

Executive Directors Notes on Actions before next PRM

1. **Harithakarmasena** - Conduct training at Panchayats - Fund from Kudumbashree (to be obtained from KILA)
2. **Arogyajagratha** - Kudumbashree District Missions should take up the campaign. Blocks of 50 houses should be selected in each ward, and 2 kudumbashree volunteers should be selected for house visit. LSG department will issue detailed circular. Urban Local Body level monitoring should be done by DMC and PO Urban will monitor the progress in ULBs.
3. **CDS chairpersons meeting at state** level is scheduled on Feb 6. DMC should conduct a meeting of CDS chairpersons before Feb 6
4. A detailed meeting **to discuss programs for next financial year** will be conducted in March/ April. All DMC/ ADMC should participate compulsorily.
5. All districts will give **UC of all the funds received before 27th of January 2018**
6. **Saras Mela** will be in Ernakulam in Feb/ March 2017
7. All DMC s should **send the address of NHG/ ADS/ CDS office bearers (after election)** in the format immediately after completion of election for uploading in website
8. All the **addresses of NHG presidents who subscribed Kudumbashree Magazine** should be given before 8th of January
9. **CDS chairpersons should be selected for JALAKAM program** (Exposure visit to NRO states) as per schedule given by ED
10. **LIFE / PMAY convergence for skill development** - DMCs should take active role in enrolling beneficiaries of LIFE mission in Kudumbashree s skill development programs
11. All districts should give **proposals for Green Protocol Business before January 31st**
12. DMC should give the following work to **media interns**
 1. Attend programs, prepare reports/ press releases, publish news in media as per instruction of DMC
 2. Update website, daily and regularly (District Page)

3. Prepare reports on success stories and submit to HQ before Feb 19th
13. Head Quarters team is planning imparting of **training to BCs, DPMs, CMMs, SDS etc.** DMC should relieve them as per schedule
14. **BUDS festival** will be conducted in Malappuram/ Alappuza/ TVM as per availability of accommodation (on Feb 14/15)
15. BPM (SVEP) will be DPM (SVEP). They will be in charge of SVEP works in all the blocks (Funds for 3 more blocks expected in 2018-19)
16. Budget speech - Ideas given by DMC
17. Agathirahithakeralam - All should ensure that projects are submitted by March 1st (as Hon CM might inaugurate the program in March first week)
18. Next **PRM will be on Feb 19 and 20 at Trivandrum.** ADMC U should participate in **Urban review on 18th and 19th Jan**

TO DO by team at Head Quarters

(based on request from DMCs for necessary action)

1. NRLM - Issue orders for daily wage OSS and DTP operator
2. NRLM - Issue orders regarding salary of BCs
3. ME - RF for DMC TVM (Okhi)
4. ME - Mediashree - Solve issue of audit objection for panchayats
5. ME - BSS - Solve issue regarding
6. ME - Railway kiosk at Kollam - Get ratification from Sr DCM, Railways
7. ME - CFC - Decide regarding selection of agency / empanelment of agency for technical approval
8. ME - Take policy decision regarding increase of consultancy charges from 1% to 2%
9. ME - Review railway MoU and avoid unnecessary clauses, if any
10. ME - Give circular regarding training cost of Harithakarmasena

11. ME - Give revised approval for project from TCR
12. ME - Review case of Punarjani and solve the matter
13. ME - Get labour licence from Railways (Form 5)
14. ME - Rubber board - TA Clarity to be made - By DMC Kasargod
15. Admin - Approval of budget for improving office for Idukki district
16. Admin - Approval of budget for shift of office for wayanad
17. Admin - Registering in SPARK by Kudumbashree - Decide
18. Admin - Approval for improving office at Kasargod
19. Admin - Approval for improving office at Alappuzha/ Kottayam
20. Admin - Dispose case of clean well (palakkad)
21. Admin - Follow up case of palakkad driver
22. Admin - Follow up case of Mananthavady CDS
23. Admin - Decide regarding taking PAN card for District Mission Offices
24. Admin - Give approval regarding office repair at Malappuram
25. Admin - Get approval for salary increase (increment) of Kudumbashree staff
26. Admin - Give clarification regarding OSS (Bindu) @ Wayanad
27. SD - Give circular from Panchayat Director to Panchayat secretaries (regarding appeal)
28. SD - Give letter to District Collectors for review of Agathirahithakeralam
29. SD - Give approval for BUDS/ BRC policy
30. SD - Give funds for BUDS schools (25 crore per school)
31. SD - Give orders for purchase of vehicles
32. SD - Asraya honorarium for RPs - Give details (from which HoA etc)
33. Org - Approval for project by DMC Kasargod
34. Org - Give clarification regarding bye law (IPC case accused/ convicted)
35. Org - Aadhar seeding of NHG members to avoid duplication
36. MF - Give proposal to Govt for 3rd instalment of Bhavanashkree and give funds to districts
(release of 4th instalment)
37. AH - Give decision regarding Manjeri case (poultry)

38. AH - Submit proposal of Idukki in the next CC and get approval (for improving block veterinary hospitals using fund of GPs kept in ZP)
39. AH - Give advise to DMC Wayanad regarding work for ABC trained members
40. AH - Permission to start TSB account - Get government approval and give to DMCs
41. DDUGKY - Issue orders for purchase of camera, projector etc for monitoring
42. Tribal - Give order - ratification of decision of DMC Palakkad
43. Tribal - Conduct review meeting of Attappady project and 3 DMCs before Jan 20

Ideas for 2018 - 19 budget

1. Kudumbashree insurance scheme
2. Land and building for Snehitha
3. Land and building for Kudumbashree training centre
4. Kudumbashree ME units for water conservation
5. Gender Resource Centre Kudumbashree
6. Agro parks/ incubation centres for kudumbashree units (or ME also)
7. Possibility of Nano Marketing at Govt offices
8. Geriatric care
9. Afforestation by Kudumbashree units
10. Tribal Micro plan by Kudumbashree