Proceedings of the Executive Director, Kudumbashree and Missions Director, State Urban Livelihoods Mission, Kerala
Present: S. Harikishore IAS

Sub: NULM- EST&P - Training in Accounts Assistant using Tally - Assigning of Skill Training provider for Kochi and Thrikkakkara ULBs- reg

No. 3711/P/2015/KSHO Date: 04.10.2016

2. Request for Proposal No.2 /3711 dated 08.09.2016

Order

State Urban Livelihoods Mission has issued a Request For Proposal (RFP) on 08.09.2016 for procurement of service from empanelled Skill Training Providers (STPs) for conducting Skill Training Courses as demanded by the prospective beneficiaries from specific cities. In response to this RFP, an empanelled Skill Training Provider (STP) M/s KITES software Pvt. Ltd. has submitted a proposal to conduct Skill Training in Accounts assistant using Tally (MES/ ICT 701) in Kochi and Thrikkakkara cities. After examining the proposal in detail, sanction is accorded to M/s KITES software Pvt. Ltd to conduct Skill Training course in these cities as per the details and conditions given below.

<table>
<thead>
<tr>
<th>No</th>
<th>Name of Course</th>
<th>Course Code</th>
<th>Duration (In Hours)</th>
<th>City</th>
<th>Candidates to be trained</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Accounts Assistant using Tally</td>
<td>MES/ ICT 701</td>
<td>576</td>
<td>Kochi</td>
<td>25</td>
</tr>
<tr>
<td>2</td>
<td>Accounts Assistant using Tally</td>
<td>MES/ ICT 701</td>
<td>576</td>
<td>Thrikkakkara</td>
<td>25</td>
</tr>
</tbody>
</table>

The training should be conducted as per the Training Operational procedure shown the RFP document version 2. Rate per hour per successfully completing candidates shall be Rs 34.70/-
STP should enter into a MoU with SULM in the format given in section 5 of the RFP document within 7 days from the date of receipt of this order. The proposal submitted by the agency and accepted by the SULM will be made as part of this MoU.

This order is conditional and the STP shall commence the training only after getting due approval for the proposed training centre to conduct the above mentioned course as per NULM standards. The SULM officials will conduct an inspection of the training centre and will issue a training commencement order to the STP as per the process detailed in the Training Operational Procedure if the centres are found suitable for conducting the proposed training.

Sd/-
Executive Director, Kudumbashree & Mission Director, NULM

To
The CEOs of M/s KITES software Pvt. Ltd, Kochi

Copy to
1. Secretary, Kochi/Thrikkakkara ULBs
2. City Mission Manger (S&L), CMMUs Kochi/Thrikkakkara
3. S/F
4. Website

Approved for issue
Programme officer (Urban)