

# National Urban Livelihoods Mission

## Request for Proposal (Annual Plan)

RFP No. 11/3711

Date of Issue: **05.03.2018**

Last date for Submission of Proposal: **4.00 Pm, 15 March 2018.**

Proposals are invited from the empanelled skill Training providers for conducting residential and Non- residential placement linked skill training in 93 cities in the state during the financial year 2018-19.

1. The Skill Training Providers shall submit the annual plan proposal only for the courses for which they are empanelled under NULM.
2. The skill training providers should select the courses only for the job roles which are in demand from the industry and should be able to place the candidates in these vacancies after the training. The STPs should propose the number for each trade on the basis of their placement potential.
3. The proposal submitted by the agency and accepted by the SULM will be made as part of the MoU that the STP has to enter into with SULM for implementation of the skill training programme. During execution of the assignment, STPs should strictly adhere to the offers made in this proposal.
4. **Cities selected should be a combination of small and big cities.** At present training centres are not established in 34 cities (List annexed as 1) Proposals to cater these cities and the small cities (other than the district head quarters) will be given preference.
5. In case of non residential trainings, the centre proposed should be within a mission city and other cities proposed to cater to thorough this training centre should be within 20 KMs from the centre.
6. In case of residential training, the skill training providers can mobilise the candidates from all the mission cities with the support of the city mission management unit.
7. Training and certification of candidates proposed in the annual plan should be completed before the end of the financial year 2018-19. Therefore **the annual plan should be submitted for the number of candidates that can be trained and certified before 31.03.2019.** Placement of each batch after certification should be completed as per the time frame specified for placement in the training operational procedure of NULM.
8. The training as per this notification will be conducted during next financial year (2018-19) and the cost of the training per candidates can be calculated as per the base rate applicable for that financial year for each category as per common cost norms issued by Government of India.
9. Cost of food and accommodation for the residential trainings will be decided on the basis of the facilities provided to the candidates and the quality of the menu proposed. However it should not exceed the maximum rate fixed for the specific city.

10. The agencies will be invited for an interaction (Tentatively on 20 & 21 March 2018) regarding their proposal before issue of work order. SULM will also negotiate regarding the cities to be covered and target to be assigned.
11. The STP should give a time schedule for training, certification and placement of the candidates and should execute the training as per this plan once the work is awarded. Non compliance of the assignment as per the proposal and delay in training and placement will invite suitable penalty as decided by the mission director.
12. The STPs should manage the mobilisation of the candidates from the mission cities with the support of the city mission management units. Candidates for the non residential training shall be mobilised only from the cities as shown in the proposal submitted by the STP. Urban Local Bodies will approve the list of candidates mobilised by the STP before commencement of the batch.
13. The list of candidates mobilised by the STP should be entered into the MIS of NULM before commencement of the training. The ULBs will approve the candidate list through the MIS.
14. The skill training providers can refer the RFP Document version 1.6 for, (i) details of the project, (ii) Method of Submission of proposal and selection process, (iii) Training Operational Procedure for NULM, (iv) Instructions to STPs, (v) Format for Memorandum of Understanding, (vi) Format for submission of proposal and (vii) Format for activity cum lesson plan.
15. Empanelled agencies should **send their queries if any regarding the RFP to the SULM only by email to [nulmskills@gmail.com](mailto:nulmskills@gmail.com)** with subject "RFP Clarification".
16. SULM will arrange a **pre- proposal conference at 10.00 Am on 12.03.2018** (at Kudumbashree state mission office) for clearing the doubts of the empanelled STPs regarding the notification, proposal submission and evaluation. **However it is not mandatory to attend this conference.**
17. The proposals should reach the Executive Director Kudumbashree, TRIDA Rehabilitation building, Medical College PO, Thiruvananthapuram -11 by post or directly before 4 pm on 15.03.2018

(Sd/-)

Executive Director Kudumbashree &  
State Mission Director, NULM

- Enc. 1. **Format for submission of Proposal**  
2. **Format for Training Calendar**  
3. **Format for preparation of ACLP**  
4. **RFP document version 1.6**  
5. **Annexure 1. List of uncovered cities**