Proceedings of the Executive Director, Kudumbashree and Missions Director, State Urban Livelihoods Mission, Kerala

Present: S. Harikishore IAS


No. 3711/P/2016/KSHO Date: 19.05.2017

Read: 1. RFP Notification No. 8/3711 dated 09.03.2017
2. Minutes of the evaluation committee held on 05.05.2017

Order

State Urban Livelihoods Mission issued a Request for Proposal (RFP) on 09.03.2017 for procurement of service from empanelled Skill Training Providers (STPs) for conducting Skill Training Courses during 2017-18 in the mission cities. In response to the RFP, M/s Malankara Social Service Society submitted a proposal to conduct Skills Training – Accounts Assisting using Tally. The Evaluation committee held on 05.05.2017 examined the proposal in detail and decided to assign the following course in specific training centres. In these circumstances sanction is hereby accorded to M/s Malankara Social Service Society to conduct the skill training course during 2017-18 as detailed below.

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Courses</th>
<th>Duration (In Hrs)</th>
<th>Rate per Hour (₹)</th>
<th>Location of Training Centre</th>
<th>ULBs Proposed to be Covered</th>
<th>Candidates to be trained</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Accounts Assistant using Tally, MES/ICT 701</td>
<td>530</td>
<td>34.70</td>
<td>Thiruvananthapuram</td>
<td>Thiruvananthapuram</td>
<td>25, 50, 75</td>
</tr>
</tbody>
</table>

The training should be conducted as per the Training Operational procedure in the RFP document (version 1.3). STP should enter into a MoU with SULM in the format given in section 5 of the RFP document within 7 days from the date of receipt of this order. The final version of proposal submitted by the agency and accepted by the SULM will be made as part of this MoU. The training planned in Phase-I should be started not later than one month from the date of receipt of the work order. Before commencement of Phase –II trainings, the STP should strictly complete training and mandatory placement of the successful
candidates in the first phase. The candidates of all batches should be certified and placed before the closure of the financial year.

Annual increment in rate per hour for the FY 2017-18 will be applicable for this work order subjects to the orders from the Ministry of Housing and Urban Poverty Alleviation (MoHUPA).

This order is conditional and the STP shall commence the training only after getting due approval for the proposed training centre to conduct the above mentioned course as per NULM standards. The SULM officials will conduct an inspection of the training centre and will issue a training commencement order to the STP as per the process detailed in the Training Operational Procedure, if the centres are found suitable for conducting the proposed training. In case of courses designed by Sector Skill Councils (SSC), the STPs should also obtain prior approval from the concerned SSC for the proposed centre. Before commencement of MES courses, it should be ensured that the courses are active for certification on SDI portal of Ministry of Skill Development and Entrepreneurship (http://sdis.gov.in).

Sd/-
Executive Director, Kudumbashree &
Mission Director, NULM

To
The CEO, Malankara Social Service Society

Copy to
1. District Mission Coordinator, Kudumbashree, Thiruvananthapuram
2. Secretary, Thiruvananthapuram Corporation.
3. City Mission Manger, Thiruvananthapuram
4. S/F

Approved for Issue

Programme Officer (Urban)