Proceedings of the Executive Director Kudumbashree and Missions Director, National Urban Livelihoods Mission, Kerala

Present: S. Harikishore IAS

Sub: NULM- EST&P – Training in Customer Care Executive (Call Centre) – Release of first instalment of training fee: reg

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<th>No.</th>
<th>Date: 19..09..2016</th>
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<td>7273/P/2016/KSHO</td>
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Read: 1) Proceedings No. 3711/F/2015/KSHO dated 24.06.2016 (work order)
2) MoU between Kudumbashree and Orion Edutech Pvt. Ltd made on 30th June 2016
3) Application from Orion Edutech Pvt. Ltd for release of first instalment of training fee recommended and forwarded by City Mission Manager Kollam.

Order

Kudumbashree has issued a work order vide reference cited as (1) above to the Skill Training Provider (STP), Orion Edutech Pvt. Ltd. for conducting placement linked skill training in Customer Care Executive (Call Centre) to 35 candidates from Kollam Corporation. STP has also entered into a MoU with Kudumbashree Mission for implementation of this skill training programme. As per the MoU, an amount of ₹ 19987 is fixed as the training fee per candidate for this course with a duration of 576 hours (₹ 34.70/per hour). Now vide reference cited as 3 above Orion Edutech Pvt. Ltd. has requested for release of first instalment of training fee and the security deposit remitted by them to the mission along with their proposal.

The skill training provider is eligible to get the first instalment of training fee (30% of the training cost less the amount of refundable security deposit collected from the trainees) on completing the training for a period of first seven days and submitting the batch freeze report. The agency in the batch freeze report has intimated that all the 35 students are continuing in the batch on the batch freeze date and the City Mission Manager (Skills and Livelihoods) Kollam has verified attendance at the training centre and certified the same. Therefore the agency is eligible to get the first instalment of training fee for the batch of 35 students. In addition, as per Section 4.11 (3) of the RFP document issued by the mission, the security deposit remitted by the STP will be released along with the first instalment of the training fee.
Therefore the amount payable to M/s Orion Edutech Pvt. Ltd. is calculated as follows:

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<th>First instalment of training fee (₹ 19987 x 35)*30%</th>
<th>₹ 209863</th>
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<td>2</td>
<td>Add amount remitted by the STP as security deposit along with the proposal.</td>
<td>₹ 15000</td>
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<td>Sub total</td>
<td>₹ 224863</td>
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<td>3</td>
<td>Less refundable security deposit collected from the candidates</td>
<td>₹ 17500</td>
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<td>Total amount to be released</td>
<td>₹ 207363</td>
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In this circumstances, sanction is hereby accorded to release an amount of ₹ 2,07,363 (Rupees Two Lakhs Seven Thousand Three Hundred and Sixty Three only) to M/s Orion Edutech Pvt. Ltd. The expenses may be met from the sub head 2.1 Skill Development Training under EST&P. City Mission Management Unit Kollam Should effect necessary entry in the MIS for this release.

Sd/-
Executive Director, Kudumbashree &
State Mission Director, NULM

To

1. Area manager, Orion Edutech Pvt. Ltd.
2. Accounts section for effecting payment

Copy to

1. Administrative officer
2. Accounts officer
3. City Mission Manager (S&L), Kollam
4. Stock file

Approved for issue

Accounts Officer