

**Proceedings of the Executive Director, Kudumbashree and Missions Director,  
National Urban Livelihoods Mission, Kerala**

(Present: S. Harikishore IAS)

**Sub:** NULM- EST&P – Training in Accounts Assistant Using Tally-TCO No 032/17-18  
Pandalam (Second batch) Release of second instalment of training fee to M/s Kites  
Software Pvt.Ltd.-reg

No9796/P/2016/KSHO(iv)

Date 31.03.2018

- Read:** 1) Proceedings No. 3711/F/2015/KSHO dated 19.05.2017 (work order)  
2) MoU between Kudumbashree and Kites Software Pvt.Ltd. made on  
16.01.2017  
3) Proceedings No. 9796/P/2016/KSHO dated 04.11.2017 release of first  
instalment  
4) Letter from M/s Kites Software Pvt. Ltd for release of Second Instalment of  
training fee recommended and forwarded by City Mission Manager,  
Pathanamthitta

**Order**

Kudumbashree has issued a work order vide reference 1<sup>st</sup> cited to the Skill Training Provider (STP), Kites Software Pvt. Ltd for conducting placement linked skill training in Accounts Assistant Using Tally to 50 candidates from ULBs in Pathanamthitta district..STP has also entered into a MoU with Kudumbashree vide reference cited 2. As per the MoU, an amount of ₹ 19313/- is fixed as the training fee per successful candidate for this course with a duration of 530 hours (₹ 36.44 /per hour) in addition to the assessment fee as per actual. Vide reference 3 an amount of Rs 133097/- was released as first instalment of training fee. Now vide reference 4<sup>th</sup> cited, M/s Kites Software Pvt. Ltd has requested for release of Second instalment of training fee.

As per section 6.1 (2) of the MoU, the skill training provider is eligible to get the second instalment of training fee (50% of the training cost plus the amount refunded to the trainees) on completion of training, certification, and providing placement to at least 50% of the successful candidates. The agency in the batch summary report has intimated that out of the 25 candidates enrolled in the batch 22 students have passed the course and 50 % of the successful candidates are placed in job. The city Mission Manager (Skills and Livelihoods) of the concerned city has verified and has verified all the documents and has certified the same. Therefore the agency is eligible to get the second instalment training fee for 22 successful students and the actual assessment fee paid to Assessment Body. In addition, STP is eligible to get the forfeited security deposit of the candidates who were absent for assessment after advance payment of assessment fee

Therefore the amount payable to M/s Kites Software Pvt. Ltd s calculated as follows:

1	Cumulative Second stage payment (₹36.44 x 530 hours 22candidates)*80%	₹ 339909
2	Add Security Deposit refunded to the candidates	₹ 10250
3	Forfeited security deposit of the candidates who became absent in assessment after remitting assessment fee	₹ 1000
4	Assessment fee paid for the successful candidates	₹ 17600
5	<b>Sub total</b>	<b>₹ 368759</b>
6	First instalment (Released training fee only)	₹ 133097
7	Amount deducted towards the security deposit collected from candidates	₹ 11750
8	<b>Sub Total 6 +7</b>	<b>₹ 144847</b>
9	<b>Amount to be released(5deduct from item 8)</b>	<b>₹ 223912</b>
10	Less TDS 2%	₹ 4478
11	<b>Total to be released to the agency</b>	<b>₹ 219434</b>

In this circumstances, sanction is hereby accorded to release an amount of ₹ 219434 (Rupees Two Lakhs Nineteen Thousand Four Hundred and Thirty four only) to M/s Kites Software Pvt. Ltd by way of RTGS transfer to the bank account of the agency as detailed below.

Beneficiary Name	Kites Software Pvt.Ltd.
Bank account No.	2339201001012
Bank	Canara Bank
Branch	Palarivattom
IFSC Code	CNRB0002339

The expenses may be met from the sub head 2.1 Skill Development Training of NULM budget. City Mission Management Unit, should affect necessary entry in the MIS for the amount shown as item number 8 in this release.

TDS Amount shall be remitted as per the details given below

TDS Amount	₹ 4478
PAN	AADCK1350P

Sd/-

Executive Director, Kudumbashree &  
State Mission Director, NULM

To

1. Accounts section for effecting payment
2. CEO of M/s Kites Software Pvt. Ltd

Copy to

1. Accounts officer
2. Secretary Pathanamthitta
3. City Mission Manager (S&L)
4. Pathanamthitta

Approved for Issue

Programme Officer(Urban)