Proceedings of the Executive Director, Kudumbashree and Mission Director, National Urban Livelihoods Mission, Kerala

Present: S. Harikishore IAS

Sub: NULM- EST&P – Training in Front Office Associate – AP 413 - Cherthala-
Release of First Instalment of training fee to M/s Edubridge Learning Pvt Ltd:-reg

No.5551/P/2018/KSHO- NULM007 Date05.02.2019

Read: 1) Proceedings No. 3711/P/2016/KSHO dated 06.04.2018 (Work order)
2) MoU between Kudumbashree and M/s Edubridge Learning Pvt Ltd made on
05.05.2018
3) Letter from M/s Edubridge Learning Pvt Ltd for release of first instalment of
training fee recommended and forwarded by City Mission Manager, Cherthala.

Order

Kudumbashree has issued a work order vide reference 1" cited to the Skill Training
Provider (STP), Edubridge Learning Pvt Ltd for conducting placement linked skill
training in various trades including in the job role Front Office Associate. Now the
agency has enrolled candidates for the course Front Office Associate in their training
centres located at Cherthala and has requested for first instalment of training fee as per
ref. 3. The details of the work order and candidates enrolled are given below.

<table>
<thead>
<tr>
<th>No</th>
<th>Centre Location &amp; Course</th>
<th>Type of training</th>
<th>Total Work order</th>
<th>Rate per candidate</th>
<th>Candidates enrolled earlier</th>
<th>TCO No (Present Batch)</th>
<th>Candidates enrolled in present batch</th>
<th>Candidates after batch freezing</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Cherthala - Front Office Associate</td>
<td>NR</td>
<td>60</td>
<td>(310*36.44) 11296</td>
<td>0</td>
<td>AP 413</td>
<td>22</td>
<td>22</td>
</tr>
</tbody>
</table>

As per section 6.1 of the MoU, the skill training provider is eligible to get the first
instalment of training fee (30% of the training cost less the amount of refundable
security deposit collected from the trainees) on completing the training for a period of
first seven days and submitting the batch freeze report. The City Mission Managers of
the concerned cites have verified attendance of the above mentioned batches at the
training centre and has certified the batch freeze reports and recommended for
payment. Therefore the agency is eligible to get the first instalment of training fee for
the batches as calculated below.
In these circumstances, sanction is hereby accorded to release an amount of Rs.73,063/- (Rupees Seventy Three Thousand and Sixty Three only) to M/s Edubridge Learning Pvt Ltd by way of RTGS transfer to the bank account of the agency as detailed below.

<table>
<thead>
<tr>
<th>Beneficiary Name</th>
<th>Edubridge Learning Pvt. Ltd.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bank account No.</td>
<td>6211460985</td>
</tr>
<tr>
<td>Bank</td>
<td>Kotak Mahindra Bank</td>
</tr>
<tr>
<td>Branch</td>
<td>Khar West</td>
</tr>
<tr>
<td>IFSC Code</td>
<td>KKBK0001375</td>
</tr>
</tbody>
</table>

TDS amount Rs.1,491/- Shall be remitted in the PAN AACCE3427E

The expenses may be met from the sub head 2.1 Skill Development Training of NULM budget. City Mission Management Units of the concerned cities should affect necessary entry in the MIS for the amount shown in column No 5 of the above table.

Sd/-
Executive Director, Kudumbashree & State Mission Director, NULM

To
1. Accounts section for effecting payment
2. CEO of M/s Edubridge Learning Pvt Ltd

Copy to
1. Accounts officer
2. Secretary, Cherthala, Vaikom.
3. City Mission Manager (S&L), CMMU, Cherthala, Vaikom.
4. Stock file

Approved for issue

Accounts Officer