

Kudumbashree Development Professional Internship Scheme

1. Name of the scheme : Kudumbashree Development Professional Internship Scheme
2. Purpose of the scheme :

To allow short term exposure for “selected candidates” with the different verticals/ departments of State Poverty Eradication Mission (Kudumbashree) as “interns”.
3. Objectives of the scheme:
 - To allow young academic talent to be associated with Kudumbashree for mutual benefit
 - To provide young professionals with the opportunity to know about the Developmental Policy Issues in the country and to facilitate them to contribute to Policy formulation for the poor and to contribute in the implementation of pro-poor initiatives.
4. Internship:
 - Internship shall be available throughout the year based on the requirements of Kudumbashree
 - Eligibility: The applicant should have completed Post Graduation from any recognized University/ institution within India. Those who await results can also apply.
 - Period: The period of internship shall be at least three months but not exceeding six months. Interns not completing the requisite period will not be given any certificate.
 - Experience Certificate: A certificate on successful completion of Internship shall be issued by Kudumbashree.
5. Logistics & Support:

Interns will be required to have their own laptops. Kudumbashree shall provide them working space and other necessities as deemed fit by the concerned heads.
6. Procedure for applicants:
 - Interested candidates may apply online only to hrkshree@gmail.com during 1st to 15th of every month for internship that likely to commence from the following month.
 - Interns must also clearly indicate the area of interest.
 - A candidate can apply for internship only once during a financial year. The application will be valid for consideration for the entirety of the financial year in which the application is made.
 - At the time of joining, applicants shall be required to produce a letter from their Head of Department/ Principal, showing that she/he was a student of that institution or a course completion certificate or PG certificate.
7. Procedure for selection and Other modalities of the Scheme:
 - All the applications received online will be forwarded to the concerned heads of verticals/ units/ divisions in Kudumbashree for further scrutiny and selection. The concerned heads

may take into account the applications for the current financial year while selecting suitable interns.

- The heads of verticals/ units/ divisions can take a maximum of two (2) interns for internship at a time. After selection of the candidates, the concerned division will send the offer of internship directly to the selected candidate under the intimation to the Administration. The decision of the Adviser regarding the suitability of a candidate as intern shall be final and binding.
- Depending upon the number of applications received against a particular domain/area, Kudumbashree reserves the right to fix up the eligibility criteria, limit the number of applicants to be called for a particular period and to decide about the mode of screening thereof.
- The concerned heads of Verticals/Divisions/Units shall be personally responsible for ensuring that the work of the intern that is mutually agreed upon with the Intern is satisfactorily completed. Interns shall be required to submit a report/paper at the end of their assignment to the Heads of the concerned Verticals/Divisions/Units and about their learning experience.
- Seminars/presentation can be conducted by the concerned Heads of particular Verticals Divisions/Units for their interns
- The attendance record and the details of work supervision shall be maintained by the Heads of the Verticals/Divisions/Units and their concerned consultants
- It may be strictly observed that the conduct of the interns and their access to data shall be the sole responsibility of the concerned Advisers/Heads only.

8. Scheme Review:

Kudumbashree reserves the right to review the scheme at any time. The Scheme so reviewed will be placed on the website of Kudumbashree

9. Relaxation: Executive Director, Kudumbashree will have the power to relax any of the conditions mentioned above, in respect of any deserving candidate..

10. Domains/ Area available for internship

- Organisation, Institution Building and Capacity Building
- Micro Enterprises
- Micro Finance
- Marketing
- Social Development, Social Inclusion
- Tribal Development
- Gender
- Agriculture
- Animal Husbandry
- Skill Development
- Urban Development (excluding infrastructure)
- Housing for poor
- Human Resource Development.

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