

**Proceedings of the Executive Director, Kudumbashree and Missions Director,
National Urban Livelihoods Mission, Kerala**

(Present: S Harikishore I A S.)

Sub: NULM- EST&P – Training in Accounting – (BAN147)-Mukkom- (TCO No. AP-147/2017-18) Release of first instalment of training fee to M/s Accountants Training Institute:-reg

No.8124 /P/2017/KSHO(ii)

Date 31.03.2018

- Read:** 1) Proceedings No.3711/P/2016/KSHO dated 25.05.2017 (Additional work order)
2) MoU between Kudumbashree and M/s Accountants Training Institute made on 19.06.2017
3) Letter from M/s Accountants Training Institute for release of first instalment of training fee recommended and forwarded by City Mission Manager, Mukkom

Order

Kudumbashree has issued a work order vide reference 1st cited to the Skill Training Provider (STP), M/s. Accountants Training Institute for conducting placement linked skill training in Accounting to 30 candidates from Mukkom Municipality. STP has also entered into a MoU, with Kudumbashree Mission for implementation of this skill training programme vide reference 2nd cited. The agency have enrolled 30 candidates against this work order. As per the MoU, an amount of ₹ 14568 is fixed as the training fee per successful candidate for this course with a duration of 480 hours (₹ 30.35/per hour). Now vide reference 3rd cited, M/s. Accountants Training Institute has requested for release of first instalment of training fee for 30 students enrolled as per this work order.

As per section 6.1 of the MoU, the skill training provider is eligible to get the first instalment of training fee (30% of the training cost less the amount of refundable security deposit collected from the trainees) on completing the training for a period of first seven days and submitting the batch freeze report. The agency in the batch freeze report has intimated that 30 students are continuing in one batch on the batch freeze date and the City Mission Manager (Skills and Livelihoods) of the concerned city has verified attendance at the training centre and certified the same. Therefore the agency is eligible to get the first instalment for the candidates continuing in the batch. However the work order is issued only for to train 30 candidates. Therefore the agency is eligible to get the training fee for 30 candidates only now.

In these circumstances the amount payable to M/s Accountants Training Institute is calculated as follows:

| | | |
|---|--|----------|
| 1 | First instalment of training fee (₹ 30.35 x 480 Hours x 30 candidates)*30% | ₹ 131112 |
| 2 | Less refundable security deposit collected from the candidates | ₹ 13750 |
| 3 | Sub total | ₹ 117362 |
| 4 | Less TDS 2% | ₹ 2347 |
| 5 | Amount to be released to the agency | ₹ 115015 |

In this circumstances, sanction is hereby accorded to release an amount of ₹ 112565 (Rupees One Lakh Twelve Thousand Five Hundred and Sixty five only) to M/s Accountants Training Institute by way of RTGS transfer to the bank account of the agency as detailed below.

| | |
|------------------|--------------------------------|
| Beneficiary Name | Accountants Training Institute |
| Bank account No. | 3050179939 |
| Bank | Central Bank of India |
| Branch | Mavoor Road |
| IFSC Code | CBIN0282404 |

TDS amount shall be remitted as per the details given below

| | |
|------------|------------|
| TDS Amount | ₹ 2347 |
| PAN | AATFA9241Q |

The expenses may be met from the sub head 2.1 Skill Development Training of NULM budget. City Mission Management Unit, should effect necessary entry in the MIS for the amount shown as item number 3 in this release.

Sd/
Executive Director, Kudumbashree &
State Mission Director, NULM

To

1. Accounts section for effecting payment
2. CEO of M/s Accountants Training Institute

Copy to

1. Accounts officer
2. Secretary Mukkom
3. City Mission Manager (S&L), CMMU, Mukkom
3. Stock file

Approved for Issue

Programme Officer(Urban)