

**Proceedings of the Executive Director,(i/c), Kudumbashree and Missions
Director, National Urban Livelihoods Mission, Kerala**

Present:

Sub: NULM- EST&P – Training in Accounts Assistant Using Tally – Kunnankulam -
Release of first instalment of training fee to M/s Mega Industries.

No.7274/P/2016/KSHO

Date:08. 05.2017

Read: 1) Proceedings No. 7274/P/2015./KSHO dated .18.02.2017. (Work order)
2) MoU between Kudumbashree and Mega Industries:- made on 23.02.2017
3) Letter No 001/MEGA/TCR/dtd 03.04. 2017 from Managing Director from M/s
Mega Industries for release of first instalment of training fee recommended and
forwarded by City Mission Manager, Thrissur.

Order

Kudumbashree has issued a work order vide reference 1st cited to the Skill Training Provider (STP), M/s Mega Industries for conducting placement linked skill training in Accounts Assistant Using tally to 25 candidates from Kunnankulam Municipality. STP has also entered into a MoU with Kudumbashree Mission for implementation of this skill training programme. As per the MoU, an amount of ₹18,391 is fixed as the training fee per candidate for this course with duration of 530 hours (₹ 34.70./per hour). Now vide reference 3rd cited, M/s Mega Industries has requested for release of first instalment of training fee.

As per section 6.1 of the MoU, the skill training provider is eligible to get the first instalment of training fee (30% of the training cost less the amount of refundable security deposit collected from the trainees) on completing the training for a period of first seven days and submitting the batch freeze report. The agency in the batch freeze report has intimated that 25 students are continuing in one batch on the batch freeze date and the City Mission Manager (Skills and Livelihoods) of the concerned city has verified attendance at the training centre and certified the same. Therefore the agency is eligible to get the first instalment of training fee for the batch of 25 students. In addition, as per Section 4.11 (3) of the RFP document issued by the mission, the security deposit remitted by the STP will be released along with the first instalment of the training fee.

Therefore the amount payable to M/s. Mega Industries is calculated as follows:

1	First instalment of training fee (₹ 34.70 x 530 Hours x 25 candidates)*30%	₹ 1,37,932
---	--	------------

2	Add amount remitted by the STP (for 25 candidates) as security deposit along with the proposal.	₹ 15,000.
	Sub total	₹ 1,52,932
3	Less refundable security deposit collected from the candidates	₹ 11,000.
	Total amount to be released	₹ 1,41,932.

In this circumstances, sanction is hereby accorded to release an amount of ₹ 1, 41,932. (Rupees One Lakh, Forty one Thousand, Nine Hundred and Thirty Two. only) to M/s Mega Industries by way of RTGS transfer to the bank account of the agency as detailed below.

Beneficiary Name	Mega Industries
Bank account No.	4285008700002972
Bank	Punjab National Bank
Branch	Kadannassery Branch
IFSC Code	PUNB0428500

The expenses may be met from the sub head 2.1 Skill Development Training of NULM budget. City Mission Management Unit, should affect necessary entry in the MIS for the amount shown as item number 1 in this release.

Sd/-
Executive Director,(i/c) Kudumbashree &
State Mission Director, NULM

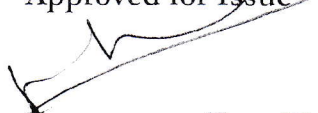
To

1. Accounts section for effecting payment
2. CEO, M/s Mega Industries

Copy to

1. Accounts officer
2. Secretary, Kunnamkulam Municipality
3. City Mission Manager (Skills & Livelihood), CMMU, Thrissur
4. Stock file

Approved for Issue


Programme officer (Urban)