5751/M-NRLM (SVEP)/2020/KSHO

20/10/2020

മലയാളി സവിശേഷ സേവന നിയമം

കൃത്രിമ സേവന

നവീകരിച്ച സേവന നിയമം -

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മലയാളി സവിശേഷ സേവന നിയ occupants in the buildings and places.

The Government of Kerala has decided to extend the deadline for submitting applications for the Kerala Housing Loan Scheme. The deadline has been extended from 20th October 2020 to 15th November 2020. Applications can be submitted through the Kerala Housing Board's official website.

TRIDA Building, Medical College PO, Thiruvananthapuram 695011
T. 0471 255 4714, 255 4715, 0471 255 4716, 0471 255 4717
info@kudumbashree.org www.kudumbashree.org
യാള്‍ കൃഷി.ശാസ്ത്രജ്ഞന്റെ മുദ്രക്കാരാവ് എന്ന് പ്രധാനമായും നഗരീയദത്തകർക്ക്. കൃഷിക്ക ബന്ധമുള്ള വിഭാഗങ്ങളും, അഭിവാദനങ്ങള്‍
(പ്രതിരീതി സന്നിധി സംസ്ഥാനതല്‍, വികസന, വികസനം
കൊങ്കണവും തുടങ്ങിയവും), സ്വാധീനം (സിക്കാഡനമേഖലയില്‍ എടുക്കുന്ന നിര്‍ദ്ദേശങ്ങള്‍
കാലുക്കി സമ്പത്തുടെ ഒരു അവകാശം നടത്തുന്നതിന് ഓര്‍ജിയുറപ്പ്
കൊടുക്കുന്നു. ഇവിടെ 2019 ഭരണാധികാരികള്‍ അനുബന്ധിച്ചതുപോലെ
ധാരാളം സാമൂഹ്യസൗന്ദര്യം കൊള്ളുന്നു. കുറച്ചും നാടൻപേരും നേരും
കൊള്ളുന്നു.

അവ സാമൂഹ്യപ്രവര്‍ത്തകരുടെ സന്നിധി (എന്നു പ്രതിരീതിയുള്ളതും, വിദ്യാഭ്യാസം
അഭിന്നജനങ്ങൾ മേഖലയ്ക്ക് കൊടുക്കുന്ന പുറപ്പിടിത്തുവെള്ളാണ്
മേഖലയ്ക്ക് വരുന്നത് നിപണിയും നൂറു-നാലാമതരിത്ത് പരിശീലനം ചെയ്യുന്നതാണ്.
ഇവ (സാമൂഹ്യപ്രവര്‍ത്തകരുടെ സന്നിധി) പുറപ്പിടിത്തെ പരിശീലനം
മേഖലയ്ക്ക് നാടനത്തെ മേഖലയ്ക്ക് പ്രസ്താവിക്കുന്നു. 

1. Institution building reporting format
2. FGD questionnaire and Reporting format
4. Government sector - Reporting format
5. Guide for data collection from block/district functionaries

നാലാമതരിതരിത്ത് (സിക്കാഡനമേഖലകളില്‍, വിദ്യാഭ്യാസം
അഭിന്നജനങ്ങളുടെ സന്നിധിയായ നാടനത്തെ സിക്കാഡനമേഖലയ്ക്ക്
മേഖലയ്ക്ക് വരുന്നത് നിപണിയും നൂറു-നാലാമതരിത്ത്
നാടനത്തെ മേഖലയ്ക്ക് പാരമ്പര്യം 2020 നാലാമതത് 15-മെയ്
നൂറു-നാലാമതരിത്ത് നാടനത്തെ സിക്കാഡനമേഖലയ്ക്ക്
വിദ്യാഭ്യാസം അഭിന്നജനങ്ങളുടെ സന്നിധി പ്രസ്താവിക്കുന്നു. സിക്കാഡനമേഖലയ്ക്ക് DPR Preparation അഭിന്നജനങ്ങളുടെ
മേഖലയ്ക്ക് പ്രസ്താവിക്കുന്നു.

നാടനത്തെ സിക്ക.

