

**Proceedings of the Executive Director, Kudumbashree and Missions Director,  
National Urban Livelihoods Mission, Kerala**

(Present: S. Harikishore IAS)

**Sub:** NULM- EST&P – Training in Accounts Assistant Using Tally-TCO No012/17-18 Perinthalmanna (First batch) Release of second instalment of training fee to M/s Kites Software Pvt.Ltd.-reg

No9796/P/2016/KSHO(iii)

Date.31.03.2018

- Read:** 1) Proceedings No. 3711/F/2015/KSHO dated 19.05.2017 (work order)  
2) MoU between Kudumbashree and Kites Software Pvt.Ltd. made on 16.01.2017  
3) Proceedings No. 9796/P/2016/KSHO dated 16.10.2017 release of first instalment  
4) Letter from M/s Kites Software Pvt. Ltd for release of Second Instalment of training fee recommended and forwarded by City Mission Manager, Perinthalmanna

**Order**

Kudumbashree has issued a work order vide reference 1<sup>st</sup> cited to the Skill Training Provider (STP), Kites Software Pvt. Ltd for conducting placement linked skill training in Accounts Assistant Using Tally to 50 candidates from Perinthalmanna Municipality. STP has also entered into a MoU with Kudumbashree vide reference cited 2. As per the MoU, an amount of ₹ 19313/- is fixed as the training fee per successful candidate for this course with a duration of 530 hours (₹ 36.44 /per hour) in addition to the assessment fee as per actual. Vide reference 3 an amount of Rs 100346/- was released as first instalment of training fee. Now vide reference 4<sup>th</sup> cited, M/s Kites Software Pvt. Ltd has requested for release of Second instalment of training fee.

As per section 6.1 (2) of the MoU, the skill training provider is eligible to get the second instalment of training fee (50% of the training cost plus the amount refunded to the trainees) on completion of training, certification, and providing placement to at least 50% of the successful candidates. The agency in the batch summary report has intimated that out of the 20 candidates enrolled in the batch 20 students have passed the course and 55 % of the successful candidates are placed in job. The city Mission Manager (Skills and Livelihoods) of the concerned city has verified and has verified all the documents and has certified the same. Therefore the agency is eligible to get the second instalment training fee for 20 successful students and the actual assessment fee paid to Assessment Body. In addition, STP is eligible to get the forfeited security deposit of the candidates who were absent for assessment after advance payment of assessment fee



Therefore the amount payable to M/s Kites Software Pvt. Ltd s calculated as follows:

1	Cumulative Second stage payment (₹36.44 x 530 hours 24candidates)*80%	₹ 309008
2	Add Security Deposit refunded to the candidates	₹ 10000
3	Forfeited security deposit of the candidates who became absent in assessment after remitting assessment fee	₹ 0
4	Assessment fee paid for the successful candidates	₹ 16000
5	<b>Sub total</b>	<b>₹ 335008</b>
6	First instalment (Released training fee only)	₹ 100346
7	Amount deducted towards the security deposit collected from candidates	₹ 10000
8	<b>Sub Total 6 +7</b>	<b>₹ 110346</b>
9	<b>Amount to be released(5deduct from item 8)</b>	<b>₹ 224662</b>
10	Less TDS 2%	₹ 4493
11	<b>Total to be released to the agency</b>	<b>₹ 220169</b>

In this circumstances, sanction is hereby accorded to release an amount of ₹ 220169 (Rupees Two Lakhs Twenty Thousand One Hundred and Sixty nine only) to M/s s Kites Software Pvt. Ltd by way of RTGS transfer to the bank account of the agency as detailed below.

Beneficiary Name	Kites Software Pvt.Ltd.
Bank account No.	2339201001012
Bank	Canara Bank
Branch	Palarivattom
IFSC Code	CNRB0002339

The expenses may be met from the sub head 2.1 Skill Development Training of NULM budget. City Mission Management Unit, should affect necessary entry in the MIS for the amount shown as item number 8 in this release.

TDS Amount shall be remitted as per the detail given below

TDS Amount	₹ 4493
DANT	