Sub :- NULM- EST&P – Training in Front Office Associate – AP 661 – Kochi / 2020-21 –
Release of First Installment of training fee to M/s. Ascensive Educare Pvt. Ltd.:-
reg
Read :- 1) Proceedings No. 3711/P/2016/KSHO dated 22.10.2020 (Work order)
  2) MoU between Kudumbashree and M/s Ascensive Educare Pvt. Ltd. made on
     30.10.2020
  3) Letter from M/s Ascensive Educare Pvt. Ltd for release of first installment of
     training fee recommended and forwarded by City Mission Manager, Kochi.
  4) Office memorandum from MoHUA No K-12014(15)/1/2017-UPA-1 (E: 9019759) dated 09.02.2021 (Rate Revision)

ORDER NO.2207/P/2020/KSHO 22.03.2021

Kudumbashree Mission vide reference 1st cited has issued work order to M/s. Ascensive
Educare Pvt. Ltd. an empanelled skill training provider(STP) for conducting placement linked
skill training in various trades including the job role Front Office Associate. The agency vide
reference 2 has signed MoU with the Mission. As per the work order the agency has enrolled
candidates for the course Front Office Associate in their training centre located at Kochi. The
details of the work order and candidates enrolled are given below.

<table>
<thead>
<tr>
<th>No</th>
<th>Centre Location &amp; Course Type of training</th>
<th>Total Work order</th>
<th>Rate per candidate</th>
<th>TCO No</th>
<th>Candidates enrolled in present batch</th>
<th>Candidates after batch freezing</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Kochi – Front Office Associate NR</td>
<td>60</td>
<td>14280 (340x42)</td>
<td>AP 661</td>
<td>30</td>
<td>30</td>
</tr>
</tbody>
</table>

The agency has requested for first installment of training fees as per ref. 3 cited, as it has
completed 7 days of training and batch is freezed.

As per section 6.1 of the MoU, the skill training provider is eligible to get the first installment of
training fee on completing the training for a period of first seven days and submitting the batch
freeze report. The City Mission Managers of the concerned cities have verified attendance of the
above mentioned batches at the training centre and has certified the batch freeze reports and
recommended for payment. Therefore the agency is eligible to get the first installment of training
fee for the batches as calculated below.

<table>
<thead>
<tr>
<th>No</th>
<th>Centre Location</th>
<th>TCO No</th>
<th>First Installment</th>
<th>Amount due to STP</th>
<th>TDS 2%</th>
<th>Amount released to STP</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Kochi</td>
<td>AP 661</td>
<td>128520</td>
<td>128520</td>
<td>2570</td>
<td>125950</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td></td>
<td>128520</td>
<td>128520</td>
<td>2570</td>
<td>125950</td>
</tr>
</tbody>
</table>

In these circumstances, sanction is hereby accorded to release an amount of **Rs 1,25,950/-** (Rupees One Lakh Twenty Five Thousand Nine Hundred and Fifty only) to M/s Ascensive Educare Pvt. Ltd. by way of PFMS transfer to the bank account of the agency as detailed below.

**Beneficiary Name**: Ascensive Educare Pvt Ltd  
**Bank account No.**: 0401102000003148  
**Bank**: IDBI BANK  
**Branch**: CHANDANNAGAR  
**IFSC Code**: IBKL0000401

TDS amount **Rs 2,570/-** Shall be remitted in the PAN **AALCA2680E**

The expenses may be met from the sub head 2.1 Skill Development Training of NULM budget. City Mission Management Units of the concerned cities should effect necessary entry in the MIS for the amount shown in column No 6 of the above table.

(Sd)  
S.Harikishore IAS  
Executive Director

Copy to

1. Accounts section for effecting payment  
2. CEO of M/s Ascensive Educare Pvt Ltd  
3. Accounts officer  
4. Secretary, Kochi Corporation  
5. City Mission Manager (S&L), CMMU, Kochi  
6. Stock file

The document is digitally approved. Hence signature is not needed.