Proceedings of the Executive Director, Kudumbashree and Missions Director,
National Urban Livelihoods Mission, Kerala
(Present: S. Harikishore IAS)

Sub: NULM- EST&P – Skill Training in General Duty Assistant in Kollam Corporation –
Release of first instalment of training fee to Hindustan Latex Family Planning
Promotion Trust (HLFPPT). :-reg

No. 5787/P/2016/KSHO
Date: 28.03.2016

Read: 1) Proceedings No. 3711/P/2016/KSHO dated 07.11.2016 (work order-7)
2) Proceedings No. 3711/P/2016/KSHO dated 22.02.2017 (work order-29)
3) MoU between Kudumbashree and Hindustan Latex Family Planning Promotion
Trust (HLFPPT) made on 4th July 2016.
4) Letter from HLFPPT for release of first instalment of training fee recommended
and forwarded by City Mission Manager, Kollam Corporation.

Order
Kudumbashree has issued a work order vide reference cited as 1st and 2nd above to the Skill
Training Provider (STP), Hindustan Latex Family Planning Promotion Trust (HLFPPT) for
conducting placement linked skill training in General Duty Assistant to 35 candidates (30
candidates remaining in the work order referred as 1 above and 5 candidates vide work order
referred as 2) from Kollam Corporation. STP has also entered into a MoU with
Kudumbashree Mission for implementation of this skill, training programme vide reference
3rd cited. As per the proposal, an amount of ₹ 14574 is fixed as the training fee per
candidate for this course with a duration of 420 hours (₹ 34.70/per hour). Now vide
reference 4 cited, Hindustan Latex Family Planning Promotion Trust (HLFPPT). has
requested for release of first instalment of the training fee for this batch.

The skill training provider as per section 6.1 of the MoU is eligible to get the first instalment
of training fee (30% of the training cost less the amount of refundable security deposit
collected from the trainees) on completing the training for a period of first seven days and
submitting the batch freeze report. The agency in the batch freeze report has intimated that
35 students are continuing in the batch on the batch freeze date and the City Mission
Manager (Skills and Livelihoods) Kollam has verified the attendance at the training centre
and certified the same. Therefore the agency is eligible to get the first instalment of training
fee for the batch of 35 students:
The amount payable to M/s Hindustan Latex Family Planning Promotion Trust (HLFPPT) is calculated as follows:

<table>
<thead>
<tr>
<th></th>
<th>First instalment of training fee (₹ 14574 x 35)*30%</th>
<th>₹ 1,53,027</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Add amount remitted by the STP as security deposit along with the proposal.</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>Sub total</td>
<td>₹ 1,53,027</td>
</tr>
<tr>
<td>3</td>
<td>Less refundable security deposit collected from the candidates</td>
<td>₹ 18,250</td>
</tr>
<tr>
<td></td>
<td>Total amount to be released</td>
<td>₹ 1,34,777</td>
</tr>
</tbody>
</table>

In this circumstances, sanction is hereby accorded to release an amount of ₹ 1,34,777 (Rupees One Lakh Thirty Four Thousand Seven Hundred and Seventy Seven only) to M/s Hindustan Latex Family Planning Promotion Trust (HLFPPT) by way of RTGS transfer to the bank account of the agency as detailed below.

<table>
<thead>
<tr>
<th>Beneficiary Name</th>
<th>Hindustan Latex Family Planning Promotion Trust (HLFPPT)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bank account No.</td>
<td>57007696542</td>
</tr>
<tr>
<td>Bank</td>
<td>State Bank of Travancore</td>
</tr>
<tr>
<td>Branch</td>
<td>NAC Branch, Poojappura</td>
</tr>
<tr>
<td>IFSC Code</td>
<td>SBTR0000502</td>
</tr>
</tbody>
</table>

The expenses shall be met from the sub head **2.1 Skill Development Training of NULM budget**. City Mission Management Unit, Kollam should affect necessary entry in the MIS for this expenditure.

_Sd/-_

Executive Director, Kudumbashree & State Mission Director, NULM

_To_

1. Accounts section for effecting payment
2. State Programme Manager, (HLFPPT), Kollam

_Copy to_

1. Accounts officer
2. City Mission Manager (S&L), Kollam
3. Stock file

Approved for issue

Programme officer(Urban)