

**Proceedings of the Executive Director, Kudumbashree and Mission
Director, National Urban Livelihoods Mission, Kerala**

Present: S. Harikishore IAS

Sub: NULM- EST&P – Training in Automotive Service Technician- AP 372-
Thrissur- Release of First Instalment of training fee to M/s Kuttukaran Institute for
Human Resources Development:-reg

No10106/P/2016/KSHO- NULM007

Date.07.12.2018

- Read:** 1) Proceedings No. 3711/P/2016/KSHO dated 06.04.2018 (Work order)
2) MoU between Kudumbashree and Kuttukaran Institute for Human
Resources Development made on 11.05.2018
3) Letter from M/s Kuttukaran Institute for Human Resources Development
for release of first instalment of training fee recommended and forwarded by
City Mission Manager, Thrissur.

Order

Kudumbashree has issued a work order vide reference 1st cited to the Skill Training Provider (STP), Kuttukaran Institute for Human Resources Development for conducting placement linked skill training in various trades including in the job role Automotive Service Technician Now the agency has enrolled candidates for the course Automotive Service Technician in their training centres located at Thrissur and has requested for first instalment of training fee as per ref. 3. The details of the work order and candidates enrolled are given below.

No	Centre Location&Course	Type of training Total Work order	Rate per candidate	Candidates enrolled earlier	TCO No (Present Batch)	Candidates enrolled in present batch	Candidates after batch freezing
1	Thrissur - Automotive Service Technician	NR	60 (42.42*688) 29185	0	AP 372	24	24

As per section 6.1 of the MoU, the skill training provider is eligible to get the first instalment of training fee (30% of the training cost less the amount of refundable security deposit collected from the trainees) on completing the training for a period of first seven days and submitting the batch freeze report. The City Mission Manager of Thrissur has verified attendance of the above mentioned batches at the training centre and has certified the batch freeze reports and has recommended for payment. Therefore the agency is eligible to get the first instalment of training fee for the batches as calculated below.

No	Centre Location	TCO No	First instalment	Amount due to STP	Less TDS 2%	Amount released to STP
1	2	3	4	6	7	8
1	Thrissur - Automotive Service Technician	AP 372	210132	210132	4203	205929
	Total			210132	4203	205929

In these circumstances, sanction is hereby accorded to release an amount of Rs.2,05,929/- (Rupees Two Lakh Five Thousand Nine Hundred and Twenty Nine only) to M/s Kuttukaran Institute for Human Resources Development by way of RTGS transfer to the bank account of the agency as detailed below.

Beneficiary Name	Kuttukaran Institute for Human Resources Development
Bank account No.	0803201001894
Bank	CANARA BANK
Branch	BROADWAY MAIN , ERNAKULAM,682031
IFSC Code	CNRB0000803

TDS amount Rs.4,203/- Shall be remitted in the PAN AAATK2614G

The expenses may be met from the sub head 2.1 Skill Development Training of NULM budget. City Mission Management Units of the concerned cities should affect necessary entry in the MIS for the amount shown in column No 6 of the above table.

Sd/-

Executive Director, Kudumbashree &
State Mission Director, NULM

To

1. Accounts section for effecting payment
2. CEO of M/s Kuttukaran Institute for Human Resources Development

Copy to

1. Accounts officer
2. Secretary, Thrissur
3. City Mission Manager (S&L), CMMU, Thrissur
4. Stock file

Approved for issue



Accounts officer