

**Proceedings of the Executive Director, Kudumbashree and Mission Director,
National Urban Livelihoods Mission, Kerala**

(Present: S. Harikishore IAS)

Sub: NULM- EST&P – Training in Accounts Assistant Using Tally –Muvattupuzha–
(TCO No. AP-214/P/2017-18) Release of first instalment of training fee to M/s Synchro
Serve Global Solutions :-reg

No.7272/P/2016/KSHO(i)

Date 14.05.2018

- Read:** 1) Proceedings No.3711/P/2016/KSHO dated 19.05.2017(Work Order)
- 2) Proceedings No.3711/P/2016/KSHO dated 25.11.2017 (Additional work order)
- 3) MoU between Kudumbashree and M/s . Synchro Serve Global made on
17.06.2017
- 4) Letter from M/s Synchro Serve Global for release of first instalment of
training fee recommended and forwarded by City Mission Manager, Muvattupuzha
Municipality

Order

Kudumbashree has issued a work order vide reference 1st&2nd cited to the Skill Training Provider (STP), M/s. Synchro Serve Global Solutions for conducting placement linked skill training in Accounts Assistant Using Tally to 56 candidates from Muvattupuzha Municipality. STP has also entered into a MoU with Kudumbashree Mission for implementation of this skill training programme vide reference 3rd cited. The agency has enrolled 26 students against this work order . As per the MoU, an amount of ₹ 19313/- is fixed as the training fee per candidate for this course with a duration of 530 hours (₹ 36.44/per hour). As per this work order the STP had earlier enrolled 26 candidates in the first batch and SULM had released first instalment for this batch.

Now vide reference 3rd cited, M/s Synchro Serve Global Solutions has requested for release of first instalment of training fee for remaining 26 students enrolled in the second batch against the same work order.

As per section 6.1 of the MoU, the skill training provider is eligible to get the first instalment of training fee (30% of the training cost less the amount of refundable security deposit collected from the trainees) on completing the training for a period of first seven days and submitting the batch freeze report. The agency in the batch freeze report has intimated that 25 students are continuing in one batch on the batch freeze date and the City Mission Manager (Skills and Livelihoods) of the concerned city has verified attendance at the training centre and certified the same. Therefore the agency is eligible to get the first instalment of training fee for the batch of 25 students

In these circumstances the amount payable to M/s Synchro Serve Global Solutions is calculated as follows:

1	First instalment of training fee (₹ 530 x 36.44 Hours x 25candidates)*30%	₹ 144848
2	Less refundable security deposit collected from the candidates	₹ 12000
3	Sub total	₹ 132848
4	Less TDS 2%	₹ 2657
5	Amount to be released to the agency	₹ 130191

In this circumstances, sanction is hereby accorded to release an amount of ₹ **130191** (Rupees One Lakh Thirty Thousand One Hundred and Ninety one only) to M/s Synchro Serve Global Solutions by way of RTGS transfer to the bank account of the agency as detailed below.

Beneficiary Name	Synchro Serve Global Solutions.
Bank account No.	030010200026187
Branch	Jubilee Hills
IFSC Code	UTIBCS9717J

TDS amount shall be remitted as per the details given below

TDS Amount	₹ 2657
PAN	AALCS9717J

The expenses may be met from the sub head 2.1 Skill Development Training of NULM budget. City Mission Management Unit, should effect necessary entry in the MIS for the amount shown as item number 3 in this release.

Sd/-

**Executive Director, Kudumbashree &
State Mission Director, NULM**

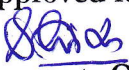
To

1. Accounts section for effecting payment
2. CEO of M/s Synchro Serve Global Solutions

Copy to

1. Accounts officer
2. Secretary Muvattupuzha
3. City Mission Manager (S&L), CMMU, Muvattupuzha
4. Stock file

Approved for Issue


Accounts Officer

