

**Minutes of the State PRM (organization Team) held on 26/02/2018**  
**at State Mission Office**

In order to review the activities of all the teams in various districts, Plan Review Meeting has been arranged at State Mission office on 26.02.2018 under the chairmanship of Shri. S. Harikishore IAS, Executive Director Kudumbashree. All DMCs and ADMCs from 14 districts participated in the review meeting. The following decisions were taken in the Plan Review Meeting;

Sl. No.	Item	Time limit
1	<b>CBO Election</b> - District missions should identify inactive NHGs in each CDS. Give instruction to BC1 to visit inactive NHG and take necessary steps to revive them. Also DMCs are requested to do the needful to conduct the bye-elections in NHGs/ADS/CDSs wherever necessary. As per the reports submitted by district mission, there are 58 wards in Kerala which has no ADSs. DMCs are requested to identify such wards and report the possibility of formation of ADSs in such wards.	April 2018
2	<b>CDS Chairperson training</b> - State Mission will plan 4 days residential training (Region wise) for all CDS Chairpersons. Detailed circular regarding the training will be issued from state mission. All DMCs are requested to give proper instruction to all chairpersons as per the circular.	Before May 30
3	<b>Panchayath president &amp; CDS Chairperson joint training</b> – It is decided to conduct a one day district level joint training for all Panchayath Presidents and CDS chairpersons. There will be state level Resource Persons to conduct the trainings at district level. The details of the Resource Person will be circulated to all DMCs from state mission.	Before April 30
4	<b>Workshop for all DMCs &amp; ADMCs</b> – State Mission will arrange a meeting/workshop for all DMCs and ADMCs with Hon: Finance Minister, Dr. Thomas Issac in Alappuzha. All DMCs and ADMCs are requested to participate in the workshop/meeting.	17 <sup>th</sup> or 18 <sup>th</sup> March
5	<b>Member Secretary Training</b> - State will conduct (Region level) training for all Member Secretaries. The details of the trainings will be issued from state mission. State mission will also prepare a detailed circular for clarify the role of Member Secretary	April – May 2018
6	<b>A book of best practices</b> - State mission will introduce a book of best practices in NHG with the support of Block coordinators. Details circular in this regard will be issued from State Mission. All DMCs are requested to give proper instruction to Block Coordinators as per the circular.	April 30

7	<b>Strengthening of Coastal CDS/colonies</b> - All the DPMs and Block coordinators should visit the coastal colonies and present/submit the findings/suggestions. State Mission will issue necessary guidelines in this regard to all DMCs.	April 2018
8	<b>Arogya Jagratha Campaign</b> - a campaign to prevent the communicable diseases, named 'Arogya Jagratha' is going to be conducted in NHGs in Marh 2018. Detailed Circular in this regard will be issued from State Mission.	March 2018
9	<p>Kudumbashree 20<sup>th</sup> anniversary - All Districts should conduct NHG/ADS/CDS level Sports and Arts fest. It should be transparent with minimum cost. State mission will issue proper guidelines in this regard. The following are the time limits for various activities with respect to 20th anniversary celebrations.</p> <ul style="list-style-type: none"> <li>○ NHG/ADS/CDS level Sports and arts fest</li> <li>○ Block/Taluk level sports &amp; arts Competitions</li> <li>○ District level sports &amp; arts Competitions</li> <li>○ State level Competitions – at Malappuram</li> <li>○ State Anniversary Celebrations – at Kannur</li> <li>○ Identification of Best NHG/ADS/CDS</li> </ul>	<p>1<sup>st</sup> &amp; 2<sup>nd</sup> week April 2018</p> <p>3<sup>rd</sup> week April 2018</p> <p>4<sup>th</sup> week April 2018</p> <p>4 to 6 May 2018</p> <p>17<sup>th</sup> to 19<sup>th</sup> May 2018</p> <p>before 5<sup>th</sup> May 2018</p>
10	<b>CDS action plan</b> - All districts are requested monitor the preparation of action plan at CDS level and ensure that, CDS action plan has been submitted to local self governments to integrate the same with the development plans of the LSG.	April 2018

**Programme Officer (Org)**  
**Kudumbashree**