മനോഹരങ്ങള്‍ (苏州 (苏州)
കുണ്ഡകാലി)
Annexure 1

**IB data**

- Number of Gram Panchayats in which intensive strategy initiated-
- Number of villages in which intensive strategy initiated-
- Total number of SHGs under NRLM fold in Intensive blocks –
- Total Households mobilized into all SHGs-
- Total ST Households Mobilized into all SHGs-
- Total Amount of Savings Mobilized in all SHGs (INR in lakhs) –
- No of SHGs with Bank Accounts-
- No of SHGs with Bank Linkage-
- Number of Total SHGs provided RF –
- Amount of RF provided to all SHGs (in Rs. lakh) –
- Total Number of all SHGs provided CIF-
- Total Amount of CIF provided to SHGs (in Rs. lakh) –
- Number of VOs formed –
- Number of SHGs holding membership in the VOs –
- Number of CLFs formed - Promotion of New SHGs, Pre NRLM SHG brought into NRLM Fold and Revival of Defunct SHGs -
- Number of new SHGs promoted by SRLM-
- Number of other SHGs brought into the NRLM fold (after revival/strengthening/compliance checks) –
- Total number of SHGs under NRLM fold in Intensive blocks-
- Number of predominantly SC-SHGs(SC members >=50%)-
- Number of predominantly ST-SHGs(ST members >=50%)-
- Number of predominantly Minority-SHGs(Minority members >=50%)-
- Number of Other-SHGs (with SC/ST/Minority members < 50%)-
- Number of predominantly PWD-SHGs(PWD members >=50%)-
- Number of SHG become defunct/Dormant
- Number of SHGs provided training on basic modules
- Number of SHGs in which standard bookeeping practices introduced
- Number of SHGs following Pancha Sutra –
- Number of Active women deployed
- Number of internal CRPs identified and trained in the intensive blocks –
- Number of Bank Mitras deployed—
- Total Amount of Savings Mobilized in all SHGs(Lakhs)-
- Total Households mobilized into all SHGs-
- Total SC Households Mobilized into all SHGs-
- Total ST Households Mobilized into all SHGs-
- Total Minority Households Mobilized into all SHGs-
- Total Other Households Mobilized into all SHGs-
- Total PWD Households Mobilized into all SHGs Progress of participatory Identification of the poor(PIP) (Report only if PIP is undertaken)
- Number of villages in which PIP process has been completed-
- Number of GPs in which PIP process has been completed-
- Number of Poorest of the Poor(POP) households identified-
- Number of Poor households identified-
- Number of Non-Poor households identified-
- Total number of households having Persons with disability member-
FGD Questionnaire and Reporting Format

A. Questionnaire

1. Ice-breaker
   o Names of all participants, names of their village and panchayat, and SHG
   o Explain purpose of FGD

2. Questions on Tourism
   o Historical Places
     ▪ Are there any famous temples, dargah, or historical monuments in your area?
     ▪ During which season / time are these spots most visited?
     ▪ What type of people (local / outsiders) visit these spots?
     ▪ How many people visit these spots (per day / during the entire duration)?
     ▪ What type of businesses / facilities are presently available at the tourist spot?
     ▪ What type of businesses / facilities are required?

   o Natural Sites
     ▪ Are there any places of natural beauty in your area?
     ▪ During which season / time are these spots most visited?
     ▪ What type of people (local / outsiders) visit these spots?
     ▪ How many people visit these spots (per day / during the entire duration)?
     ▪ What type of businesses / facilities are presently available at the tourist spot?
     ▪ What type of businesses / facilities are required?

   o Festival Markets / Melas
     ▪ Are there any festival markets / melas organized in your area?
     ▪ When are these melas organized?
     ▪ For how many days are these melas organized?
     ▪ What type of products / services are sold in these markets / melas?
     ▪ What type of people (local / outsiders) visit these spots?
     ▪ How many people visit these spots (per day / during the entire duration)?

3. Questions on Artisan Skills and Products
   o Is there any traditional handicraft / handloom practice in your village / cluster?
   o Where are these artisans located in the village/cluster?
   o How many households are involved in this practice?
   o What are the products manufactured?
   o What are the sources of raw materials?
   o Where are these artisan products sold?

4. Questions on Commodities
   o What type of commodities (agriculture based, NTFP, other natural resources) are available in the village/cluster?
   o When are these commodities available / produced (seasons)?
5. **Sources of Credit**
   - What are the sources of credit for the entrepreneurs?
   - Up to what loan amounts are available from each source?
   - What is the rate of interest charged by each source (per month / per annum)?
   - Is credit available whenever it is needed?

6. **Questions on Opportunity Cost**
   - In what productive activities are women engaged?
   - How many days of productive engagement does the women have every month?
   - What income do they earn in a day / month, for each activity?
   - How many months in a year will they have such engagement, for each activity?

