

My Me Primary Report – Template

Details of the responsible officer		
1	Name of District	Thiruvananthapuram
2	Name of Person in charge	Dassy.S
3	Designation	Community Organiser
4	Contact Number	8089392236

Basic information about the Unit		
1	Name and contact number of ME unit adopted	Revathy Photostat and DTP Centre Ph No: 9645791265
2	Area of operation	Nedumangad Town
3	Location of ME	Nedumangad
4	Name & contact Number of MEC in charge	Sajitha Ph No: 9645791265
5	Whether MEC visits regularly and Supports the unit?	No
6	Individual/Group	Individual
7	If group ,Total no of members	NO
8	Scheme(RME/Yuvashree/others(Specify)	SJSRY
9	Details of trainings received (PIP/EDP/Skill/Accounting Auditing/ Others(Specify)	EDP
10	Whether unit need any training	No
11	Present Marketing strategy/Channels	Retail Marketing
12	Whether unit have any idea for business expansion or diversification	

Financial details

1	Whether registers are maintained properly?	Yes
2	Whether Accounts are maintained perfectly?	Yes
3	Whether regular auditing has been done?	Yes
4	Total Revenue and expenditure in 2015-16?	R: 4,00,000 E: 3,60,000
5	Total Revenue and expenditure in 2016-17?	R: 4,50,000 E: 4,00,000
6	What are the financial assistance Received from the Kudumbashree	The unit has availed subsidy of Rs.50,000
7	Whether unit is eligible for any financial assistance from Kudumbashree	Yes

Photo of unit(including officer in charge)

1. Machinery details including production capacity: Old type of Photostat Machine is used.
2. Major observations/findings: The MEC is not visiting the unit regularly, therefore no assistance is given to the unit from MEC and is now working on personal loan
3. Suggestions for improvement: The Unit has an idea for starting cool bar also in this unit. The unit has an idea for buying a color Photostat Machine and starting binding works, teaching DTP also.
4. Initiatives needed for betterment: The Unit needs a color Photostat Machine and Binding Machine for new works
- 5: Remarks (if any):