

**Proceedings of the Executive Director, Kudumbashree and Missions Director,  
National Urban Livelihoods Mission, Kerala**

(Present: S. Harikishore IAS)

**Sub:** NULM- EST&P – Training in CCTV Installation Technician . - Kottayam.– (TCO No. AP-175/2017-18)(First batch) Release of first instalment of training fee to M/s ASTM Skills Pvt Ltd. :-reg

No.11176/P/2017/KSHO (i)

Date. 16.04.2018

**Read:** 1) Proceedings No.3711/P/2016/KSHO dated 19.09.2017 (work order)  
2) MoU between Kudumbashree and M/s ASTM Skills Pvt Ltd. made on 27.10.2017  
3) Fund Request Letter from M/s. ASTM Skills Pvt Ltd for release of first instalment of training fee recommended and forwarded by City Mission Manager, Kottayam.

**Order**

Kudumbashree has issued a work order vide reference 1<sup>st</sup> cited to the Skill Training Provider (STP), M/s. ASTM Skills Pvt. Ltd. for conducting placement linked skill training in CCTV Installation Technician to 90 candidates from Kottayam Municipalities. STP has also entered into a MoU with Kudumbashree Mission for implementation of this skill training programme vide reference 2<sup>nd</sup> cited. The agency has enrolled 21 students against this work order . As per the MoU, an amount of ₹ 16544/- is fixed as the training fee per candidate for this course with a duration of 390 hours (₹ 42.42/per hour). Now vide reference 3<sup>rd</sup> cited, M/s. ASTM Skills Pvt Ltd has requested for release of first instalment of training fee, for the batch of 21 students enrolled as per this work order.

As per section 6.1 of the MoU, the skill training provider is eligible to get the first instalment of training fee (30% of the training cost less the amount of refundable security deposit collected from the trainees) on completing the training for a period of first seven days and submitting the batch freeze report. The agency in the batch freeze report has intimated that 20 students are continuing in one batch on the batch freeze date and the City Mission Manager (Skills and Livelihoods) of the concerned city has verified attendance at the training centre and certified the same. Therefore the agency is eligible to get the first instalment of training fee for the batch of 20 students.

In these circumstances the amount payable to M/s ASTM Skills Pvt Ltd. is calculated as follows:

1	First instalment of training fee (₹ 42.42 x 390 Hours x 20 candidates)*30%	₹ 99264
2	Less refundable security deposit collected from the candidates	₹ 9750
3	<b>Sub total</b>	<b>₹ 89514</b>
4	Less TDS 2%	₹ 1790
5	<b>Amount to be released to the agency</b>	<b>₹ 87724</b>

In this circumstances, sanction is hereby accorded to release an amount of ₹ 87724 (Rupees Eighty. Seven Thousand Seven Hundred and Twenty four only) to M/s ASTM Skills Pvt Ltd by way of RTGS transfer to the bank account of the agency as detailed below.

Beneficiary Name	ASTM Skills Pvt Ltd
Bank account No.	315501010050644
Bank	Union Bank of India
Branch	Midc Andheri(East) Mumbai
IFSC Code	UBIN0531553

TDS amount shall be remitted as per the details given below

TDS Amount	₹ 1790
PAN	AABC19654A

The expenses may be met from the sub head 2.1 Skill Development Training of NULM budget. City Mission Management Unit, should effect necessary entry in the MIS for the amount shown as item number 3 in this release.

**Sd/-**  
**Executive Director, Kudumbashree &**  
**State Mission Director, NULM**

To

1. Accounts section for effecting payment
2. CEO of M/s s ASTM Skills Pvt Ltd

Copy to

1. Accounts officer
2. Secretary kottayam
3. City Mission Manager (S&L), CMMU kottayam
4. Stock file

**Approved for Issue**



**Accounts officer**