Proceedings of the Executive Director Kudumbashree and Missions Director,
National Urban Livelihoods Mission, Kerala
(Present: S Harikishore I A S)

Sub: NULM- EST&P – Training in Accounts Assistant Using Tally –Pandalam II nd
Batch– (TCO No. AP-148/2017-18) Release of first instalment of training fee to M/s Kites
Softwares Private Limited. :-reg

No.9796/P/2016/KSHO(viii)) Date 22.02.2018

Read: 1) Proceedings No.3711/P/2016/KSHO dated 19.05.2017 (work order)
   2) MoU between Kudumbashree and M/s 19.06.2017 made on
      Kites Softwares Private Limited
   3) Letter from M/s Kites Softwares Private Limited for release of first instalment of
      training fee recommended and forwarded by City Mission Manager,
      Pandalam
   4) 3711/P/2016/KSHO dtd:25.08.2017(Revision Rate)
   5) 9796/P/2016/KSHO dtd:04.11.2017 First batch Payment

Order

Kudumbashree has issued a work order vide reference 1st cited to the Skill Training Provider
(STP), M/s. Kites Software Private Limited for conducting placement linked skill training in
Accounts Assistant Using Tally to 50 candidates from. ULB of Pathanamthitta. STP has also
entered into a MoU with Kudumbashree Mission for implementation of this skill training
programme vide reference 2nd cited. The agency has enrolled 28 students against this work
order. As per the MoU, and the order referred as 4 an amount of ₹ 19313 is fixed as the
training fee per candidate for this course with a duration of 530 hours (₹ 36.44./per hour).
Now vide reference 3rd cited, M/s. Kites Software Private Limited has requested for release
of first instalment of training fee, for the remaining 28 students enrolled as per this work
order in the second batch. As per this work order the STP had earlier enrolled 25 candidates
in the first batch and SULM had released instalment for this batch vide ref .5

As per section 6.1 of the MoU, the skill training provider is eligible to get the first instalment
of training fee (30% of the training cost less the amount of refundable security deposit
collected from the trainees) on completing the training for a period of first seven days and
submitting the batch freeze report. The agency in the batch freeze report has intimated that
28 students are continuing in one batch on the batch freeze date and the City Mission
Manager (Skills and Livelihoods) of the concerned city has verified attendance at the training
centre and certified the same. Therefore the agency is eligible to get the first instalment of
training fee for the batch of 25 students only as the work order is issued for 50 candidates
only.

Considering the request of the ULB and the demand from the prospective beneficiaries,
sanction is hereby accorded to enrol 3 more candidates in addition to the target allotted
vide ref. 1. However the training fee for the additional candidates will be settled along with
the release of second instalment.
In these circumstances the amount payable to M/s Kites Softwares Private Limited is calculated as follows:

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>First instalment of training fee (₹ 36.44 x 530 Hours x 25 candidates)*30%</td>
<td>₹ 144848</td>
</tr>
<tr>
<td>2</td>
<td>Less refundable security deposit collected from the candidates</td>
<td>₹ 12000</td>
</tr>
<tr>
<td>3</td>
<td><strong>Sub total</strong></td>
<td><strong>₹ 132848</strong></td>
</tr>
<tr>
<td>4</td>
<td>Less TDS 2%</td>
<td>₹ 2657</td>
</tr>
<tr>
<td>5</td>
<td><strong>Amount to be released to the agency</strong></td>
<td><strong>₹ 130191</strong></td>
</tr>
</tbody>
</table>

In this circumstances, sanction is hereby accorded to release an amount of ₹ 130191 (Rupees One Lakh Thirty Thousand One hundred and Ninety one only) to M/s. Kites Softwares Private Limited by way of RTGS transfer to the bank account of the agency as detailed below.

<table>
<thead>
<tr>
<th>Beneficiary Name</th>
<th>Kites Softwares Private Limited.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bank account No.</td>
<td>2339201001012</td>
</tr>
<tr>
<td>Bank</td>
<td>Canara bank</td>
</tr>
<tr>
<td>Branch</td>
<td>Palarivattom</td>
</tr>
<tr>
<td>IFSC Code</td>
<td>CNRB0002339</td>
</tr>
</tbody>
</table>

TDS amount shall be remitted as per the details given below

<table>
<thead>
<tr>
<th>TDS Amount</th>
<th>₹ 2657</th>
</tr>
</thead>
<tbody>
<tr>
<td>PAN</td>
<td>AADCK1350P</td>
</tr>
</tbody>
</table>

The expenses may be met from the sub head 2.1 Skill Development Training of NULM budget. City Mission Management Unit, should effect necessary entry in the MIS for the amount shown as item number 3 in this release.

Sd/-

Executive Director, Kudumbashree & State Mission Director, NULM

To

1. Accounts section for effecting payment
2. CEO of M/s. Kites Softwares Private Limited

Copy to

1. Accounts officer
2. City Mission Manager (S&L), CMMU, Pathanamthitta
3. Stock File

Approved for Issue

Accounts Officer