

**Proceedings of the Executive Director, Kudumbashree and Mission
Director, National Urban Livelihoods Mission, Kerala**

Present: S. Harikishore IAS

Sub: NULM- EST&P – Training in Accounts Assistant Using Tally – Cherthala- AP 416 – Electrician Domestic – Cherthala – AP 419 - - Release of First Instalment of training fee to M/s Kavitha Pvt ITI:-reg

No.4539/P/2018/KSHO- NULM007

Date.04.01.2019

- Read:** 1) Proceedings No. 3711/P/2016/KSHO dated 06.04.2018 (Work order)
2) MoU between Kudumbashree and M/s Kavitha Pvt ITI made on 30.04.2018
3) Letter from M/s Kavitha Pvt ITI for release of first instalment of training fee recommended and forwarded by City Mission Manager, Cherthala.

Order

Kudumbashree has issued a work order vide reference 1st cited to the Skill Training Provider (STP), Kavitha Pvt ITI for conducting placement linked skill training in various trades including in the job role Accounts Assistant Using Tally, Electrician Domestic. Now the agency has enrolled candidates for the course Accounts Assistant Using Tally, Electrician Domestic in their training centres located at Cherthala and has requested for first instalment of training fee as per ref. 3. The details of the work order and candidates enrolled are given below.

No	Centre Location&Course	Type of training	Work	Rate per candidate	Candidates enrolled earlier	TCO No (Present Batch)	Candidates enrolled in present batch	Candidates after batch freezing
1	Cherthala - Accounts Assistant Using Tally	NR	30	(530*36.44) 19313	0	AP 416	30	30
2	Cherthala - Electrician Domestic	NR	30	(600*36.44) 21864	0	AP 419	30	30

As per section 6.1 of the MoU, the skill training provider is eligible to get the first instalment of training fee (30% of the training cost less the amount of refundable security deposit collected from the trainees) on completing the training for a period of first seven days and submitting the batch freeze report. The City Mission Managers of the concerned cities have verified attendance of the above mentioned batches at the training centre and has certified the batch freeze reports and recommended for

payment. Therefore the agency is eligible to get the first instalment of training fee for the batches as calculated below.

No	Centre Location	TCO No	First instalment	Amount due to STP	Less TDS 2%	Amount released to STP
1	2	3	4	5	6	7
1	Cherthala - Accounts Assistant Using Tally	AP 416	173817	173817	3476	170341
2	Cherthala - Electrician Domestic	AP 419	196776	196776	3936	192840
	Total			370593	7412	363181

In these circumstances, sanction is hereby accorded to release an amount of **Rs.3,63,181/- (Rupees Three Lakh Sixty Three Thousand One Hundred and Eighty One only)** to M/s Kavitha Pvt ITI by way of RTGS transfer to the bank account of the agency as detailed below.

Beneficiary Name	Kavitha Pvt ITI
Bank account No.	0001073000060132
Bank	South Indian Bank
Branch	Alappuzha
IFSC Code	SIBL0000001

TDS amount **Rs.7,412/-** Shall be remitted in the PAN **AFGPC9789M**

The expenses may be met from the sub head 2.1 Skill Development Training of NULM budget. City Mission Management Units of the concerned cities should affect necessary entry in the MIS for the amount shown in column No 5 of the above table.

1. Secretary, Cherthala
2. City Mission Manager (S&L), CMMU, Cherthala
3. Stock file
4. Stock file

Sd/-
Executive Director, Kudumbashree &
State Mission Director, NULM

To **Programme officer**

1. Accounts section for effecting payment
2. CEO of M/s Kavitha Pvt ITI

Programme officer

Copy to

1. Accounts officer
2. Secretary, Cherthala
3. City Mission Manager (S&L), CMMU, Cherthala.
4. Stock file

Approved for issue

Programme officer