7. **Questions on Aspirations**
   - How much income do you expect if you run a business within your village?
   - How much income do you expect if you run a business outside your village?
B. Reporting Format

1. Details of all participants in the FGD

<table>
<thead>
<tr>
<th>#</th>
<th>Name of the Participant</th>
<th>Village</th>
<th>Panchayat</th>
<th>NHG</th>
<th>Signature</th>
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2. Details on Tourist Places

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<tr>
<th>Tourist Spot (Historical Places / Natural Sites)</th>
<th>Location</th>
<th>Months the Tourist Spot is Operational</th>
<th>Footfall (per day / during the entire duration)</th>
<th>Peak Season</th>
<th>Existing Businesses / Shops</th>
<th>Required Facilities</th>
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<th>Festival Markets / Melas</th>
<th>Location</th>
<th>Months</th>
<th>Number of Days</th>
<th>Footfall</th>
<th>Existing Businesses / Shops</th>
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3. Details on Artisan Products

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<th>Handicraft / Handloom Skills</th>
<th>Products Manufactured</th>
<th>Raw Material</th>
<th>Location of Handloom / Handicraft Clusters</th>
<th>Number of HHs Practicing Such Activities</th>
<th>Existing Markets for Handicraft / Handloom Products Manufactured</th>
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4. Details on Commodities

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<th>Names of Commodities</th>
<th>Seasons of Production / Availability</th>
<th>Location of Existing Market for Selling</th>
<th>Per unit Selling Price of the Commodities</th>
<th>Location for Possible Market</th>
<th>Buyers (Wholesalers, Middleman, Mandi)</th>
<th>Processing Units for Mentioned Commodities</th>
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5. Details on Sources of Credit

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<th>Source Of Credit</th>
<th>Maximum Amount Taken from Each Source</th>
<th>Rate of Interest</th>
<th>Availability</th>
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</table>

6. Details on Opportunity Cost

<table>
<thead>
<tr>
<th>Current Activities</th>
<th>Number of Days of Engagement in a Month</th>
<th>Number of Months Worked in a Year</th>
<th>Income Earned (Per Day / Per Month)</th>
</tr>
</thead>
<tbody>
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</tbody>
</table>

7. Details on Aspiration Income

<table>
<thead>
<tr>
<th>Place of Business</th>
<th>Aspirational Income (Per Day / Per Month)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Within Village</td>
<td></td>
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<tr>
<td>Outside Village</td>
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</tbody>
</table>
Annexure 3

Sub Sector Methodology

Process and Sources

1. List of Local resources / skills / tourist places
   a) Line departments (Agriculture / Horticulture / Forest / Animal Husbandry)
   b) FGD
   c) SRLM - DMMU / BMMU
   d) District Commissioner (Handicrafts / Handloom)
   e) APMC website

2. Find out volume and months of availability of each resource
   a) APMC Website
   b) Line Department / Block Panchayat
   c) FGD (Tourist / artisans)

3. Find prices
   a) APMC Website
   b) Local Mandi
   c) FGD

4. Understand availability of processing units for various commodities
   a) DIC / MSME
   b) FGD
   c) Block Panchayat / BMMU

5. Find out government schemes for specific commodities / tourism / skills being implemented in the block
   a) Block Panchayat / BMMU
   b) BDO

