



**Kudumbashree**  
State Poverty Eradication Mission  
Local Self Govt. Department, Govt. of Kerala

899/M/KSHO/2017

14/05/2018

## Quotation Notice

As Part of Capacity Building Program, Kudumbashree state mission is planning to Conduct TOT for Training Groups. Kudumbashree invites financial proposals from eligible Agencies for imparting Training for 50 Kudumbashree Training Group Members. Tenders are invited from the unit to submit quotes for

- Formation of Faculty Team
- Provide Dedicated Training
- Assuring Quality Of training
- Preparation of detailed Module for Training
- Arrange Training material, which include customized modules and worksheets, List of First Aid
- Grade the quality of Training Group
- Periodic Submission of Training Report
- Identification and Reporting issues related with training
- Overall management of the training

Training Hall, Accommodation, Food, Public address system ,First Aid Will be provided by Kudumbashree Mission

### **Participating Agencies must fulfill the following pre-requisites;**

- The Agency should be registered under Indian Societies Registration Act/Indian Trust Act / Indian Religious and Charitable Act / Travancore Cochin Literary, Scientific and Charitable Societies Registration Act, 1955, as a non-profit institution or a company registered under the Companies Act or under relevant State Acts and is in operation for the last 2 years.
- Average annual turnover of consultants/agencies for the **last two financial years (2015-16,2016-17)** should be equal to or greater than Rs 15.00 lakhs (Fifteen Lakhs) per FinancialYear

**Target Group & Topics**

- Training for 50 Kudumbashree Training Group
- Training Time -16 Hours per Day
- Maximum Strength of One Batch 50
- Duration of the Each Batch – 4 Days Training
- Topics: 14 Topics for 4 Days

Individual and Group Development Topics,  
Need Analysis Techniques and methods  
Various Training techniques  
Presentations  
Reporting  
Inbound and outbound Training activity  
Training cycle Development  
Preparation of training Tools and props

The quotation addressed to the Executive Director, Kudumbashree Head office, Second Floor, TRIDA building, Medical College (PO), Trivandrum should reach this office on or before 3.00 PM of 21/05/2018. The tenders after the prescribed time will not be accepted. Tenders will be opened at Kudumbashree state mission office at 4.00 P M on 21.05.2018.

For any Kind Information Please contact:04712554717



**Director (A&F)  
Kudumbashree**