Proceedings of the Executive Director, Kudumbashree and Mission Director, National Urban Livelihoods Mission, Kerala

Present: S. Harikishore IAS


No. 4536/P/2018/KSHO(i)- NULM007

Date: 20.12.2018

Read: 1) Proceedings No. 3711/P/2016/KSHO dated 06.04.2018 (work order)
2) MoU between Kudumbashree and Hindustan Latex Family Planning Promotion Trust made on 30.04.2018
3) Letter from M/s Hindustan Latex Family Planning Promotion Trust for release of first instalment of training fee recommended and forwarded by City Mission Manager, Kannur, Kollam and Angamaly.

Order

Kudumbashree has issued a work order vide reference 1" cited to the Skill Training Provider (STP), Hindustan Latex Family Planning Promotion Trust for conducting placement linked skill training in various trades including in the job role General Duty Assistant, Medical Records and Health Information Technician. Now the agency has enrolled candidates for the course General Duty Assistant, Medical Records and Health Information Technician in their training centres located at Kannur, Kollam & Angamaly and has requested for first instalment of training fee as per ref. 3. The details of the work order and candidates enrolled are given below.

<table>
<thead>
<tr>
<th>No</th>
<th>Centre Location &amp; Course</th>
<th>TCN No (Present Batch)</th>
<th>Type of training</th>
<th>Total Work order</th>
<th>Rate per candidate</th>
<th>Hostel fee per day/ Candidate</th>
<th>Candidates enrolled earlier</th>
<th>Candidates enrolled in present batch</th>
<th>Candidates after batch freezing</th>
<th>No of candidates availing hostel</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Kannur General Duty Assistant</td>
<td>AP 359</td>
<td>NR</td>
<td>35</td>
<td>(36.44°560) 20406</td>
<td>0</td>
<td>0</td>
<td>32</td>
<td>31</td>
<td>0</td>
</tr>
<tr>
<td>2</td>
<td>Kollam General Duty Assistant</td>
<td>AP 369</td>
<td>NR</td>
<td>35</td>
<td>(36.44°560) 20406</td>
<td>0</td>
<td>0</td>
<td>31</td>
<td>31</td>
<td>0</td>
</tr>
</tbody>
</table>
### Angamaly - Medical Records and Health Information Technician

<table>
<thead>
<tr>
<th>No</th>
<th>Centre Location &amp; Course</th>
<th>TCO No (Present Batch)</th>
<th>Total Work Order</th>
<th>Rate per Candidate</th>
<th>Hostel Fee per day/Candidate</th>
<th>Candidates enrolled earlier</th>
<th>Candidates enrolled in present batch</th>
<th>Candidates after batch freezing</th>
<th>No of candidates availing hostel</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>Angamaly - General Duty Assistant</td>
<td>AP 390</td>
<td>R</td>
<td>35</td>
<td>0</td>
<td>166.66</td>
<td>0</td>
<td>33</td>
<td>32</td>
</tr>
</tbody>
</table>

As per section 6.1 of the MoU, the skill training provider is eligible to get the first instalment of training fee (30% of the training cost less the amount of refundable security deposit collected from the trainees) on completing the training for a period of first seven days and submitting the batch freeze report. The City Mission Managers of the concerned cites have verified attendance of the above mentioned batches at the training centre and has certified the batch freeze reports and recommended for payment. Therefore the agency is eligible to get the first instalment of training fee for the batches as calculated below. Hostel fee is calculated at the rate of Rs.166.66/day and settlement of fee will be made after fixing the hostel fee.

<table>
<thead>
<tr>
<th>No</th>
<th>Centre Location &amp; Course</th>
<th>TCO No</th>
<th>First instalment</th>
<th>Hostel fee (50%)</th>
<th>Amount due to STP</th>
<th>Less TDS 2%</th>
<th>Amount released to STP</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Kannur - General Duty Assistant</td>
<td>AP 359</td>
<td>189776</td>
<td>0</td>
<td>189776</td>
<td>3796</td>
<td>185980</td>
</tr>
<tr>
<td>2</td>
<td>Kollam - General Duty Assistant</td>
<td>AP 369</td>
<td>189776</td>
<td>0</td>
<td>189776</td>
<td>3796</td>
<td>185980</td>
</tr>
<tr>
<td>3</td>
<td>Angamaly - Medical Records and Health Information Technician</td>
<td>AP 390</td>
<td>407232</td>
<td>337486</td>
<td>744718</td>
<td>14894</td>
<td>729824</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1124270</td>
<td>22486</td>
<td>1101784</td>
</tr>
</tbody>
</table>

In these circumstances, sanction is hereby accorded to release an amount of Rs.11,01,784/- (Rupees Eleven Lakhs One Thousand Seven Hundred and Eighty Four only) to M/s Hindustan Latex Family Planning Promotion Trust by way of RTGS transfer to the bank account of the agency as detailed below.
<table>
<thead>
<tr>
<th>Beneficiary Name</th>
<th>Hindustan Latex Family Planning Promotion Trust</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bank account No.</td>
<td>57007696542</td>
</tr>
<tr>
<td>Bank</td>
<td>STATE BANK OF INDIA</td>
</tr>
<tr>
<td>Branch</td>
<td>NAC POOJAPPURA</td>
</tr>
<tr>
<td>IFSC Code</td>
<td>SBIN0070502</td>
</tr>
</tbody>
</table>

TDS amount Rs.22,486/- Shall be remitted in the PAN AAATH1293A

The expenses may be met from the sub head 2.1 Skill Development Training of NULM budget. City Mission Management Units of the concerned cities, should affect necessary entry in the MIS for the amount shown in column No 7 of the above table.

Sd/-
Executive Director, Kudumbashree & State Mission Director, NULM

To
1. Accounts section for effecting payment
2. CEO of M/s Hindustan Latex Family Planning Promotion Trust

Copy to
1. Accounts officer
2. Secretary, Kannur, Kollam & Angamaly
3. City Mission Manager (S&L), CMMU, Kannur, Kollam & Angamaly
4. Stock file

Approved for issue

Programme officer