

**Proceedings of the Executive Director, Kudumbashree and Mission
Director, National Urban Livelihoods Mission, Kerala**

Present: S. Harikishore IAS

Sub: NULM- EST&P – Training in Accounts Assistant Using Tally – AP 417-
Thiruvananthapuram– Release of First Instalment of training fee to M/s Malankara
Social Service Society:-reg

No.4438/P/2018/KSHO(i)- NULM007

Date.18.02.2019

- Read:** 1) Proceedings No. 3711/P/2016/KSHO dated 06.04.2018 (Work order)
2) MoU between Kudumbashree and M/s Malankara Social Service Society
made on 26.04.2018.
3) Letter from M/s Malankara Social Service Society for release of first
instalment of training fee recommended and forwarded by City Mission
Manager, Thiruvananthapuram.

Order

Kudumbashree has issued a work order vide reference 1st cited to the Skill Training Provider (STP), Malankara Social Service Society for conducting placement linked skill training in various trades including in the job role Accounts Assistant Using Tally. Now the agency has enrolled candidates for the course Accounts Assistant Using Tally in their training centres located at Thiruvananthapuram and has requested for first instalment of training fee as per ref. 3. The details of the work order and candidates enrolled are given below.

No	Centre Location&Course	Type of training	Total Work order	Rate per candidate	Candidates enrolled earlier	TCO No (Present Batch)	Candidates enrolled in present batch	Candidates after batch freezing
1	Thiruvananthapuram - Accounts Assistant Using Tally	R	100	(530*36.44) 19313	27	AP 417	25	25

As per section 6.1 of the MoU, the skill training provider is eligible to get the first instalment of training fee (30% of the training cost less the amount of refundable security deposit collected from the trainees) on completing the training for a period of first seven days and submitting the batch freeze report. The City Mission Managers of the concerned cities have verified attendance of the above mentioned batches at the training centre and has certified the batch freeze reports and recommended for

payment. Therefore the agency is eligible to get the first instalment of training fee for the batches as calculated below.

No	Centre Location	TCO No	First instalment	Amount due to STP	Less TDS 2%	Amount released to STP
1	2	3	4	5	6	7
1	Thiruvananthapuram - Accounts Assistant Using Tally	AP 417	144848	144848	2897	141951
Total				144848	2897	141951

In these circumstances, sanction is hereby accorded to release an amount of **Rs.1,41,951/- (Rupees One Lakh Fourty One Thousand Nine Hundred and Fifty One only)** to M/s Malankara Social Service Society by way of RTGS transfer to the bank account of the agency as detailed below.

Beneficiary Name	Director, Malankara Social Service Society
Bank account No.	40252200024616
Bank	Syndicate Bank
Branch	Venjaramoodu
IFSC Code	SYNB0004025

TDS amount **Rs. 2,897/-** Shall be remitted in the PAN **AAATM6175E**

The expenses may be met from the sub head 2.1 Skill Development Training of NULM budget. City Mission Management Units of the concerned cities should affect necessary entry in the MIS for the amount shown in column No 5 of the above table.

Sd/-

**Executive Director, Kudumbashree &
State Mission Director, NULM**

To

1. Accounts section for effecting payment
2. CEO of M/s Malankara Social Service Society

Copy to

1. Accounts officer
2. Secretary, Thiruvananthapuram, Nedumangad, Attingal, Varkkala, Neyyattinkara.
3. City Mission Manager(S&L), CMMU, Thiruvananthapuram, Nedumangad, Attingal, Varkkala, Neyyattinkara.
4. Stock file

Approved for issue



Director(A&F)