

**Proceedings of the Executive Director, Kudumbashree and Mission Director,
National Urban Livelihoods Mission, Kerala**

(Present: S. Harikishore IAS)

Sub: NULM- EST&P – Training in Automotive Service Technician - Thrissur- (TCO No. AP-224/2017-18) Release of first instalment of training fee to M/s Kuttukaran Institute :-reg

No.10106/P/2017/KSHO

Date 15.5.2018

- Read:** 1) Proceedings No.3711/P/2016/KSHO dated 19.09.2017(work order)
2) MoU between Kudumbashree and M/s Kuttukaran Institute made on 25.09.2017
3) Fund Request Letter from M/s.Kuttukaran Institute of HRD for release of first instalment of training fee recommended and forwarded by City Mission Manager, Thrissur

Order

Kudumbashree has issued a work order vide reference 1st cited to the Skill Training Provider (STP), M/s. Kuttukaran Institute of HRD for conducting placement linked skill training in Automotive Service Technician to 60 candidates from Thrissur Municipality STP has also entered into a MoU with Kudumbashree Mission for implementation of this skill training programme vide reference 2nd cited. The agency has enrolled 20 students against this work order. As per the MoU, an amount of ₹ 29185/- is fixed as the training fee per candidate for this course with a duration of 688 hours (₹ 42.42/per hour). Now vide reference 3rd cited, M/s. Kuttukaran Institute has requested for release of first instalment of training fee, for the batch of 20 students enrolled as per this work order.

As per section 6.1 of the MoU, the skill training provider is eligible to get the first instalment of training fee (30% of the training cost less the amount of refundable security deposit collected from the trainees) on completing the training for a period of first seven days and submitting the batch freeze report. The agency in the batch freeze report has intimated that 19 students are continuing in one batch on the batch freeze date and the City Mission Manager (Skills and Livelihoods) of the concerned city has verified attendance at the training centre and certified the same. Therefore the agency is eligible to get the first instalment of training fee for the batch of 19 students.

In these circumstances the amount payable to M/s Kuttukaran Institute is calculated as follows:

1	First instalment of training fee (₹ 42.42 x 688Hours x 19candidates)*30%	₹ 166355
2	Less refundable security deposit collected from the candidates	₹ 9250
3	Sub total	₹ 157105
4	Less TDS 2%	₹ 3142
5	Amount to be released to the agency	₹ 153963

In this circumstances, sanction is hereby accorded to release an amount of ₹ 153963 (Rupees One Lakh Fifty Three Thousand Nine Hundred and Sixty three only) to M/s Kuttukaran Institute by way of RTGS transfer to the bank account of the agency as detailed below.

Beneficiary Name	Kuttukaran institute for HRD
Bank account No.	803201001894
Bank	Canara Bank
Branch	Broad way ernakulam
IFSC Code	CNRB0000803

TDS amount shall be remitted as per the details given below

TDS Amount	₹ 3142
PAN	AAATK2614G

The expenses may be met from the sub head 2.1 Skill Development Training of NULM budget. City Mission Management Unit, should effect necessary entry in the MIS for the amount shown as item number 3 in this release.

Sd/-

**Executive Director, Kudumbashree &
State Mission Director, NULM**

To

1. Accounts section for effecting payment
2. CEO of M/s Kuttukaran institute for HRD

Copy to

1. Accounts officer
2. Secretary Thrissur
3. City Mission Manager (S&L), CMMU, Thrissur
4. Stock file

Approved for Issue


Accounts Officer

