

**Minutes of State Plan Review meeting (Organization Team) held on  
05.01.2018 at State Mission Office, Trivandrum**

In order to analyze the activities of organization team in various districts Plan Review meeting has been arranged at State Mission office on 05.01.2018. All DMCs from 14 districts participated in the review meeting. The meeting started at 2.45 pm. After introducing team members, Programme Officer, (Org), Shri. Pramod K.V., reviewed each programmes/ activities under organisation team. The following decisions were taken in the review meeting

<b>Discussion Points</b>	<b>Decisions</b>
Art Team	State Level art fusion team should be formed. Organisation team may arrange a meeting with Shri. Pramod Payyanur and discuss further process. Fusion Team must include all the first prize winners of “Arangu 2017” competition, conducted as part of Kudumbashree 19 <sup>th</sup> Anniversary celebrations. First program for the fusion team planned on February 6 <sup>th</sup> at newly elected CDS Chairpersons meeting. Tentative name for art team is decided as ‘Mathrukam’. <i>(Action : State Mission team &amp; all DMCs)</i>
‘Arogyajagratha’ NHG Level campaign	Kudumbashree District Missions should take up the campaign. Blocks of 50 houses should be selected in each ward, and 2 Kudumbashree volunteers should be selected for house visit. LSG department will issue detailed circular. Urban Local Body level monitoring should be done by DMC and PO Urban will monitor the progress in ULBs. <i>(Action : State Mission team &amp; all DMCs)</i>
New CDS Chairperson One day Meeting	New CDS chairpersons one day meeting at state level are scheduled on 6 <sup>th</sup> February 2018. DMC should conduct a meeting of CDS chairpersons before 6 <sup>th</sup> February 2018. <i>(Action : State Mission team &amp; all DMCs)</i>
New CDS Chairperson Training	Newly Appointed CDS chairpersons training should be conducted on February 15 <sup>th</sup> . Before that it is compulsory to do a TNA (Training Need Analysis) to know what kind of training they really need. Assign a person for TNA. <i>(Action : State Mission team &amp; all DMCs)</i>
Election data updation	Should update the table of count of ADS, NHG and CDS in the district since there is difference as per Panchayath Guide data and Data submitted by District Mission. <i>(Action : All DMCs)</i>
Year of NHG campaign	2018-19 will be observed as ‘Year of NHG’ by Kudumbashree as 2018 marks the 20 <sup>th</sup> anniversary of Kudumbashree. This campaign is designed with an aim to strengthen the community network. A detailed plan of action should be presented to Executive Director on 2018 February 22 <sup>nd</sup> . <i>(Action: State mission team)</i>
Kudumbashree Election - Website updation	All DMC s should send the address of NHG/ ADS/ CDS office bearers (after election) in the format immediately after completion of election for uploading in website. <i>(Action : State Mission team &amp; all DMCs)</i>

<b>Discussion Points</b>	<b>Decisions</b>
Magazine Subscription	All the addresses of NHG presidents who subscribed Kudumbashree Magazine should be given before 8th of January. ( <i>Action : All DMCs</i> )
'Jalakam' program	CDS chairpersons should be selected for JALAKAM program (Exposure visit to NRO states) as per schedule given by Executive Director. ( <i>Action : All DMCs</i> )
Training to BCs, DPMs, CMMs, SDS etc.	Stet Mission team is planning imparting of training to BCs, DPMs, CMMs, SDS etc. DMC should relieve them as per schedule. ( <i>Action : State Mission team &amp; all DMCs</i> )