**Proceedings of the Executive Director, Kudumbashree and Mission Director, National Urban Livelihoods Mission, Kerala**

Present: S. Harikishore IAS

**Sub:** NULM- EST&P – Training in General Duty Assistant – AP-326 – Kozhikode–Release of First Instalment of training fee to M/s HLFPPT:-reg

No 4536/P/2016/KSHO- NULM007 Date.22.09.2018

**Read:** 1) Proceedings No. 3711/P/2016/KSHO dated 06.04.2018 (Work order)
2) MoU between Kudumbashree and HLFPPT made on 30.04.2018
3) Letter from M/s HLFPPT for release of first instalment of training fee recommended and forwarded by City Mission Manager, Kozhikode.

**Order**

Kudumbashree has issued a work order vide reference 1 cited to the Skill Training Provider (STP), HLFPPT for conducting placement linked skill training in various trades including in the job role General Duty Assistant. Now the agency has enrolled candidates for the course General Duty Assistant in their training centres located at Kozhikode and has requested for first instalment of training fee as per ref. 3. The details of the work order and candidates enrolled are given below.

<table>
<thead>
<tr>
<th>No</th>
<th>Centre Location&amp;Course</th>
<th>Type of training</th>
<th>Total Work order</th>
<th>Rate per candidate</th>
<th>Candidates enrolled earlier</th>
<th>TCO No (Present Batch)</th>
<th>Candidates enrolled in present batch</th>
<th>Candidates after batch freezing</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Kozhikode - General Duty Assistant</td>
<td>R</td>
<td>70</td>
<td>(560*36.44)</td>
<td>0</td>
<td>AP-326</td>
<td>33</td>
<td>33</td>
</tr>
</tbody>
</table>

As per section 6.1 of the MoU, the skill training provider is eligible to get the first instalment of training fee (30% of the training cost less the amount of refundable security deposit collected from the trainees) on completing the training for a period of first seven days and submitting the batch freeze report. The City Mission Managers of the concerned cities have verified attendance of the above mentioned batches at the training centre and has certified the batch freeze reports and recommended for payment. Therefore the agency is eligible to get the first instalment of training fee for the batches as calculated below.
In these circumstances, sanction is hereby accorded to release an amount of ₹1,97,979/- (Rupees One Lakh Ninety Seven Thousand Nine Hundred and Seventy Nine only) to M/s HLF PPT by way of RTGS transfer to the bank account of the agency as detailed below.

<table>
<thead>
<tr>
<th>Beneficiary Name</th>
<th>Hindustan Latex Family Planning Promotion Trust</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bank account No.</td>
<td>57007696542</td>
</tr>
<tr>
<td>Bank</td>
<td>State Bank of India</td>
</tr>
<tr>
<td>Branch</td>
<td>NAC Branch Poojappura</td>
</tr>
<tr>
<td>IFSC Code</td>
<td>SBIN0070502</td>
</tr>
</tbody>
</table>

TDS amount ₹4040/- Shall be remitted in the PAN AATH1293A.

The expenses may be met from the sub head 2.1 Skill Development Training of NULM budget. City Mission Management Units of the concerned cities, should affect necessary entry in the MIS for the amount shown in column No 6 of the above table.

Sd/-
Executive Director, Kudumbashree &
State Mission Director, NULM

To

1. Accounts section for effecting payment
2. CEO of M/s HLF PPT

Copy to

1. Accounts officer
2. Secretary, Kozhikode
3. City Mission Manager (S&L), CMMU, Kozhikode
4. Stock file

Approved for issue

Accounts officer