

**Proceedings of the Executive Director, Kudumbashree and Missions Director,
National Urban Livelihoods Mission, Kerala**

(Present: S. Harikishore IAS)

Sub: NULM- EST&P – Training in Front Office cum Receptionist- Perinthalmanna –
(TCO No. AP-190/2017-18 Release of first instalment of training fee to M/s Kites
Softwares Pvt. Ltd-reg

No.9796/P/2017/KSHO(ix)

Date.31.03.2018

- Read:** 1) Proceedings No.3711/P/2016/KSHO dated 19.05.2017 (work order)
2) MoU between Kudumbashree and M/s Kites Softwares Pvt. Ltd made on
19.06.2017
3) Letter from M/s. Kites Softwares Pvt. Ltd for release of first instalment of
training fee recommended and forwarded by City Mission Manager, Perinthalmanna

Order

Kudumbashree has issued a work order vide reference 1st cited to the Skill Training Provider (STP), M/s. Kites Softwares Pvt. Ltd, Perinthalmanna for conducting placement linked skill training Front Office cum Receptionist to 30 candidates from Perinthalmanna Municipality. STP has also entered into a MoU with Kudumbashree Mission for implementation of this skill training programme vide reference 2nd cited. The agency has enrolled 30 students against this work order. As per the MoU, an amount of ₹ 18949/- is fixed as the training fee per candidate for this course with a duration of 520 hours (₹36.44/per hour). Now vide reference 3rd cited, M/s. Kites Softwares Pvt. Ltd has requested for release of first instalment of training fee, for the students enrolled in the as per this work order.

As per section 6.1 of the MoU, the skill training provider is eligible to get the first instalment of training fee (30% of the training cost less the amount of refundable security deposit collected from the trainees) on completing the training for a period of first seven days and submitting the batch freeze report. The agency in the batch freeze report has intimated that 30 students are continuing in one batch on the batch freeze date and the City Mission Manager (Skills and Livelihoods) of the concerned city has verified attendance at the training centre and certified the same. Therefore the agency is eligible to get the first instalment of training fee for the batch of 30 students.

In these circumstances the amount payable to M/s Kites Softwares Pvt. Ltd is calculated as follows:

1	First instalment of training fee (₹ 36.44 x 520 Hours x 30candidates)*30%	₹ 170541
2	Less refundable security deposit collected from the candidates	₹ 14500
3	Sub total	₹ 156041
4	Less TDS 2%	₹ 3121
5	Amount to be released to the agency	₹ 152920

In this circumstances, sanction is hereby accorded to release an amount of ₹ 152920/- (Rupees One Lakh fifty Two Thousand Nine Hundred and Twenty only) to M/s Kites Softwares Pvt. Ltd by way of RTGS transfer to the bank account of the agency as detailed below.

Beneficiary Name	Kites Softwares Pvt..Ltd.
Bank account No.	2339201001012
Bank	Canara Bank
Branch	Palarivattom
IFSC Code	CNRB0002339

TDS amount shall be remitted as per the details given below

TDS Amount	₹ 3121
PAN	AADCK1350P

The expenses may be met from the sub head 2.1 Skill Development Training of NULM budget. City Mission Management Unit, should effect necessary entry in the MIS for the amount shown as item number 3 in this release.

Sd/-
Executive Director, Kudumbashree &
State Mission Director, NULM

To

- Accounts section for effecting payment 259286 Passed for payment Rs. 17,49,851 /-(Rupees)
 - CEO of M/s Kites Softwares Pvt..Ltd. 330253 *Seventeen lakh forty nine thousand eight hundred fifty only*
- Copy to 220169 + 219434 + 105217 + 157111 + 156131 + 149330 + 152920 = 17,49,851 only (vide Cheque no 633058 dt. 31/3/18)

- Accounts officer
 - Secretary Perinthalmanna
 - City Mission Manager (S&L), CMMU, Perinthalmanna
 - Stock file
- 5/292 + 6740
4493 + 4478
2147 + 3206
3186 + 3048
3121 = 35,711

Approved for Issue

Programme Officer (Urban)

35,711 /-(Rupees)
Thirty five thousand Seven hundred eleven only
only (vide Cheque no 676838 dt. 31/3/18)

Acct / Aco / Dir / Exe. Director