

**Proceedings of the Executive Director, Kudumbashree and Mission  
Director, National Urban Livelihoods Mission, Kerala**

Present: S. Harikishore IAS

**Sub:** NULM- EST&P - Training in Medical Records and Health Information Technician- Thiruvananthapuram- - Release of second instalment of training fee to M/s Kerala State Electronics Development Corporation Ltd:-reg

No.7276/P/2016/KSHO- NULM007

Date.07.12.2018

- Read:** 1) Proceedings No. 3711/F/2015/KSHO dated 24.06.2016(work order)  
2) MoU between Kudumbashree and Kerala State Electronics Development Corporation Ltd made on 29.06.2016  
3) Proceedings No. 7276/P/2016/KSHO dated 20.09.2017 for release of first instalment  
4) Letter from M/s Kerala State Electronics Development Corporation Ltd for release of second instalment of training fee recommended and forwarded by City Mission Manager, Thiruvananthapuram.

**Order**

Kudumbashree has issued a work order vide reference 1<sup>st</sup> cited to the Skill Training Provider (STP), Kerala State Electronics Development Corporation Ltd for conducting placement linked skill training in Medical Records and Health Information Technician at their centres located at Thiruvananthapuram. STP has also entered into a MoU with Kudumbashree vide reference cited 2. The agency has enrolled candidates as per this work order and SULM has released first instalment as per the details given below.

No	Centre Location- and course	TCO No	No of candidates	Rate per candidate	First instalment	First instalment released	Security Deposit Collected
1	Thiruvananthapuram - Medical Records and Health Information Technician	No TCO	33	(34.70*576) 19987	3	179121	18750

Now vide reference 4 cited, the STP has requested for release of second instalment of training fee.

As per section 6.1(2) of the MoU, the skill training provider is eligible to get the second instalment of training fee (50% of the training cost plus the amount refunded to the trainees) on completion of training, certification, and providing placement to at least 50% of the successful candidates. The agency in the batch summary report has intimated the details of candidates passed in these batches and the details of candidates placed are given in the placement summary report. The City Mission Managers of the concerned city has verified the batch summary report and placement summary report and has certified that the agency has completed the mandatory placement of 50%. The STP has also submitted the assessment invoice and result sheet. Therefore the agency is eligible to get the second instalment training fee for the successful candidates, assessment fee paid for the successful candidates and the forfeited security deposit of the candidates who were absent for assessment after advance payment of assessment fee. Payment of second instalment to the STP is calculated below.

No	Centre Location- and course	TCO No	No of candidates passed	Second stage cumulative payment due	Assessment fee	Total	Less training fee paid so far	Less security deposit in hand*	Second instalment due to the STP
1	2	3	4	5	6	7	8	9	10
1	Thiruvananthapuram- Medical Records and Health Information Technician	No TCO	29	463698	23200	486898	179121	0	307777
	Total								307777

\*Security deposit in hand = Collected amount -(Refunded amount + forfeited amount towards assessment fee)

From the second instalment due to the agency an amount of Rs. **6,156/-** shall be deducted towards TDS (2%) and shall be deposited in the PAN **AABCK1319E**

In these circumstances, sanction is hereby accorded to release an amount of Rs.3,01,621/- (**Rupees Three Lakh One Thousand Six Hundred and Twenty One only**) to M/s Kerala State Electronics Development Corporation Ltd by way of RTGS transfer to the bank account of the agency after deduction of TDS as detailed below.

Beneficiary Name	Kerala State Electronics Development Corporation Ltd
Bank account No.	10183255309
Bank	SBI Commercial Branch
Branch	Thycaud
IFSC Code	SBIN0004350

The expenses may be met from the sub head 2.1 Skill Development Training of NULM budget. City Mission Management Unit should affect necessary entry in the MIS for the amount shown as column number 10 above against each training in this release.

Beneficiary Name Kerala State Electronics Development Corporation Ltd

Bank account No

Bank

Branch

IFSC Code

Sd/-

Executive Director, Kudumbashree &  
State Mission Director, NULM

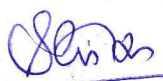
To

1. Accounts section for effecting payment
2. CEO of M/s Kerala State Electronics Development Corporation Ltd

Copy to

1. Accounts officer
2. Secretary, Thiruvananthapuram.
3. City Mission Manager (S&L), CMMU, Thiruvananthapuram.
4. Stock file

Approved for issue



Accounts officer