

## Minutes of PRM Dec 6<sup>th</sup> & 7<sup>th</sup> – ME

### Construction

- DMCs should take necessary steps for finding second house for the units who completed the first phase training by building a house.
- Those districts who formed labour contracting society, can take GST registration. DMCs should make sure these societies get continuous works, and they are repaying the GST on time to avoid penalty.

### Cement Brick

- Those district who have not yet submitted the SC cement brick unit proposal, need to submit immediately.

### Harsham

- **Select ideal candidates** for Harsham training and placement program after giving proper orientation, Health and background verifications.
- Give **placement assistance to trained candidates** in tie ups with hospitals, care homes, CDS, Snehitha help desk and local self government institutions.
- District can make necessary **marketing and advertisement tie ups** for this placement program in association with Kudumbashree state mission.
- District must take steps to **register harsham units** (Individual/Group) in CDS.
- District Mission should conduct **meetings of trained candidates** at the earliest and need to provide their **TA** as per the proceedings shared form State Mission.
- Kudumbashree mission will conduct **two days workshop, job fair, Inauguration of website and call centre** before next PRM and district mission's placement initiatives and support are very much necessary for this program.

### Haritha Karma Sena -

- Form Haritha Karma Sena Enterprises and Consortiums in lsgi & support eco friendly enterprise formation for additional income generation.
- **Select and inform minimum one block per district** for starting Kudumbashree's Haritha Karma Sena Model before **December 15**, set the model and present the progress details by next PRM.

- **MGNREGS convergence** possibilities in making MCF, job card for planting and caring trees, nursery should be utilized for this program through panchayats and CDS.
- KILA needs **detailed utilization certificate** mentioning training dates, Participants LSG Name, number of participants, amount spent etc. Last date of submission: **28 December 2018**.
- **ARISE campaign** can be utilized for Haritha Karma Sena for getting additional income. **Submit the list of LSGs and the number of Haritha Karma Sena** members got training through ARISE by **next PRM**.
- Haritha Karma Sena **enterprise registrations**, performance auditing and book keeping must be done in order to get fund assistance and supports.
- District Mission should submit the **list of eco friendly enterprises**, their brief summary with contacts by **12<sup>th</sup> December 2018** in order to get fund assistance from Sanitation Mission.
- District mission should take initiatives with LSGBs in order to get fund for Haritha Karma Sena enterprise activities by **putting projects for 2019-2020**.

#### **Coir**

- District mission team should submit coir project report as per target to state mission after conducting joint inspections and it would be the responsibility of district mission to ensure required criteria of coir defibering project.
- Handhold the units in getting initial tie ups or market tie ups for fiber, coir pith, baby fiber, husk collection and training for eco friendly products.
- District mission and state mission should make regular follow ups with Kerala State Coir Machine Manufacturing Company and Thrissur district labour contract co-operative society in order to speed up the process.

#### **CFC**

- The Districts which have not taken steps to form CFC will not start the CFC this year. The funds given to Palakkad, thrissur, Kollam- Sastahamcotta CFC, Ernakulam will be taken back and will be released in the next year annual Plan if the CFC Materialise. Alappuzha and Pathnamthitta can take up CFC initiative. If the CFC formation procedure gets delayed this year , the amount will be taken back and released next year.

## **ME Registration in Mobile App**

- Complete ME registration in mobile app before next PRM
- Enter turnover details in Mobile App from April 2018
- Enter the details of Sick ME units in mobile App

## **Coastal ME Formation**

- Districts should form Coastal Micro Enterprises with utilizing fund.
- DPMs send the details of 150 coastal ME units which was started in 9 districts.

## **Formation of ME in selected 10 service sectors**

- All districts should take initiative to start ME in selected 10 service sectors.
- District can start matrimony unit as per their convenience. No compulsion to join with “Kudumbashree Matrimony” in Thrissur.

## **Video documentation**

- All districts should take professional videos of selected 120 ME units as per the specification

## **ME Insurance**

- Discussed how to start insurance for Micro enterprise units. A session will conduct later to finalize it.

## **ARISE Campaign**

- ARISE Campaign should start from Dec 15<sup>th</sup> as per the circular
- All districts should print posters and distributed through CDS/Kudumbashree school before 12/12/2018. Poster design will send from state mission.

## **Micro Enterprise Consultants**

- Last batch field orientation training by SPARK consultancy for Alappuzha, Idukki, Kottayam and Kollam will be held on December 13<sup>th</sup> and 14<sup>th</sup>

- Training for New MECs will be done in 4 zones –Trivandrum,Ernakulam,Malappuram and Kozhikkod
- TOT for New MEC training will be held in state mission during December 14<sup>th</sup> and 15<sup>th</sup>  
All DPM(ME) and ADMC(ME) should participate
- Districts need to conduct periodical review meeting

### **My ME**

- My ME Season-II registration link is open for all. Email related to the same has been already send
- My ME is been made compulsorily for DPMs and all others who are interested can take part in the programme
- The last date for online registration is on 20.12.2018

### **ME- Audit Team**

- In order to make the newly formed ME audit team sustainable and motivated, District team need to entrust all auditing and book keeping work in connection with livelihood sector to ME audit team

### **Railway**

Following correction related to Railway auditing need to be submitted

1. Thiruvalla – Income expenditure status for July 2018
2. Kottayam – Need Station wise/ month wise breakup of the Income expenditure report
3. Thrissur - Need Station wise/ month wise breakup of the Income expenditure report
4. Ernakulam- Need Month wise breakup of the Income expenditure report.

### **SC Project**

- District Missions should encourage the formation of SC café units and Building material manufacturing units
- Pathanamthitta need to complete the implementation of Gavi – project

## **Santhwanam**

- New batch santhwanam training will be conducted shortly, districts need to send the list of candidates
- Calibration of machine will be held in the month of January 2019

## **KASE**

- Send UC related to KASE training

## **Prathyasa**

- Every District should start 4 Transgender M.E and 4 M.E units of Intellectually disabled children (including their mothers).
- Districts should collect fund UC from the Prathyaasha beneficiary within 2 or 3 months after the fund disbursal.

## **Nutrimix**

- District missions should ensure that every nutrimix units has 100kg blenders in their districts by December end.
- All nutrimix units in districts should start doing value addition by January.
- TVM, PTA, ALPY, IDKY, KTYM, TSR,MLP,WYD,PKD,KNR,KSGD districts should identify the most efficient nutrimix units to produce therapeutic food in the respective project area given in the ppt.

## **Others**

- All Districts should start 10 canteens in LSGs as per the govt order issued by LSG.
- Districts should take more initiatives to find employment opportunities in association with hostels.
- Districts should start Tea and Snack counters in Government colleges and Universities.
- Trivandrum District should supply cleaning staff to Housing Board Guest house.

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