

**Proceedings of the Executive Director, Kudumbashree and Missions Director,  
National Urban Livelihoods Mission, Kerala**

(Present: S. Harikishore IAS)

**Sub:** NULM- EST&P – Training in Accounts Assistant Using Tally —North Paravoor-  
(TCO No. AP-241/2017-18) (second batch)Release of first instalment of training fee to M/s  
Wayline Management Consultants Pvt Ltd:-reg

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No.10447/P/2017/KSHO(ii )

Date 14.05.2018

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- Read:** 1) Proceedings No.3711/P/2016/KSHO dated 19.09.2017(work order)  
2) MoU between Kudumbashree and M/s . Wayline Management Consultants Pvt  
Ltd made on 23.09.2017  
3) Letter from M/s. Wayline Management Consultants Pvt ltd. for release of first  
instalment of training fee recommended and forwarded by City Mission Manager,  
North Paravoor

**Order**

Kudumbashree has issued a work order vide reference 1<sup>st</sup> cited to the Skill Training Provider (STP), M/s. Wayline Management Consultants Pvt Ltd for conducting placement linked skill training in Accounts Assistant Using Tally to 60 candidates from North Paravoor STP has also entered into a MoU with Kudumbashree Mission for implementation of this skill training programme vide reference 2<sup>nd</sup> cited. The agency has enrolled 30 students against this work order . As per the MoU, an amount of ₹ 19313 is fixed as the training fee per candidate for this course with a duration of 530 hours (₹ 36.44/per hour). Now vide reference 3<sup>rd</sup> cited, M/s Wayline Management Consultants Pvt. Ltd. has requested for release of first instalment of training fee, for the batch of 24 students enrolled as per this work order. As per this work order the STP had earlier enrolled 30 candidates in the first batch and SULM had released first instalment for this batch

Now vide reference 3<sup>rd</sup> cited, M/s Wayline Management Consultants Pvt. Ltd has requested for release of first instalment of training fee for remaining 24 students enrolled in the second batch against the same work order.

As per section 6.1 of the MoU, the skill training provider is eligible to get the first instalment of training fee (30% of the training cost less the amount of refundable security deposit collected from the trainees) on completing the training for a period of first seven days and submitting the batch freeze report. The agency in the batch freeze report has intimated that 24 students are continuing in one batch on the batch freeze date and the City Mission Manager (Skills and Livelihoods) of the concerned city has verified attendance at the training centre and certified the same. Therefore the agency is eligible to get the first instalment of training fee for the batch of 24 students

In these circumstances the amount payable to M/s Wayline Management Consultants Pvt. Ltd. is calculated as follows:

1	First instalment of training fee (₹ 36.44 x 530Hours x 24candidates)*30%	₹ 139054
2	Less refundable security deposit collected from the candidates	₹ 12000
3	<b>Sub total</b>	<b>₹ 127054</b>
4	Less TDS 2%	₹ 2541
5	<b>Amount to be released to the agency</b>	<b>₹ 124513</b>

In this circumstances, sanction is hereby accorded to release an amount of ₹ 124513 (Rupees One lakh Twenty four Thousand five Hundred and Thirteen only) to M/s Wayline Management Consultants Pvt. Ltd by way of RTGS transfer to the bank account of the agency as detailed below.

Beneficiary Name	Wayline Management Consultants Pvt. Ltd
Bank account No.	91905001376
Bank	ICICI Bank
Branch	Kakkanad Branch
IFSC Code	ICIC0000919

TDS amount shall be remitted as per the details given below

TDS Amount	₹ 2541
PAN	AABCW48434

The expenses may be met from the sub head 2.1 Skill Development Training of NULM budget. City Mission Management Unit, should effect necessary entry in the MIS for the amount shown as item number 3 in this release.

Sd/-

**Executive Director, Kudumbashree &  
State Mission Director, NULM**

To

1. Accounts section for effecting payment
2. CEO of M/s Wayline Management Consultants Pvt. Ltd

Copy to

1. Accounts officer
2. Secretary North Paravoor
3. City Mission Manager (S&L), CMMU, North Paravoor
4. Stock file

Approved for Issue

  
Accounts Officer

