

**Proceedings of the Executive Director, Kudumbashree and Missions Director,  
National Urban Livelihoods Mission, Kerala**

(Present: S. Harikishore IAS)

**Sub:** NULM- EST&P – Training in Accounts Assistant Using Tally- Kanhangad –(TCO No. AP-167/2017-18)Release of first instalment of training fee to M/s Kites Softwares Pvt. Ltd-reg

No.9796/P/2017/KSHO(vii)

Date 31.03.2018

- Read:** 1) Proceedings No.3711/P/2016/KSHO dated 19.05.2017 (work order)
- 2) MoU between Kudumbashree and M/s Kites Softwares Pvt. Ltd made on 19.06.2017
- 3) Letter from M/s. Kites Softwares Pvt. Ltd for release of first instalment of training fee recommended and forwarded by City Mission Manager, Kanhangad

**Order**

Kudumbashree has issued a work order vide reference 1<sup>st</sup> cited to the Skill Training Provider (STP), M/s. Kites Softwares Pvt. Ltd, Kanhangad for conducting placement linked skill training Accounts Assistant Using Tally to 30 candidates from Kanhangad\_Municipality. STP has also entered into a MoU with Kudumbashree Mission for implementation of this skill training programme vide reference 2<sup>nd</sup> cited. The agency has enrolled 30 students against this work order. As per the MoU, an amount of ₹ 19313/- is fixed as the training fee per candidate for this course with a duration of 530 hours (₹36.44/per hour). Now vide reference 3<sup>rd</sup> cited, M/s. Kites Softwares Pvt. Ltd has requested for release of first instalment of training fee, for the 30 students enrolled in the work order.

As per section 6.1 of the MoU, the skill training provider is eligible to get the first instalment of training fee (30% of the training cost less the amount of refundable security deposit collected from the trainees) on completing the training for a period of first seven days and submitting the batch freeze report. The agency in the batch freeze report has intimated that 30 students are continuing in one batch on the batch freeze date and the City Mission Manager (Skills and Livelihoods) of the concerned city has verified attendance at the training centre and certified the same. Therefore the agency is eligible to get the first instalment of training fee for the batch of 30 students.

In these circumstances the amount payable to M/s Kites Softwares Pvt. Ltd is calculated as follows:

1	First instalment of training fee (₹ 36.44 x 530 Hours x 30candidates)*30%	₹ 173817
2	Less refundable security deposit collected from the candidates	₹ 14500
3	<b>Sub total</b>	<b>₹ 159317</b>
4	Less TDS 2%	₹ 3186
5	<b>Amount to be released to the agency</b>	<b>₹ 156131</b>

In this circumstances, sanction is hereby accorded to release an amount of ₹ 156131/- (Rupees One Lakh fifty Six Thousand One Hundred and Thirty only) to M/s Kites Softwares Pvt. Ltd by way of RTGS transfer to the bank account of the agency as detailed below.

Beneficiary Name	Kites Softwares Pvt..Ltd.
Bank account No.	2339201001012
Bank	Canara Bank
Branch	Palarivattom
IFSC Code	CNRB0002339

TDS amount shall be remitted as per the details given below

TDS Amount	₹ 3186
PAN	AADCK1350P

The expenses may be met from the sub head 2.1 Skill Development Training of NULM budget. City Mission Management Unit, should effect necessary entry in the MIS for the amount shown as item number 3 in this release.

Sd/-  
Executive Director, Kudumbashree &  
State Mission Director, NULM

To

1. Accounts section for effecting payment
2. CEO of M/s Kites Softwares Pvt..Ltd.

Copy to

1. Accounts officer
2. Secretary Kanhangad
3. City Mission Manager (S&L), CMMU, Kanhangad
4. Stock file

Approved for Issue

Programme Officer(Urban)