

**Proceedings of the Executive Director, Kudumbashree and Mission Director,
National Urban Livelihoods Mission, Kerala**

(Present: S. Harikishore IAS)

Sub: NULM- EST&P – Training in Retail Sales Associate– Thrippunithura-Extension centre of Kalamassey-(TCO No. AP 229/2017-18 - Release of first instalment of training fee to M/s Rajagiri College of Social Sciences :-reg

No10962/P/2016/KSHO(ix)

Date 14.05.2018

- Read:** 1) Proceedings No.3711/P/2016/KSHO dated 19.05.2017 (work order)
2) MoU between Kudumbashree and M/s Rajagiri College of Social Sciences made on 15.6.2017
3) Letter from M/s Rajagiri College of Social Sciences for release of first instalment of training fee recommended and forwarded by City Mission Manager, Thrippunithura
4) 3711/P/2016/KSHO/Dtd:25.08.2017(Rate Revision)

Order

Kudumbashree has issued a work order vide reference 1st cited to the Skill Training Provider (STP), M/s. Rajagiri College of Social Sciences for conducting placement linked skill training in Retail Sales Associate to 30 candidates from ULB in Ernakulam district. STP has also entered into a MoU with Kudumbashree Mission for implementation of this skill training programme vide reference 2nd cited. The agency has enrolled 30 students against this work order. As per the MoU, and vide referred as 4 an amount of ₹ 9408/- is fixed as the training fee per candidate for this course with a duration of 310 hours (₹ 30.35/per hour). Now vide reference 3rd cited, M/s. Rajagiri College of Social Sciences has requested for release of first instalment of training fee, for the batch of 22 students enrolled as per this work order.

As per section 6.1 of the MoU, the skill training provider is eligible to get the first instalment of training fee (30% of the training cost less the amount of refundable security deposit collected from the trainees) on completing the training for a period of first seven days and submitting the batch freeze report. The agency in the batch freeze report has intimated that 22 students are continuing in one batch on the batch freeze date and the City Mission Manager (Skills and Livelihoods) of the concerned city has verified attendance at the training centre and certified the same. Therefore the agency is eligible to get the first instalment of training fee for the batch of 22 students.

In these circumstances the amount payable to M/s Rajagiri College of Social Sciences is calculated as follows:

1	First instalment of training fee (₹30.35 x 310 Hours x 22candidates)*30%	₹ 62093
2	Less refundable security deposit collected from the candidates	₹ 10750
3	Sub total	₹ 51343
4	Less TDS 2%	₹ 1027
5	Amount to be released to the agency	₹ 50316

In this circumstances, sanction is hereby accorded to release an amount of ₹ 50316/- (Rupees Fifty Thousand Three Hundred and Sixteen only) to M/s Rajagiri College of Social Sciences by way of RTGS transfer to the bank account of the agency as detailed below.

Beneficiary Name	Rajagiri College of Social Sciences
Bank account No.	2339101008582
Bank	Canara Bank
Branch	Palarivattom
IFSC Code	CNRB0002339

TDS amount shall be remitted as per the details given below

TDS Amount	₹ 1027
PAN	AAATR5977P

The expenses may be met from the sub head 2.1 Skill Development Training of NULM budget. City Mission Management Unit, should effect necessary entry in the MIS for the amount shown as item number 3 in this release.

Sd/-
Executive Director, Kudumbashree &
State Mission Director, NULM

To

1. Accounts section for effecting payment
2. CEO of M/s Rajagiri College of Social Sciences

Copy to

1. Accounts officer
2. Secretary Thrrippunithura
3. City Mission Manager Thrrippunithura
4. Stock file

Approved for Issue

Accounts officer

