Proceedings of the Executive Director, Kudumbashree and Missions Director, State Urban Livelihoods Mission, Kerala

Present: S. Harikishore IAS

Sub: NULM- EST&P – Change in conditions for release of second and third instalments in line with the operational guidelines of EST&P – reg.

No. 3711/P/2016/KSHO Date: 04.01.2020

4. Clause 6.1 of the MoU signed between Kudumbashree and the skill training providers.
5. Office Order No. K-12014 (21)/1/2018-UPA I (9044566) dated 01October 2019

Order

State Urban Livelihoods Mission has entered into memorandum of understanding with 43 Skill Training Providers (STPs) during 2017-18 and with 36 STPs in 2018-19 and with 31 STPs in 2019-20 for implementation of skill training programmes across state under Employment through Skill Training and Placement (SET&P) component of National Urban Livelihoods Mission (NULM).

The Government of India had issued specific guidelines from time to time regarding conditions for release of instalments to the Skill training providers based on each milestones and has communicated to states vide ref. 1 to 3. However, the State Urban Livelihoods Mission had laid down some state specific conditions for release of training fee to STPs in the MoU entered into with them so as to reduce the risk in generating outcome for the investment. The Skill Training Providers has informed some practical difficulties that they are facing due to the additional conditions laid down by the states. After considering the requests of the STPs, the Ministry of Housing and Urban Affairs vide reference 4, has given specific instructions again to the states regarding release of training fee instalment.

Considering the directions from the ministry vide ref. 4 the State Urban Livelihoods Mission is pleased to re-structure the conditions for payment of instalment as per the details given below.
<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Instalment</th>
<th>% of total cost of the Batch/batches</th>
<th>Output/Outcome parameter</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1st Instalment</td>
<td>30% of the training cost and 50% of the hostel fee.</td>
<td>Commencement of the training and freezing of the batch. Calculation for payment will be done on the basis of the number of the students in the batch after freezing. (STP should submit the list of the candidates in the batch in the prescribed format to the SULM)</td>
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<tr>
<td>2</td>
<td>2nd Instalment</td>
<td>50% of the training cost and remaining hostel fee plus actual assessment fee.</td>
<td>On completion of training, certification of successful candidates and providing placement to at least 50% of the passed candidates (The STP should provide the copy of certificates issued by assessment body and the copy of offer letters). The second tranche of 50% will be calculated on the basis of the cumulative 80% payment for the candidates actually certified. In case the placement provided is below 50%, the instalment will be calculated on pro-rata basis considering the number of candidates joined for job or cumulative 50% of the training fee (calculated on the basis of passed candidates) whichever is higher. Remaining hostel fee and the actual assessment fee paid will be released along with second instalment in all cases.</td>
</tr>
<tr>
<td>3</td>
<td>3rd Instalment</td>
<td>20% of the training cost</td>
<td>Based on the outcome related to placement of the candidates on a salary offered as per the proposal or equal to the minimum wages prescribed in the state and such candidates should continue to be in jobs for a minimum period of three months from the date of placement in same or with any other employer. Additional placement incentive, deduction for shortfall in placement outcome will be calculated as per the details given in clause 6.2 (i) to (vii) in the MoU. Proof for three months employment also should be submitted as per clause 6.2 (iii) of MoU. In case of self employment documents for tracking the enterprise for a period of six moths should be submitted along with the claim.</td>
</tr>
</tbody>
</table>
Settlement of third instalment will be done on an annual basis for a work order and modified work orders issued during a financial year. Annual claim for second instalment also will be permitted on the basis of cumulative placement outcome during a financial year against a work order. However it will be limited to a courses and a work order/modified work order issued during a financial year.

Sd/-
Executive Director, Kudumbashree & Mission Director, NULM

To
The CEOs of all Skill Training Providers

Copy to
1. All District Mission Co-ordinators, Kudumbashree
2. Secretaries of all mission cities
3. City Mission Manager of all mission cities
4. S/F

By Order

[Signature]
Accounts Officer