



Kudumbashree
State Poverty Eradication Mission
Local Self Govt. Department, Govt. of Kerala

6078/M/KSHO/2018

02/03/2019

Quotation Notice

As Part of Capacity Building Program, Kudumbashree state mission is planning to Conduct four days life skill training for MIS Block Coordinators . Kudumbashree invites financial proposals from eligible Agencies for imparting life skill Training for 152 Kudumbashree MIS Block coordinators . Tenders are invited from the unit to submit quotes for

- Formation of Faculty Team
- Provide Dedicated Training
- Assuring Quality Of training
- Preparation of detailed Module for Training
- Arrange Training material, which include customized modules and worksheets, List of First Aid
- Periodic Submission of Training Report
- Identification and Reporting issues related with training
- Overall management of the training

Training Hall, Accommodation, Food, Public address system ,Certificate and First Aid Will be provided by Kudumbashree Mission.

Participating Agencies must fulfill the following pre-requisites;

- The Agency should be registered under Indian Societies Registration Act/Indian Trust Act / Indian Religious and Charitable Act / Travancore Cochin Literary, Scientific and Charitable Societies Registration Act, 1955, as a non-profit institution or a company registered under the Companies Act or under relevant State Acts and is in operation for the last 2 years.
- Average annual turnover of consultants/agencies for the **last two financial years (2016-17,2017-18)** should be equal to or greater than Rs 15.00 lakhs (Fifteen Lakhs) per Financial Year

Target Group & Topics

- MIS Block Co-coordinators
- Training Time -17 Hours per Day
- Maximum Strength of One Batch 50, Total 3 Batch
- Training Schedule :
 - First Batch- March 13,14,15,16
 - Second Batch – March 17,18,19,20
 - Third Batch – March 21,22,23,24
- Duration of the Each Batch – 4 Days Training
- Topics: 16 Topics for 4 Days.

Pre-Training Activities

It is ideal to give some pre-training activities so that the team would come prepared for the training. This would help

- To develop some kind of seriousness towards training
- To get acquainted with the team members
- To easily fall into the training mood


Other Important Suggestions

- Training is suggested to be a stressful, 17-hour training
- Training from 6 am to 11 Night
- There can be Pre-Planned Group Activities on Day – 01 & 02
- There can be Individual Presentations on Day – 02
- Hand outs need to be give compulsorily
- Outbound Training Activities are included
- Teams are suggested to be colour coded
- Team wise and Individual wise points will be awarded
- There will be a cultural night and Camp Fire on Day – 03

The quotation addressed to the Executive Director, Kudumbashree Head office, Second Floor, TRIDA building, Medical College (PO), Trivandrum should reach this office on or before 3.00 PM of 09/03/2019. The tenders after the prescribed time will not be accepted. Tenders will be opened at Kudumbashree state mission office at 4.00 P M on 09.03.2019.

Five lowest bidders will be invited for presentation on agency profile, previous experience in conducting similar programmes, module of kudumbashree training and strategy before the expert panel on 11/03/2019, 10.30am at kudumbashree State Mission Office.

For any Kind Information Please contact: 04712554717, 9946552314


2/3/19
Director (A&F)
Kudumbashree