

Plan Review Meeting – Minutes

DDUGKY

11 June 2018, 4.45PM

Key Tasks before next PRM

District mission should;

- Complete Positioning of all the Community Volunteers. (June 30)
- Include at least 1 Asraya and 1 LIFE Mission beneficiary from all The Panchayath. (July 31)
- Youth Survey to be completed (July 31)
- Complete 100 % Community Based Tracking (July 31)
- Conduct NHG, ADS and CDS Level Awareness Program. (July 31)
- Collect panchayath level training and placement data of candidates. (June 21)

Placement and Tracking

As seen in the table below tracking covered only concurrent tracking for the month of April and May, 2018. The tracking should cover all the students who have completed the course in the preceding one year. The total students to be covered is given in column three below.

Sl No	Districts	Candidate Training Completed-April 18 (Cumulative)	Candidate Training Completed- April 2018	Candidate Tracked-April 2018	Candidate Training Completed-May 2018	Candidate Tracked-May 2018
1	Thiruvananthapuram	3975	70	70	99	99
2	Kollam	1843	154	46	107	42
3	Pathanamthitta	929	34	21	57	0
4	Alappuzha	957	78	57	37	26
5	Kottayam	1924	61	15	59	26
6	Idukki	1405	38	20	21	12

7	Ernakulam	3590	66	30	59	210
8	Thrissur	2295	0	0	0	0
9	Palakkad	2419	0	32	28	26
10	Malappuram	1092	0	67	37	67
11	Kozhikode	2155	35	30	33	28
12	Wayanad	1466	95	30	79	119
13	Kannur	2191	99	36	65	41
14	Kasaragod	1274	30	30	29	15

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Responsibility of State Mission

- State mission to send a circular delineating the amount that has to be disbursed to community volunteers against milestones.
- To send a common tracking sheet to all districts so that the reporting format is the same.

IEC Programmes

The district level goals before next PRM are given in the table below.

District level IEC programme. (IEC Initiative/Date/Responsibility)			
1	Wall writing	Before 15 th July	DPM/BC
2	Leaflet /Bit notice	Before 15 th July	DPM/BC
3	Display Board @ CDS office	Before 15 th July	DPM/BC
4	Poster	Before 15 th July	DPM/BC

District Level Capacity Building Programmes

The district level goals before next PRM are given in the table below.

SI No	Activity	Date of Completion	Responsibility
1	Guideline from HO	Before 18 th June	State Mission
2	DMT Meeting	Before 21 st June	DMT
3	District Level Capacity Building Programme	Before 30 th June	SPM/DMC
4	District Level RP Meeting	Before 30 th June	DPM
5	Block Level	Before 10 th July	BC
6	CDS Level	Before 15 th July	CV and BC
7	ADS Level	Before 30 th July	Community volunteers /RP

Inspections

The district mission has to complete inspections as given in the table below

SI No	Districts	Active training centres (May)	Number of inspections done on May-18	Number of inspection to be performed (June)
1	Thiruvananthapuram	8	4	4
2	Kollam	2	0	2
3	Pathanamthitta	1	1	0
4	Alappuzha	3	3	0
5	Kottayam	3	2	1
6	Idukki	4	0	4
7	Ernakulam	15	3	12
8	Thrissur	0	0	7

9	Palakkad	5	2	3
10	Malappuram	3	1	2
11	Kozhikode	4	1	3
12	Wayanad	3	3	
13	Kannur	8	2	6
14	Kasaragod	1	1	0