6. Based on the information above, prepare a short write-up about the resources available in the block and the potential for capitalizing on them in terms of micro-enterprises
<table>
<thead>
<tr>
<th>Immediate Data Required at Block Level</th>
<th>Block:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>For Supplementary Nutrition</strong></td>
<td></td>
</tr>
<tr>
<td>Number of Children in Aanganwadi (6 months - 3 years)</td>
<td></td>
</tr>
<tr>
<td>Number of Children in Aanganwadi (3-6 years)</td>
<td></td>
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<tr>
<td>Number of Lactating Mothers</td>
<td></td>
</tr>
<tr>
<td>Per capita per month allocation of supplementary nutrition in terms of Rs. for Children (6 months - 3 years)</td>
<td></td>
</tr>
<tr>
<td>Per capita per month allocation of supplementary nutrition in terms of Rs. for Children (3-6 years)</td>
<td></td>
</tr>
<tr>
<td>Per capita per month allocation of supplementary nutrition in terms of Rs. for lactating mothers</td>
<td></td>
</tr>
<tr>
<td><strong>For Uniforms</strong></td>
<td></td>
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<tr>
<td>Number of school-going children</td>
<td></td>
</tr>
<tr>
<td>Per capita allocation for supply of uniform in the school per year</td>
<td></td>
</tr>
<tr>
<td>Number of Hospital Staff (Grade 3)</td>
<td></td>
</tr>
<tr>
<td>Per capita allocation of supply of uniform for hospital staff per year (Grade 3)</td>
<td></td>
</tr>
<tr>
<td>Number of Hospital Staff (Grade 4)</td>
<td></td>
</tr>
<tr>
<td>Per capita allocation of supply of uniform for hospital staff per year (Grade 4)</td>
<td></td>
</tr>
<tr>
<td>Number of training centres in / near the block (DDUGKY / PMKVY)</td>
<td></td>
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<tr>
<td>Number of skill-training candidates</td>
<td></td>
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<tr>
<td>Per capital allocation for uniform per student</td>
<td></td>
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<tr>
<td><strong>For Construction</strong></td>
<td></td>
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<tr>
<td>Number of Units to be constructed in:</td>
<td></td>
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<tr>
<td>PMAY (2017-18)</td>
<td></td>
</tr>
<tr>
<td>SBM (2017-18)</td>
<td></td>
</tr>
<tr>
<td>SBM - Write: a) Material Proportion and b) Price (from the open market) for:</td>
<td></td>
</tr>
<tr>
<td>Material Component</td>
<td>Material Proportion</td>
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<td>-------------------</td>
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</tr>
<tr>
<td>Iron Rod (Sariya)</td>
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<tr>
<td>Sand</td>
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</tr>
<tr>
<td>Cement</td>
<td></td>
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<tr>
<td>Bricks</td>
<td></td>
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<tr>
<td>Gravel</td>
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</tbody>
</table>

PMAY - Write: a) Material Proportion and b) Price (from the open market) for:

<table>
<thead>
<tr>
<th>Material Component</th>
<th>Material Proportion</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sand</td>
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<tr>
<td>Bricks</td>
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<tr>
<td>Iron Rod (Sariya)</td>
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<tr>
<td>Gravel</td>
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<tr>
<td>Cement</td>
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</tbody>
</table>

Scope for Institutional Canteens

- Number of Meetings per month in BMMU
- Average number of people attending the meeting
- Approved budget per person
- Number of Meetings per month in CLF
- Average number of people attending the meeting
- Approved budget per person
Guide for Data Collection from Block / District Functionaries

Block Level

A. ICDS Supervisor/ Block in-charge ICDS
   1. Number of Children in Aanganwadi (6 months - 3 years)
   2. Number of Children in Aanganwadi (3-6 years)
   3. Number of Lactating Mothers
   4. Per capita per month allocation of supplementary nutrition in terms of Rs. for Children (6 months - 3 years)
   5. Per capita per month allocation of supplementary nutrition in terms of Rs. for Children (3-6 years)
   6. Per capita per month allocation of supplementary nutrition in terms of Rs. for lactating mothers

B. Block Education Officer (BEO)
   1. Number of school-going children
   2. Per capita allocation for supply of uniform in the school per year

C. Chief Medical Officer / PHC / CHC
   1. Number of Hospital Staff (Grade 3)
   2. Per capita allocation of supply of uniform for hospital staff per year (Grade 3)
   3. Number of Hospital Staff (Grade 4)
   4. Per capita allocation of supply of uniform for hospital staff per year (Grade 4)

D. Skill Development PIA
   1. Number of training centres in / near the block (DDU-GKY / PMKVY)
   2. Number of skill-training candidates
   3. Per capital allocation for uniform per student

