

## My Me Primary Report Template

<b>Details of the responsible officer</b>		
<b><u>1</u></b>	<b>Name of the District</b>	<b>Kottayam</b>
<b><u>2</u></b>	<b>Name of the person in charge</b>	<b>Ambily P.T</b>
<b><u>3</u></b>	<b>Designation</b>	<b>DDUGKY BC</b>
<b><u>4</u></b>	<b>Contact No</b>	<b>9446985123</b>

<b><u>Basic Information about the Unit</u></b>		
<b>1</b>	<b>Name and contact number of ME unit adopted</b>	<b>Anaswara Paper carry bag unit</b>
<b>2</b>	<b>Area of Location</b>	<b>Mundakkayam3</b>
<b>3</b>	<b>Location of ME</b>	<b>Paingana</b>
<b>4</b>	<b>Name and contact number of MEC in charge</b>	<b>Ajeesh 9567628339</b>
<b>5</b>	<b>Whether MEC Visit regularly and support the unit</b>	<b>NO</b>
<b>6</b>	<b>Individual/group</b>	<b>Group</b>
<b>7</b>	<b>If Group, Total no of members</b>	<b>10</b>
<b>8</b>	<b>Scheme (RME/Yuvashree/Others(Specify))</b>	<b>RME</b>
<b>9</b>	<b>Details of trainings received (PIP/EDP/Skill/Accounting \$Auditing/Others(Specify))</b>	<b>EDP</b>
<b>10</b>	<b>Whether unit need anything</b>	<b>Skill</b>
<b>11</b>	<b>Present Marketing Strategy/Channele</b>	<b>Direct distribution of bags</b>
<b>12</b>	<b>Whether unit have any idea for business expansion or diversification</b>	<b>Take bulk orders and distribute in shops textiles etc</b>

<b>Financial Details</b>		
<b>1</b>	<b>Whether Registers are maintained properly</b>	<b>Yes</b>
<b>2</b>	<b>Whether Accounts are maintained perfectly</b>	<b>Yes</b>
<b>3</b>	<b>Whether regular auditing has been done?</b>	<b>No</b>
<b>4</b>	<b>Total Revenue and expenditure in 2015-16</b>	<b>Nil</b>
<b>5</b>	<b>Total Revenue and expenditure in 2016-17</b>	<b>R:100000 Ex:50000</b>
<b>6</b>	<b>What are the financial assistance received from the Kudumbashree</b>	<b>No</b>
<b>7</b>	<b>Whether unit is eligible for any financial assistance from kudumbashree</b>	<b>Yes</b>

<b>Photo of the unit</b>

**1:Major observation /Findings:Group members are very active and unique.all members are working well.They identify textiles shops in town are and directly distributed their ags**

**2:Suggestions for improvement:Give maximum publicity for their unit and take bulk orders and distributed in bulk quantity**

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**3:Initiatives undertaken for better improvement: Give trainings like Skill for their inprovement**

**4:Initiatives needed for inmprovement: Regularly check and audit their accounts.Give more trainings for their better improvement,give mental support for their improvement**

**5.Remarksif any**