

**Proceedings of the Executive Director, Kudumbashree and Mission Director,  
National Urban Livelihoods Mission, Kerala**

(Present: S. Harikishore IAS)

**Sub:** NULM- EST&P – Training in Domestic Data Entry Operator–  
Moovattupuzha(TCO No. AP 208/2017-18 - Release of first instalment of training fee to  
M/s Rajagiri College of Social Sciences :-reg

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No10962/P/2016/KSHO(viii)

Date.14.05.2017

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- Read:** 1) Proceedings No.3711/P/2016/KSHO dated 19.05.2017 (work order)  
2) MoU between Kudumbashree and M/s Rajagiri College of Social Sciences made  
on 15.6.2017  
3) Letter from M/s Rajagiri College of Social Sciences for release of first instalment  
of training fee recommended and forwarded by City Mission Manager,  
Moovattupuzha  
4) 3711/P/2016/KSHO/Dtd:25.08.2017(Rate Revision)

**Order**

Kudumbashree has issued a work order vide reference 1<sup>st</sup> cited to the Skill Training Provider (STP), M/s. Rajagiri College of Social Sciences for conducting placement linked skill training in Domestic Data Entry Operator to 30 candidates from ULBs from Ernakulam District.. STP has also entered into a MoU with Kudumbashree Mission for implementation of this skill training programme vide reference 2<sup>nd</sup> cited. The agency has enrolled 30 students against this work order . As per the MoU, and vide referred as 4 an amount of ₹ 15669/- is fixed as the training fee per candidate for this course with a duration of 430 hours (₹ 36.44/per hour). Now vide reference 3<sup>rd</sup> cited, M/s. Rajagiri College of Social Sciences has requested for release of first instalment of training fee, for the batch of 24 students enrolled as per this work order.

As per section 6.1 of the MoU, the skill training provider is eligible to get the first instalment of training fee (30% of the training cost less the amount of refundable security deposit collected from the trainees) on completing the training for a period of first seven days and submitting the batch freeze report. The agency in the batch freeze report has intimated that 24 students are continuing in one batch on the batch freeze date and the City Mission Manager (Skills and Livelihoods) of the concerned city has verified attendance at the training centre and certified the same. Therefore the agency is eligible to get the first instalment of training fee for the batch of 24 students.

In these circumstances the amount payable to M/s Rajagiri College of Social Sciences is calculated as follows:

1	First instalment of training fee (₹36.44 x 430 Hours x 24candidates)*30%	₹ 112817
2	Less refundable security deposit collected from the candidates	₹ 10500
3	Sub total	₹ 102317
4	<b>Less TDS 2%</b>	<b>₹ 2046</b>
5	<b>Amount to be released to the agency</b>	<b>₹ 100271</b>

In this circumstances, sanction is hereby accorded to release an amount of ₹ 100271 (Rupees One Lakh Two Hundred and Seventy one only) to M/s Rajagiri College of Social Sciences by way of RTGS transfer to the bank account of the agency as detailed below.

Beneficiary Name	Rajagiri College of Social Sciences
Bank account No.	2339101008582
Bank	Canara Bank
Branch	Palarivattom
IFSC Code	CNRB0002339

TDS amount shall be remitted as per the details given below

TDS Amount	₹ 2046
PAN	AAATR5977P

The expenses may be met from the sub head 2.1 Skill Development Training of NULM budget. City Mission Management Unit, should effect necessary entry in the MIS for the amount shown as item number 3 in this release.

Sd/-

Executive Director, Kudumbashree &  
State Mission Director, NULM

To

1. Accounts section for effecting payment
2. CEO of M/s Rajagiri College of Social Sciences

Copy to

1. Accounts officer
2. Secretary Moovattupuzha
3. City Mission Manager (S&L), CMMU, Moovattupuzha
4. Stock file

Approved for Issue



Accounts officer

