Proceedings of the Executive Director, Kudumbashree and Missions Director,
National Urban Livelihoods Mission, Kerala
(Present: S. Harikishore IAS)

Sub: NULM-EST&P – Training in Domestic Data Entry Operator – Release of first
Instalment of training fee to Mega Industries:-reg

No. 7274/P/2016/KSHO Date 08.03.2017

Read: 1) Proceedings No. 3711/P/2016/KSHO dated 22.12.2016 (work order 17)
2) MoU between Kudumbashree and Mega Industries made on 26th December 2016
3) Letter dtd 22-02-2017 from Mega Industries for release of first instalment of
training fee recommended and forwarded by City Mission Manager, Thrissur.

Order

Kudumbashree has issued a work order vide reference 1st cited to the Skill Training
Provider (STP), Mega Industries for conducting placement linked skill training in Domestic
Data Entry Operator to 35 candidates from Thrissur Corporation. STP has also entered into
a MoU with Kudumbashree Mission for implementation of this skill training programme
vide reference 2nd cited. As per the Proposal, an amount of ₹ 17350 is fixed as the training
fee per successful candidate for this course with a duration of 500 hours (₹ 34.70/per hour).
Now vide reference 3rd cited, Mega Industries has requested for release of first instalment of
training fee.

As per section 6.1 of the MoU the skill training provider is eligible to get the first instalment
of training fee (30% of the training cost less the amount of refundable security deposit
collected from the trainees) on completing the training for a period of first seven days and
submitting the batch freeze report. The agency in the batch freeze report has intimated that
35 students are continuing in one batch on the batch freeze date and the City Mission
Manager (Skills and Livelihoods) Thrissur has verified attendance at the training centre and
certified the same. Therefore the agency is eligible to get the first instalment of training fee
for the batch of 35 students. In addition, as per Section 4.4.2 (3) of the RFP document issued
by the mission, the security deposit remitted by the STP will be released along with the first
instalment of the training fee.

Though the work order is issued for 35 candidates, the city mission management unit has
forwarded 36 candidates to the training centre due to the demand from the prospective
beneficiaries. Sanction is hereby accorded to impart training to one more candidate. However the settlement of training fee of this candidate will be done along with release of
second instalment as payment is made only for successful candidates.
The amount payable to M/s Mega Industries is calculated as follows: 30% of 607250

<table>
<thead>
<tr>
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<th>First instalment of training fee (₹ 17350 x 35)*30%</th>
<th>₹ 1,82,175</th>
</tr>
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<tbody>
<tr>
<td>2</td>
<td>Add amount remitted by the STP as security deposit along with the proposal.</td>
<td>₹ 20,986</td>
</tr>
<tr>
<td></td>
<td>Sub total</td>
<td>₹ 2,03,161</td>
</tr>
<tr>
<td>3</td>
<td>Less refundable security deposit collected from the candidates</td>
<td>₹ 16,750</td>
</tr>
<tr>
<td></td>
<td>Total amount to be released</td>
<td>₹ 1,86,411</td>
</tr>
</tbody>
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In this circumstances, sanction is hereby accorded to release an amount of ₹ 1, 86,411 (Rupees One Lakh Eighty Six Thousand Four Hundred and Eleven only) to M/s Mega Industries by way of RTGS transfer to the bank account of the agency as detailed below.

<table>
<thead>
<tr>
<th>Beneficiary Name</th>
<th>Mega Industries</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bank account No.</td>
<td>428500870002972</td>
</tr>
<tr>
<td>Bank</td>
<td>Punjab National Bank</td>
</tr>
<tr>
<td>Branch</td>
<td>Kadannassery</td>
</tr>
<tr>
<td>IFSC Code</td>
<td>PUNB0428500</td>
</tr>
</tbody>
</table>

The expenses may be met from the sub head 2.1 Skill Development Training of NULM budget. City Mission Management Unit, Thrissur should affect necessary entry in the MIS for the training fee released to the STP.

Sd/-
Executive Director, Kudumbashree & State Mission Director, NULM

To

1. Accounts section for effecting payment
2. Managing Director, Mega Industries

Copy to

1. Accounts officer
2. City Mission Manager (S&L), Thrissur
3. Stock file

Approved for issue

Programme officer