

**Proceedings of the Executive Director, Kudumbashree and Missions Director,
National Urban Livelihoods Mission, Kerala**

(Present: S. Harikishore IAS)

Sub: NULM- EST&P – Training in Accounts Assistant Using Tally-Kottayam – (First batch) (TCO No 008/2017-18) Release of Second Instalment of training fee to M/s Synchro Serve Global Solution:-reg

No. 7272/P/2016/KSHO(ii)

Date.14.05.2018

- Read:** 1) Proceedings No. 3711/F/2015/KSHO dated 19.5.2017(work order)
2) MoU between Kudumbashree and Synchro Serve Global Solutions made on 17.6.2017
3) Proceedings No. 7272/P/2016/KSHO dated 10.08.2017 for release of first instalment
4) Letter from M/s Synchro Serve Global Solutions for release of Second Instalment of training fee recommended and forwarded by City Mission Manager, Kottayam

Order

Kudumbashree has issued a work order vide reference 1st cited to the Skill Training Provider (STP), Synchro Serve Global Solutions for conducting placement linked skill training in Accounts Assistant Using Tally to 60 candidates from Kottayam Municipality. STP has also entered into a MoU with Kudumbashree vide reference cited 2. As per the MoU, an amount of ₹ 19313/- is fixed as the training fee per successful candidate for this course with a duration of 530 hours (₹ 36.44/per hour) in addition to the assessment fee as per actual. Vide reference 3rd an amount of Rs 151269/- was released as first instalment of training fee. Now vide reference 4th cited, M/s Synchro Serve Global Solutions has requested for release of Second instalment of training fee for the First Batch

As per section 6.1 (2) of the MoU, the skill training provider is eligible to get the second instalment of training fee (50% of the training cost plus the amount refunded to the trainees) on completion of training, certification, and providing placement to at least 50% of the successful candidates. The agency in the batch summary report has intimated out of the 35 candidates enrolled in the batch 30 students have passed the course and 83% of the successful candidates are placed in job. The city Mission Manager (Skills and Livelihoods) of the concerned city has verified and has verified all the documents and has certified the same. Therefore the agency is eligible to get the second instalment training fee for 30 successful students and the actual assessment fee paid to Assessment Body. In addition, STP is eligible to get the forfeited security deposit of the candidates who were absent for assessment after advance payment of assessment fee.

Therefore the amount payable to M/s Synchro Serve Global Solutions is calculated as follows:

1	Cumulative Second stage payment (₹ 36.44 x 530 hours 30candidates)*80%	₹ 463512
2	Add Security Deposit refunded to the candidates	₹ 14250
3	Assessment fee paid for the successful candidates	₹ 24000
4	Sub total	₹ 501762
5	First instalment (Released training fee only)	₹ 151269
6	Amount deducted towards the security deposit collected from candidates	₹ 14250
7	Sub Total 5+6	₹ 165519
8	Amount to be released (7 deduct from item 4)	₹ 336243
9	Less TDS 2%	₹ 6725
10	Total to be released to the agency	₹ 329518

In this circumstances, sanction is hereby accorded to release an amount of ₹ 329518(Rupees Three Lakhs Twenty Nine Thousand Five Hundred and Eighteen only) to M/s Synchro Serve Global Solutions by way of RTGS transfer to the bank account of the agency as detailed below.

Beneficiary Name	Synchro Serve Global Solutions
Bank account No.	030010200026187
Bank	Axis Bank
Branch	Jubilee Hills
IFSC Code	UTIBCS9717J

TDS Amount shall be remitted as per the details given below

TDS Amount	₹ 6725
PAN	AALCS9717

The expenses may be met from the sub head 2.1 Skill Development Training of NULM budget. City Mission Management Unit, should affect necessary entry in the MIS for the amount shown as item number 8 in this release.

Sd/-

**Executive Director, Kudumbashree &
State Mission Director, NULM**

To

1. Accounts section for effecting payment
2. CEO of M/s Synchro Serve Global Solutions

Copy to

1. Accounts officer
2. City Mission Manager (S&L)
3. CMMU Kottayam
4. Municipality.

Approved for Issue

