

**Proceedings of the Executive Director, Kudumbashree and Mission Director,  
National Urban Livelihoods Mission, Kerala**

Present: S. Harikishore IAS

**Sub:** NULM- EST&P – Training in Accounting- AP 371- Kalpetta- AP 396- Vatakara- AP 389- Guruvayur– Release of First Instalment of training fee to M/s Accountants Training Institute:-reg

No.4541/P/2018/KSHO(i)- NULM007

Date.29.11.2018

- Read:** 1) Proceedings No. 3711/P/2016/KSHO dated 06.04.2018 (Work order)  
2) MoU between Kudumbashree and Accountants Training Institute made on 30.04.2018  
3) Letter from M/s Accountants Training Institute for release of first instalment of training fee recommended and forwarded by City Mission Manager, Kalpetta, Vatakara, Guruvayur

**Order**

Kudumbashree has issued a work order vide reference 1<sup>st</sup> cited to the Skill Training Provider (STP), Accountants Training Institute for conducting placement linked skill training in various trades including in the job role Accounting. Now the agency has enrolled candidates for the course Accounting in their training centres located at Kalpetta, Vatakara, Guruvayur and has requested for first instalment of training fee as per ref. 3. The details of the work order and candidates enrolled are given below.

No	Centre Location&Course	Type of training	Total Work order	Rate per candidate	Candidates enrolled earlier	TCO No (Present Batch)	Candidates enrolled in present batch	Candidates after batch freezing
1	Kalpetta- Accounting	NR	60	(30.35*480) 14568	0	AP 371	30	30
2	Guruvayur Accounting	NR	90	(30.35*480) 14568	0	AP 389	30	30
3	Vatakara - Accounting	NR	60	(30.35*480) 14568	30	AP 396	30	30

As per section 6.1 of the MoU, the skill training provider is eligible to get the first instalment of training fee (30% of the training cost less the amount of refundable security deposit collected from the trainees) on completing the training for a period of first seven days and submitting the batch freeze report. The City Mission Managers of the concerned cities have verified attendance of the above mentioned batches at the training centre and has certified the batch freeze reports and recommended for payment. Therefore the agency is eligible to get the first instalment of training fee for the batches as calculated below.

N o	Centre Location	TCO No	First instalment	Amount due to STP	Less TDS 2%	Amount released to STP
1	2	3	4	6	7	8
1	Kalpetta - Accounting	AP 371	131112	131112	2622	128490
2	Guruvayur -Accounting	AP 389	131112	131112	2622	128490
3	Vatakara - Accounting	AP 396	131112	131112	2622	128490
	<b>Total</b>			<b>393336</b>	<b>7866</b>	<b>385470</b>

In these circumstances, sanction is hereby accorded to release an amount of ₹ 3,85,470/- (Rupees Three Lakh Eighty Five Thousand Four Hundred and Seventy only) to M/s Accountants Training Institute by way of RTGS transfer to the bank account of the agency as detailed below.

Beneficiary Name	Accountants Training Institute
Bank account No.	3050179939
Bank	Central Bank of India
Branch	Mavoor Road, Kozhikode
IFSC Code	CBIN282404

TDS amount ₹7,866/- Shall be remitted in the PAN AATFA9241Q

The expenses may be met from the sub head 2.1 Skill Development Training of NULM budget. City Mission Management Units of the concerned cities should affect necessary entry in the MIS for the amount shown in column No 6 of the above table.

Sd/-  
Executive Director, Kudumbashree &  
State Mission Director, NULM


To

1. Accounts section for effecting payment
2. CEO of M/s Accountants Training Institute

Copy to

1. Accounts officer
2. Secretary, Kalpetta, Vatakara, Guruvayur
3. City Mission Manager ( S&L ), CMMU, Kalpetta, Vatakara, Guruvayur
4. Stock file

Approved for issue

  
Accounts officer