E. BMMU/District Mission
   1. Number of training centres in / near the block (DDU-GKY / PMKVY)
   2. Number of skill-training candidates
   3. Per capital allocation for uniform per student
   4. Number of Meetings per month in BMMU
   5. Average number of people attending the meeting
   6. Approved budget per person
   7. Number of Meetings per month in CDS
   8. Number of CDSs
   9. Average number of people attending the meeting
   10. Approved budget per person
   11. Availability of processing units for various commodities
12. List of artisanal products / skills
13. Number of clusters
14. No of HHs engaged in each cluster
15. Production season for these artisan products
16. Markets for artisan products
17. Govt. schemes for artisans
18. List of tourist places in the block (historical, natural, melas, etc.)
19. Season / months in which the tourist places are operational
20. Average footfall (per day / entire duration)
21. Govt. schemes promoting tourism
22. IB data
   - Number of Gram Panchayats in which intensive strategy initiated
   - Number of villages in which intensive strategy initiated
   - Total number of NHGs under NRLM fold in Intensive blocks
   - Total Households mobilized into all NHGs
   - Total ST Households Mobilized into all NHGs
   - Total Amount of Savings Mobilized in all NHGs (INR in lakhs)
   - No of NHGs with Bank Accounts
   - No of NHGs with Bank Linkage
   - Number of Total NHGs provided RF
   - Amount of RF provided to all NHGs (in Rs. lakh)
   - Total Number of all NHGs provided CIF
   - Total Amount of CIF provided to NHGs (in Rs. lakh)
   - Number of ADSs formed
   - Number of NHGs holding membership in the ADSs
   - Number of CDSs formed
   - Promotion of New NHGs, Pre NRLM NHG brought into NRLM Fold and Revival of Defunct NHGs
   - Number of new NHGs promoted by SRLM
   - Number of other NHGs brought into the NRLM fold (after revival/strengthening/compliance checks)
   - Total number of NHGs under NRLM fold in Intensive blocks
   - Number of predominantly SC-NHGs( SC members >=50%)
   - Number of predominantly ST-NHGs(ST members >=50%)
   - Number of predominantly Minority-NHGs(Minority members >=50%)
   - Number of Other-NHGs (with SC/ST/Minority members < 50%)
   - Number of predominantly PWD-NHGs(PWD members >=50%)
   - Number of NHG become defaunct/Dormat
   - Number of NHGs provided training on basic modules
   - Number of NHGs in which standard bookeeping practices introduced
   - Number of NHGs following Pancha Sutra
   - Number of Active women deployed
   - Number of internal CRPs identified and trained in the intensive blocks
- Number of Bank Mitras deployed
- Total Amount of Savings Mobilized in all NHGs (Lakhs)
- Total Households mobilized into all NHGs
- Total SC Households Mobilized into all NHGs
- Total ST Households Mobilized into all NHGs
- Total Minority Households Mobilized into all NHGs
- Total Other Households Mobilized into all NHGs
- Total PWD Households Mobilized into all NHGs
- Progress of participatory Identification of the poor (PIP) (Report only if PIP is undertaken)
- Number of villages in which PIP process has been completed
- Number of GPs in which PIP process has been completed
- Number of Poorest of the Poor (POP) households identified
- Number of Poor households identified
- Number of Non-Poor households identified
- Total number of households having Persons with disability member

F. PO – SBM
   1. SBM target (2017-18, 2018-19, 2019-20)
   2. Material component, proportion (get price of material component from open market)

G. PO – PMAY
   1. PMAY target (2017-18, 2018-19, 2019-20)
   2. Material component, proportion (get price of material component from open market)

H. BDO
   1. SBM target (2017-18, 2018-19, 2019-20)
   2. Material component, proportion (get price of material component from open market)
   3. PMAY target (2017-18, 2018-19, 2019-20)
   4. Material component, proportion (get price of material component from open market)
   5. Availability of processing units for various commodities
   6. Govt. schemes for specific commodities
   7. List of tourist places in the block (historical, natural, melas, etc.)
   8. Season / months in which the tourist places are operational
   9. Average footfall (per day / entire duration)
   10. Govt. schemes promoting tourism

I. Elected Representatives of the Block Panchayat
   1. List of tourist places in the block (historical, natural, melas, etc.)
   2. Season / months in which the tourist places are operational
   3. Average footfall (per day / entire duration)
   4. Govt. schemes promoting tourism

J. Line Departments (Agriculture, Horticulture, Forest, Animal Husbandry)
1. List of locally available resources
2. Volume of production / availability
3. Months / seasons of availability

District Level

A. RSETI / RUDSETI
   1. Number of skill-training candidates
   2. Per capital allocation for uniform per student

B. APMC/Krishi Bhavan
   1. List of locally available resources
   2. Volume of production / availability
   3. Months / seasons of availability
   4. Price of these resources

C. DIC
   1. Availability of processing units for various commodities
   2. Govt. schemes for specific commodities

D. District Commissioner (Handicrafts, Handloom)
   1. List of artisanal products / skills
   2. Number of clusters
   3. No of HHs engaged in each cluster
   4. Production season for these artisan products
   5. Markets for artisan products
   6. Govt. schemes for artisans