

**Proceedings of the Executive Director, Kudumbashree and Mission Director,
National Urban Livelihoods Mission, Kerala**

(Present: S. Harikishore IAS)

Sub: NULM- EST&P – Training in Accounts Assistant Using Tally - Attingal.– (TCO No. AP-164/2017-18) (First batch)Release of first instalment of training fee to M/s Wayline Management Consultants Pvt ltd:-reg

No.10447/P/2017/KSHO(i)

Date14.05.2018

- Read:** 1) Proceedings No.3711/P/2016/KSHO dated 19.09.2017(work order)
2) MoU between Kudumbashree and M/s . Wayline Management Consultants Pvt Ltd made on 23.09.2017
3) Letter from M/s. Wayline Management Consultants Pvt ltd. for release of first instalment of training fee recommended and forwarded by City Mission Manager, Attingal

Order

Kudumbashree has issued a work order vide reference 1st cited to the Skill Training Provider (STP), M/s. Wayline Management Consultants Pvt Ltd for conducting placement linked skill training in Accounts Assistant Using Tally to 60 candidates from Attingal. STP has also entered into a MoU with Kudumbashree Mission for implementation of this skill training programme vide reference 2nd cited. The agency has enrolled 30 students against this work order . As per the MoU, an amount of ₹ 19313 is fixed as the training fee per candidate for this course with a duration of 530 hours (₹ 36.44/per hour). Now vide reference 3rd cited, M/s Wayline Management Consultants Pvt. Ltd. has requested for release of first instalment of training fee, for the batch of 30 students enrolled as per this work order.

As per section 6.1 of the MoU, the skill training provider is eligible to get the first instalment of training fee (30% of the training cost less the amount of refundable security deposit collected from the trainees) on completing the training for a period of first seven days and submitting the batch freeze report. The agency in the batch freeze report has intimated that 30 students are continuing in one batch on the batch freeze date and the City Mission Manager (Skills and Livelihoods) of the concerned city has verified attendance at the training centre and certified the same. Therefore the agency is eligible to get the first instalment of training fee for the batch of 30 students

First instalment —
(36.44 x 530 hr x 30 candi) x 30%.

L S.D.

Subtotal

L TDS 2%

1,73,817

14,000

1,59,817

3,196

1,56,621