

Sl. No	Goals/Aims for 2017-18	Person in Kudumbashree Attappady responsible for monitoring the progress of districts	Target till June 7 <sup>th</sup> 2018
1	Continuing the implementation of community kitchens in 196 centers	1. Sindhu 2. Sindusha	196 community kitchen centers to be operational To manage a Monthly Average Target 90%
2	Ensuring 200 days of wage labour under MGNREGA through convergence with MGNREGA/Panchayats	1. Karunakaran 2. Nishad	To participate in Convergence meeting with MGNREGA Enlisting jobs under MGNREGA and sharing with the MGNREGA office
3	Convergence meetings with LSGD and other Departments	1. Bibind Vasu 2. Nishad	To meet all Convergence meeting with LSGD/Other Departments Convergence meeting of kudumbashree animators with field staff of other departments
4	Disbursing 300 lakhs of community investment funds to the community for enhancing livelihoods	1. Karunakaran 2. Nishad	To disburse 50 lakhs as community investment funds
5	Develop 9 new centers of excellence ,model training cum demonstration sites which are managed by Oorusamithies	1. Nishad 2. Sindusha	3 Centers of Excellence to be operational by June 2018

6	Completing thematic trainings for community members and staff in livelihoods, book keeping, gender	<ol style="list-style-type: none"> <li>1. Nishad</li> <li>2. Sindhu</li> <li>3. Karunakaran</li> </ol>	<ol style="list-style-type: none"> <li>4. 1 training for Newly elected 4 Panchayat Samithis and Oorusamithies</li> <li>5. NEC Training</li> <li>6. Nyayasamithy members training</li> <li>7. Livelihood Training</li> <li>8. Community Based Recovery Mechanism Training</li> </ol>
7	Kudumbashree books of accounts will be 100% audited	<ol style="list-style-type: none"> <li>1. Nishad</li> <li>2. Vibitha</li> <li>3. Sindusha</li> </ol>	<ol style="list-style-type: none"> <li>4. Complete 75% auditing of books of NHG</li> <li>5. Completing auditing of 50% Oorusamithis</li> <li>6. Completing auditing of 100% panchayat Samithis</li> </ol>
8	Kudumbashree profiles will be 100% added in NRLM MIS	<ol style="list-style-type: none"> <li>1. Premlal</li> <li>2. Sindusha</li> </ol>	<ol style="list-style-type: none"> <li>3. 100% NHG, 50% Oorusamithy, 100% Panchayat Samithy, 100% Community Cadre profile will be added in to NRLM MIS</li> </ol>
9	Transaction based MIS of NRLM to be implemented for all Oorusamithis in Attapady	<ol style="list-style-type: none"> <li>1. Premlal</li> </ol>	<ol style="list-style-type: none"> <li>2. Completion of providing unique numbers to all the funds disbursed to the community</li> </ol>

10	Develop Newsletters, modules for Nutrition Education centers, nyayasamithys, gender related activities as part of Block Resource Center	1. Sindhu	2. Issue of Quarterly newsletter, modules for NEC, Nyayasamithy 3. Organizing write shop for animators
11	Developing monitor progress templates for monthly updation in Kudumbashree website	1. Bibind Vasu 2. Premlal	3. Uploading of monitoring and review templates in website 4. Training to PMU staff in Monitor and Evaluation
12	Conduct adalats under Nyayasamithy	1. Sindhu	1. An adalat with all Nyayasamithis
13	Establishing a gender counseling center and a career counseling center	1. Sindhu 2. Sudeesh	To prepare the SOP for counselling centers
14	Organizing adolescent federation and agey committee	1. Sindhu 2. Jishnu	Trainings and workshops in convergence with Health/ICDS
15	To organize various Bala gothra sabha programs	1. Sudeesh 2. Jishnu	3. Bala kalotsavam 4. Teachers TOT 5. Call Kerala

16	Streamlining operations of Goat Village, NTFP Sales, Millets, Vegetables	<ol style="list-style-type: none"> <li>1. Karunakaran</li> <li>2. Bibind Vasu</li> </ol>	<p>Generating monthly income expenditure statements for all the cluster level business operations</p> <p>Ownership training for the clusters</p>
17	Renovation of office building	<ol style="list-style-type: none"> <li>1. Bibind Vasu</li> </ol>	<ol style="list-style-type: none"> <li>1. Purchase of furniture for office</li> </ol>
18	To mobilize, train and place 100 youth from Attapady	<ol style="list-style-type: none"> <li>1. Sandeep</li> </ol>	<ol style="list-style-type: none"> <li>1. Mobilizing 100 youth for skill training</li> <li>2. Training commencement for 30 candidates</li> </ol>
19	To start atleast 30 micro enterprises in attapady	<ol style="list-style-type: none"> <li>1. Karunakaran</li> <li>2. Bibind Vasu</li> <li>3. Sandeep</li> </ol>	<ol style="list-style-type: none"> <li>1. Start of construction group training, hollow brick unit, driving training</li> </ol>
20	Convergence with LIFE mission	<ol style="list-style-type: none"> <li>1. Karunakaran</li> <li>2. Sandeep</li> </ol>	<ol style="list-style-type: none"> <li>3. To start construction group in Attapady.</li> <li>4. Identify the tribes involved in construction of houses and organize training</li> </ol>

Policies

Sl.no	Policy changes/ New Policies that will be introduced in 2017-18	Person in Kudumbashree Attappady responsible for policy formulation	Target till June 7 <sup>th</sup> 2018
1	Monitoring and Review policy for attapady project	Bibind Vasu	Monitoring Tables to be uploaded in website
2	CBO Staff guidelines, honorarium, appointments, appraisals	Kudumbashree HO	Policy for Revision of honorarium for animators
3	Community Based Recovery mechanism	Bibind Vasu	Guidelines to be prepared
4	<p>Standard operating procedures for institutions</p> <ul style="list-style-type: none"> <li>• Block Resource Center</li> <li>• Bridge School</li> <li>• Bridge Course</li> <li>• NEC</li> <li>• Nyayasamithy</li> <li>• Center of Excellence</li> <li>• Short Stay Home</li> </ul>	PMU	

5	Policy on auditing of CBOs	Nishad	Draft Guidelines to be prepared
6	Joint liability groups and Producer Groups	Karunakaran	Draft Guidelines to be prepared
7	Government order for Block Samithy	Kudumbashree HO	Draft guidelines to be prepared
8	Hiring of Vehicles	Bibind Vasu	Draft guidelines to be prepared
9	Training and Capacity Building	Nishad	Calendar for training Checklist for training
10	Contingency fund management	Bibind Vasu	Guidelines for contingency funds
11	Convergence with ME Guidelines	Karunakaran	Guidelines for ME development in Attapady in lines of Kudumbashree ME development
12	Policy on youth enterprise projects	Sandeep	
13	Policy on clusters/collectives, ownership, scaling up	Karunakaran	Guidelines on formation of clusters
14	Supply chain management policy	Karunakaran	Guidelines on supply chain management of clusters

15	Grievance Redressal	Sindhu	Draft guidelines
16	Community Kitchen Management	Sindhu	Draft Guidelines
17	Monthly reporting	Bibind Vasu	Draft guidelines
18	Tour policy for the staff	Bibind Vasu	Draft Guidelines
19	Office timings for staff	Bibind Vasu	Draft guidelines
20	Performance appraisal for CBO staff	Bibind Vasu	Draft guidelines
21	Disbursement of honorarium	Bibind Vasu	Draft Guidelines
22	Roles and Responsibilities of CBO staff	Bibind Vasu	Draft Guidelines