( RME/ Yuvashree/Others(Specify)	RME
9	Details of trainings received(PIP/EDP/Accounting & Auditing/Others(Specify)	EDP
10	Whether unit need any training	YES, Training for Accounting and Book keeping
11	Present marketing strategy/ Channels	Not started
12	Whether unit have any idea for business expansion or diversification	The group is willing to give training in this area

Financial details		
1	Whether registers are maintained properly?	NA
2	Whether Accounts are maintained properly?	NA
3	Whether regular auditing has been done?	NA
4	Total Revenue & Expenditure in 2015-2016	NA
5	Total Revenue & Expenditure in 2016-2017	NA
6	What are the financial assistance received from the Kudumbashree	None received
7	Whether unit is eligible for any financial assistance from Kudumbashree	Yes





1. Major observations/findings:

(1) The registers and accounts are to be maintained properly

(2)

(Suggestions for improvement:

Training for book keeping

Skill training

2. Initiatives undertaken for betterment:

Visits the unit regularly and give suggestions

Initiatives needed for improvement:

Uniform for members is preferable.

3. Remarks, if any.: Next season planning of cool season vegetables with fertigation and Plastic mulching