

My Me Primary Report – Template

Details of the responsible officer		
1	Name of District	WAYANAD
2	Name of Person In charge	Damodaran. K.P
3	Designation	Banking R.P
4	Contact Number	9400603159

Basic Information about the Unit		
1	Name and contact number of ME unit adopted	Evergreen Bag Unit
2	Area of operation	Bag making
3	Location of ME	Mutti I
4	Name & contact Number of MEC in charge	Sheeba.
5	Whether MEC visits regularly and supports the unit?	not regularly.
6	Individual/Group	Group
7	If group, Total no of members	5
8	Scheme(RME/Yuvashree/others(Specify)	R.M.E
9	Details of trainings received (PIP/EDP/Skill/Accounting&Auditing/Others(Specify)	CIOT, EDP, Skill
10	Whether unit need any training	PIP
11	Present Marketing strategy/Channels	Direct Marketing.
12	Whether unit have any idea for business expansion or diversification	NO

Financial details		
1	Whether registers are maintained properly ?	Yes
2	Whether Accounts are maintained perfectly?	No
3	Whether regular auditing has been done?	No
4	Total Revenue and expenditure in 2015-16	R:                      E:
5	Total Revenue and expenditure in 2016-17	R:                      E:
6	What are the financial assistance received from the Kudumbashree	Subsidy
7	Whether unit is eligible for any financial assistance from Kudumbashree	R.F, Technology

Photo of the unit ( including officer in charge)

1. Machinery details including Production Capacity. - Tailoring machine
2. Major observations/findings :- not well working.
3. Suggestions for improvement: :- Find new markets such as Super markets & School markets
4. Initiatives needed for improvement
5. Remarks if any