

TEAM ORGANISATION

Minutes of the State Plan Review Meeting held on 06th December 2018 at Kudumbashree State Mission Office

The following decisions were taken in the Plan Review Meeting with regard to organization team activities;

Discussion Points	Decisions Taken
Convergence projects with LSGs 2018-2019	<ul style="list-style-type: none">• Expenditure of districts in the case of convergence projects with Grama panchayath is 11%, Block Panchayath is 7%, and District Panchayath is 2% as on November 2018. All districts are requested to ensure the implementation and 100% utilization of funds earmarked for the projects.• DMCs are requested to develop special strategies, in order to get maximum convergence projects in the next financial year 2019-20. In the convergence day workshop held on 16th Nov 2018, participants discussed some strategies and the same is already shared to the districts. <p style="text-align: right;"><i>(Action : All DMCs)</i></p>
Kudumbashree School	<ul style="list-style-type: none">• All DMCs are requested to ensure 100% participation of NHGs in Kudumbashree School.• All DMCs are requested to ensure 100% participation of Ministers, MLAs and MPs in Kudumbashree school programme.• Districts should monitor Kudumbashree School activities on a timely basis. Should conduct training team review - every Monday & Tuesday, District team Review - every Thursday and CDS RP Review - once in 2 weeks (Wednesday).• State Level exam of Kudumbashree School for NHG members is planned to be conducted on 26 January 2019. Necessary guidelines will be issued by State mission team in this regard. An exam for State Mission staffs will be conducted on December 17.• DMCs are requested to monitor the mobile app updation and submit the list of resource persons who have no android phones. (Annexure 4 in the circular No. 3074/M/2014/KSHO dtd 16.11.2018)• DMCs are requested to take necessary steps for the manual data collection of Kudumbashree school as per Annexure 2 of the circular No.3074/M/2014/KSHO dtd 16.11.2018• All districts are requested to update the Kudumbashree school spreadsheet shared by state mission team on every Friday of the week. <p style="text-align: right;"><i>(Action : State Mission & All DMCs)</i></p>

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100 Percent Inclusion	<ul style="list-style-type: none"> All Districts are requested to complete the 100 percent inclusion activity before 1st February 2018. As per the report submitted by district mission team there are 7,19,045 deserved families in Kerala who are not members in Kudumbashree NHGs. <i>(Action : All DMCs)</i>
Revival of Defunct NHGs	<ul style="list-style-type: none"> All DMCs are requested to complete the revival of defunct NHGs activity before 1st February 2018. As per the report submitted by district mission team as on date there are 5,428 defunct NHGs in the state. <i>(Action : All DMCs)</i>
Coastal Volunteers	<ul style="list-style-type: none"> All DMCs are requested to monitor the targets given to coastal volunteers, which includes revival of Defunct NHGs, Inclusion, 100% Bank linkage, Formation of micro enterprises etc A spreadsheet is shared to concerned district mission to update the achievement of Coastal Volunteers target. DMCs are requested to update the same in every month. <i>(Action : Respective DMCs)</i>
Best NHGs Documentation by BCs	<ul style="list-style-type: none"> State Mission already issued necessary guidelines to submit the documentation of NHGs best practices. All districts are requested to ensure all BCs in your districts were identified the best NHGs practices and completed documentation. DMCs are requested to submit the completed documentation to state mission on or before 15th Dec 2018. <i>(Action : All DMCs)</i>
Study and analysis of Best performing CDSs & Non performing CDSs	<ul style="list-style-type: none"> As directed by state mission, DPM (Org) conducted the analysis study of best performing CDSs and non performing CDSs. The key factors of the best performing CDSs, reason for non performing CDSs and strategies to improve the performance of non performing CDSs were presented before state mission team on 5th Dec 2018. DMCs are requested to develop more strategies in your district and to do the needful to improve the performance of non performing CDSs. Report the updated status in the next PRM. <i>(Action : All DMCs)</i>
SAMA - The Class X Equivalency Programme of the State Literacy Mission	<ul style="list-style-type: none"> As per the report submitted by district mission team there are 3,840 CDS committee members who have below 10th class qualification. A convergence programme is planning with state literacy Mission to support these 3,840 CDS members to pass the class X equivalency programme. Necessary guidelines in this regard will be issued from the state mission <i>(Action: State Mission team)</i>

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RKLS Card Scheme	<ul style="list-style-type: none"> • Since the scheme is valid only upto 31 Dec 2018, all districts are requested to complete the RKLS card distribution to the eligible beneficiaries as early as possible. • All districts are requested to monitor the purchase of products by RKLS beneficiaries using discount card. Identify the issues/difficulties if any and inform state mission if need any further assistance from state mission team. • All districts are requested to give necessary directions to the concerned CDSs to collect the distributed RKLS discount card back from the beneficiaries and update the purchased products details in the goggle spreadsheet shared buy state mission team. <i>(Action : All DMCs)</i>

**Programme Officer (Org)
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