

MY ME Primary Report-Template

Details of the responsible officer		
1	Name of District	Thrissur
2	Name of Person in Charge	Shabana Asmy TM
3	Designation	District Programme Manager(Social Development)
4	Contact Number	9496524088

Basic Information about the Unit		
1	Name and contact number of ME unit adopted	KILA Canteen,9605888849
2	Area of operation	KILA Campus
3	Location of ME	Mulangunnathukavu
4	Name and contact number of MEC in charge	Jilly,8943965601
5	Whether MEC visits regularly and supports the unit?	No
6	Individual or group	Group
7	If group,total number of members	5
8	Scheme	RME
9	Details of trainings received	EDP and Skill
10	Whether unit need any training	Yes
11	Present marketing strategy/channels	Focussed on KILA visitors and Staffs
12	Whether unit have any idea for business expansion or diversification	Yes

Financial Details

1	Whether registers are maintained properly?	Yes
2	Whether accounts are maintained properly?	Yes
3	Whether regular auditing has been done?	Yes
4	Total revenue and expenditure in 2015-2016	R-8396394 E-8396394
5	Total revenue and expenditure in 2016-2017	Auditing is ongoing
6	What are the financial assistance received from the kudumbashree	No
7	Whether unit is eligible for any financial assistance from kudumbashree	Yes

Photo of the unit (Including officer in charge)



1. Major observations/Findings

The unit comes under the ownership of KILA, they need not pay building rent and all. So they are fully governed by KILA.

2. Suggestions for improvement

Expansion of Kitchen, particularly purchase of new machineries

3. Initiatives undertaken for betterment

Firstly I conducted a team meeting of the staffs to resolve their internal issues.

4. Initiatives needed for improvement

Upliftment of technology

5. Remarks if any