

**Proceedings of the Executive Director, Kudumbashree and Mission  
Director, National Urban Livelihoods Mission, Kerala**

Present: S. Harikishore IAS

**Sub:** NULM- EST&P – Training in Accounts Assistant Using Tally – AP 277 – Kannur – Release of second instalment of training fee to M/s Synchroserve Global Solutions Pvt Ltd:-reg

No. 4576/P/2018/KSHO- NULM007

Date.02.02.2019

- Read:** 1) Proceedings No. 3711/P/2016/KSHO dated 06.04.2018 (work order)
- 2) MoU between Kudumbashree and Synchroserve Global Solutions Pvt Ltd made on 30.04.2018
- 3) Proceedings No. 4576/P/2018/KSHO dated 01.09.2018 for release of first instalment.
- 4) Letter from M/s Synchroserve Global Solutions Pvt Ltd for release of second instalment of training fee recommended and forwarded by City Mission Manager, Kannur.

**Order**

Kudumbashree has issued a work order vide reference 1<sup>st</sup> cited to the Skill Training Provider (STP), Synchroserve Global Solutions Pvt Ltd for conducting placement linked skill training in Accounts Assistant using Tally at their centres located at Kannur. STP has also entered into a MoU with Kudumbashree vide reference cited 2. The agency has enrolled candidates as per this work order and SULM has released first instalment as per the details given below.

No	Centre Location- and course	TCO No	No of candidates	Rate per candidate	First instalment release ref	First instalment released
1	Kannur - Accounts Assistant Using Tally	AP 277	27	(530*36.44) 19313	3	156435

Now vide reference 4 cited, the STP has requested for release of second instalment of training fee.

As per section 6.1(2) of the MoU, the skill training provider is eligible to get the second instalment of training fee (50% of the training cost plus the amount refunded to the trainees) on completion of training, certification, and providing placement to at least 50% of the successful candidates. The agency in the batch summary report has intimated the details of candidates passed in these batches and the details of candidates placed are given in the placement summary report. The City Mission Mangers of the concerned city has verified the batch summary report and placement summary report and has certified that the agency has completed the mandatory placement of 50%. The STP has also submitted the assessment invoice and result sheet. Therefore the agency is eligible to get the second instalment training fee for the successful candidates, assessment fee paid for the successful candidates and the forfeited security deposit of the candidates who were absent for assessment after advance payment of assessment fee. Payment of second instalment to the STP is calculated below.

No	Centre Location- and course	TCO No	No of candidates passed	Second stage cumulative payment due	Assessment fee	Total	Less training fee paid so far	Second instalment due to the STP
1	2	3	4	5	6	7	8	9
1	Kannur - Accounts Assistant Using Tally	AP 277	23	355359	18400	373759	156435	217324
	Total							217324

\*Security deposit in hand = Collected amount - (Refunded amount + forfeited amount towards assessment fee)

From the second instalment due to the agency an amount of **Rs.4,346/-** shall be deducted towards TDS (2%) and shall be deposited in the PAN AALCS9717J

In these circumstances, sanction is hereby accorded to release an amount of **Rs.2,12,978/- (Rupees Two Lakh Twelve Thousand Nine Hundred and seventy Eight only)** to M/s Synchroserve Global Solutions Pvt Ltd by way of RTGS transfer to the bank account of the agency after deduction of TDS as detailed below.

Beneficiary Name	Synchroserve Global Solutions Pvt Ltd
Bank account No.	030010200026187
Bank	Axis Bank
Branch	Jubilee Hills
IFSC Code	UTIB00000030

The expenses may be met from the sub head 2.1 Skill Development Training of NULM budget. City Mission Management Unit should affect necessary entry in the MIS for the amount shown as column number 9 above against all training in this release.

Sd/-

**Executive Director, Kudumbashree &  
State Mission Director, NULM**

To

1. Accounts section for effecting payment
2. CEO of M/s Synchroserve Global Solutions Pvt Ltd

Copy to

1. Accounts officer
2. Secretary, Kannur.
3. City Mission Manager (S&L), CMMU, Kannur.
4. Stock file

Approved for issue



Accounts Officer