Proceedings of the Executive Director Kudumbashree and Missions Director, National Urban Livelihoods Mission, Kerala

Present: A. Shajahan IAS

Sub: NULM- EST&P – Training in General Duty Assistant – Assigning of Skill Training Provider: reg

No. /5787/P/2015/KSHO Date: 20.06.2016

Read: 1) Proceedings No 4/1302/F/2015/KSHO dated 25/02/2016
2) Proposal of HLFPPT dated 18.06.2016

Order

Kudumbashree is the Nodal Agency for Implementation of National Urban Livelihoods Mission in Kerala. The mission intends to impart placement linked Skill training through procurement of service from the Skill Training Providers (STPs). Health sector is one among the priority sectors for skill development as per the skill gap analysis report published by NSDC. Therefore Kudumbashree under NULM intends to create new avenues of income generation for the urban poor through development of self employment models in service sectors including health sector. In Health sector, Self employment ventures for providing service of the trained personnel as General Duty Assistants to the Health institutions and as Home Health Aides to the needy are planned under the project.

Now the Regional Cancer Centre (RCC) vide letter No. 107/Admn II/ dated 01.06.2016 has informed Kudumbashree that they desires to outsource employees in the different job roles which covered under the qualification pack of General Duty Assistant.

Hindustan Latex Family Promotion Trust is an organisation set up by Government of India and is an empanelled Skill Training Provider of NULM. They have submitted a proposal for conducting training in General Duty Assistant. City Mission Management Unit of Thiruvananthapuram Corporation has started mobilisation of candidates for the training in General Duty Assistant.

In these circumstance, Hindustan Latex Family Promotion Trust (HLFPPT) is entrusted to conduct training in General Duty Assistant for 70 candidates hailing from Thiruvananthapuram corporation area. Training should be conducted as per the Training Operational Procedure issued by State Urban Livelihoods Mission. Placement and tracking should be done as per NULM norms. In addition the HLFPPT shall provide the
following support for setting up of self employment unit and ensuring sustainable income for the trained beneficiaries.

1. Set up a service provider unit in health care sector and organise the beneficiaries into a suitable entity and assist them to get register as per legal requirement.
2. Facilitate the group to get all licences and registrations required as per the existing law including licence from state and central labour departments, service tax registration, Provident fund registration, PAN, Service tax registration etc.
3. Track the candidates for a period of one year after placement and ensure sustainable income for them.
4. Assist the unit for a period of one year for keeping of books of accounts disbursement of payments and statutory payments.

Cost of the training will be as per the cost norms of the NULM. Release of fund to the skill training provider will be done as per the schedule of payment specified in section 3.8.2. of Training Operational Procedure of NULM. The STP shall enter into a MoU with SULM before starting the work.

Sd/-

Executive Director, Kudumbashree &
State Mission Director, NULM

To

1. CEO, HLFPPPT, New Delhi.

Copy to

1. Secretary, Thiruvananthapuram Municipal Corporation
2. City Project Officer, Thiruvananthapuram Municipal Corporation
3. City Mission Manager (S&L) Thiruvananthapuram
4. S/F
5. Website

Approved for Issue

Programme Officer (Urban)